

MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT

Wednesday, November 2, 2016
8:00 a.m.

1. Call to Order

The Board of Directors meeting of Three Valleys Municipal Water District was called to order at 8:00 a.m. at the TVMWD office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

2. Pledge of Allegiance

The flag salute was led by President Kuhn.

3. Roll Call

Roll call was taken with the full Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Joseph Ruzicka, Treasurer
Brian Bowcock, Secretary
Dan Horan, Director
Carlos Goytia, Director
Fred Lantz, Director

Staff Present

Rick Hansen, General Manager
Steve Kennedy, General Counsel (ar. 8:03 a.m.)
Liz Cohn, Sr. Financial Analyst
Freeman Ensign, Operations Supervisor
Mario Garcia, Engineering & Operations Manager
Vicki Hahn, Executive Assistant
Kirk Howie, Assistant GM-Administration (ar. 8:10 a.m.)
Steve Lang, Water Operations Manager
James Linthicum, Chief Finance Officer
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Directors Absent

None

Others present: Mitch Barker, PARS; Paul DiMaggio, Suburban Water Systems; Director Ted Ebenkamp, Walnut Valley Water District; Director Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Director Tony Lima, Rowland Water District; Director Szu Pei Lu-Yang, Rowland Water District; Dean McHenry, League of Women Voters, Darron Poulsen, City of Pomona; Brian Teuber, Walnut Valley Water District

4. Additions to Agenda

President Kuhn inquired if there were any additions to the published agenda. Staff did not have any additions to the published agenda.

5. Reorder Agenda

President Kuhn inquired if there was a need to reorder the agenda. Staff informed that the agenda will be reordered to allow for the presenter from PARS, Mr. Mitch Barker to arrive. The agenda proceeded with the General Manager's report, Item No. 8.A Administration

6. Public Comment

President Kuhn inquired if there were any requests for public comment. There were no requests for public comment.

7. Board Presentations *(this item was heard following Section 8A-Administration of the General Manager's Report)*

7.A Mitch Barker, PARS

Mr. Mitch Barker from PARS was in attendance to review a summary of their PARS OPEB and Pension program as it compares to the current program TVMWD is utilizing for these benefits. The Board will be asked to consider a single trust for Pension and OPEB with PARS. Following Mr. Barker's presentation staff was directed to return to the November 16, 2016 Board Meeting with a recommendation on how to best proceed.

8. General Manager's Report

8.A Administration

8.A.1 – December 2016 Meeting Schedule

General Manager Rick Hansen informed that this item was being brought to the attention of the Board for consideration of approval under the Consent Calendar during the November 16, 2016 Board Meeting. During the month of December there are currently two meetings scheduled, December 7 and December 21 respectively. Past history has shown that when a meeting is scheduled this close to the Christmas holiday it is often difficult to obtain a quorum. If approved, staff will combine all business items during the December 7, 2016 meeting. Staff was directed to return this item for consideration under the Consent Calendar during the November 16, 2016 Regular Board Meeting.

8.A.2 – Proposed CY 2017 Meeting Schedule

The Board was provided with a draft copy of the proposed CY 2017 meeting schedule for Regular Board Meetings. The schedule also included information regarding upcoming major conferences. Staff was directed to return this item for consideration of approval under the Consent Calendar during the November 16, 2016 Board Meeting.

8.A.3 – Review Draft Resolution No. 16-11-*** Declaring Certain District Property as Surplus

The Board was provided a draft copy of the resolution declaring certain District property as surplus, along with an exhibit listing several outdated or broken technology items under consideration for surplus. Staff was directed to return this item for consideration of approval under the Consent Calendar during the November 16, 2016 Board Meeting.

8.B Engineering-Operations

8.B.1 – TVMWD Well No. 4 (Grand Avenue/Cal Trans) – Proposal for Design Services, Project No. 58446

Engineering and Operations Manager Mario Garcia provided the Board with a summary of the five proposals received in response to its request for proposal for Project No. 58446. An initial review of the proposals has been completed, and two of the firms have been invited back for an interview to obtain more detail. Staff will continue to evaluate qualifications and check references and is seeking direction to return to the November 16, 2016 meeting for approval.

8.B.2 – Break Room Renovation, Project No. 58147

Mr. Garcia provided an update and responded to questions concerning the proposed Break Room Renovation, Project No. 58147. Staff was directed to return this item for consideration of approval under the Engineering and Operations report during the November 16, 2016 Board Meeting.

8.B.3 – TVMWD Well No. 3 Update (Baseline Road), Project No. 58458

Mr. Garcia reported that staff has continued the process of responding to comments and meeting with certain responders to seek clarification on their comments since the Public Hearing for this project during the October 19, 2016 Board Meeting. For the ongoing future staff will provide an update on this project at every meeting.

8.B.4 – Project Summary Update

The Board was provided with an update of ongoing projects at TVMWD that included a photographic presentation of progress. Staff responded to questions regarding specific projects. The full report was included as part of the agenda packet and is available upon request.

It was noted that the California Public Utilities Commission denied TVMWD's request to use the RESBCT Program (Renewable Energy Service Bill Credit Transfer) at the Fulton Plant. As a result the Fulton Hydro will also be under a five-year QF agreement with Southern California Edison.

Staff reported that the Miramar Plant will be shutdown during the week of November 14, 2016 due to maintenance taking place on the Rialto Feeder. Staff will utilize this opportunity to inspect the Miramar Pipeline along Baseline Road.

9. Future Agenda Items

Director Kuhn asked the following be included under Future Agenda Items as he will not be in attendance at the November 16, 2016 and possibly the December 7, 2016 Board Meetings.

- a) He is in full support of the proposed Break Room Renovation Project No. 58147 and suggests that it continue to move forward.
 - b) He is in full support of continuing the Board Reorganization and Board Appointment in December as originally planned.
- Approve CY 2017 Proposed Meeting Schedule (Consent Calendar, November 16, 2016)
 - Approve amendment to December 2016 Board Meeting Schedule (Consent Calendar, November 16, 2016)
 - Approve Resolution Declaring Certain District Property as Surplus (Consent Calendar, November 16, 2016)
 - Approve TVMWD Grand Avenue Well, Project No. 58446 – Design and Construction Management/Inspection Services (Engineering & Operations, November 16, 2016)
 - Approve Break Room Renovation, Project No. 58147 (Engineering & Operations, November 16, 2016)
 - Approve PARS Trust Program (Finance & Personnel, November 16, 2016)

10. Adjournment

President Kuhn adjourned the meeting at 9:10 a.m. to a Regular Meeting scheduled for Wednesday, November 16, 2016.

/s/ Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District

Recorded by: Victoria A. Hahn
District Clerk/Executive Assistant