

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

**AGENDA**  
**REGULAR BOARD MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**  
**1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711**

**Wednesday, April 15, 2020**  
**8:00 a.m.**

**SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY**

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Three Valleys MWD will hold its board meeting via teleconference. The public's physical attendance at the district is not allowed. The public may participate in the teleconference by clicking on the link below:

**<https://attendee.gotowebinar.com/register/8905178175782982924>**  
*(Dial-in instructions are provided after registering at the link above)*

Any member of the public wishing to participate in Public Comment may do so by filling out the speaker's card at the following link: **<https://arcg.is/0z5GqO>**

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

**Item 1 – Call to Order**

**Kuhn**

**Item 2 – Roll Call**

**Executive  
Assistant**

**Item 3 – Additions to Agenda** [Government Code Section 54954.2(b)(2)]

**Kuhn**

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

**Item 4 – Reorder Agenda**

**Kuhn**

**Item 5 – Public Comment** (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker’s card and provide it to the Executive Assistant.

**We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.**

**Item 6 – Consent Calendar**

Kuhn

The Board will consider consent calendar items 6.A – 6.G listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

**6.A – Receive, Approve and File Minutes, March 2020 – [enc]**

- March 4, 2020 – Regular Board Meeting
- March 18, 2020 – Regular Board Meeting

**6.B – Receive, Approve and File Revised Minutes, February 2020 – [enc]**

- February 24, 2020 – Special Board Meeting

**6.C – Receive, Approve and File Financial Reports and Investment Update, March 2020 - [enc]**

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

**6.D – Imported Water Sales, March 2020 – [enc]**

The Board will review the imported water sales report for March 2020.

**6.E – Miramar Operations Report, March 2020 – [enc]**

The Board will review the Miramar Operations report for March 2020.

**6.F – Approve Director Expense Reports, March 2020 – [enc]**

The Board will consider approval of the March 2020 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

**6.G – FY 2019-20 Encumbrance Carryforward – [enc]**

The Board will consider approval to carryforward funds for uncompleted projects from FY 19-20 to FY 20-21.

**Items 6.A – 6.G – Board Action Required**

Staff recommendation: Approve as presented

**Item 7 – General Manager’s Report**

Litchfield

*The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

**7.A – Legislative Update, April 2020 – [enc]**

Howie

The Board will be provided a current legislative status update.

**7.B – FY 2020-21 Budget Approval – [enc]**

Linthicum

The Board will consider approval of the FY 2020-21 budget. A public legal notice was published once on April 9, 2020, pursuant to Government Code 6061.

**Item 7.B – Board Action Required**

Staff Recommendation: Approve as presented

**7.C – Resolution No. 20-04-872 Adopting CY 2021 Water Rates and Charges – [enc]**

Linthicum

The Board will consider approval of Resolution No. 20-04-872 adopting CY 2021 Water Rates and Charges. A public legal notice was published once on April 9, 2020, pursuant to Government Code 6061.

**Item 7.C – Board Action Required**

Staff Recommendation: Approve as presented

**7.D – Resolution No. 20-04-873 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge – [enc]**

Linthicum

The Board will consider approval of Resolution No. 20-04-873 to initiate procedures for the FY 2020-21 Standby Charge.

**Item 7.D – Board Action Required**

Staff Recommendation: Approve as presented

**7.E – Chino Basin Watermaster 2020 Optimum Basin Management Program Update (OBMPU) Progress Report, February 2020– [enc]**

Litchfield

The Board will be provided an update on the Chino Basin Optimum Basin Management Program.

**7.F – Resolution No. 20-04-874 Adopting Personnel Policies Due to COVID-19 – [enc]**

Litchfield

The Board will consider approval of Resolution No. 20-04-874 enacting temporary Personnel Policies due to COVID-19.

**Item 7.F – Board Action Required**

Staff Recommendation: Approve as presented

**7.G – Discussion and Possible Action of Approval of General Manager’s Employment Agreement – [enc]**

Kuhn

The Board will consider approval of the General Manager’s Employment Agreement.

**Item 7.G – Board Action Required**

Staff Recommendation: Approve as presented

**Item 8 – Directors’ / General Manager’s Oral Reports**

Kuhn

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

**Item 9 – Future Agenda Items**

Kuhn

**Item 10 – Adjournment and Next Meeting**

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, May 6, 2020 at 8:00 a.m.

**American Disabilities Act Compliance Statement**

*Government Code Section 54954.2(a)*



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD’s Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.*

**Agenda items received after posting**

*Government Code Section 54957.5*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).*

*Three Valleys MWD Board Meeting packets and agendas are available for review on its website at [www.threevalleys.com](http://www.threevalleys.com).*