



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, September 18, 2024 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary/Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Bob Kuhn, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Brittany Aguiar, Finance Manager
Nadia Aguirre, Executive Assistant
David Dransfeldt, Water Resources Intern
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Ryan Sonnenberg, Shift Operator IV
Marissa Turner, Admin. Communications Assistant
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Josh Byerrum, Walnut Valley Water District; Jake Chavira, City of Glendora; John Earl; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Stephanie Moreno, Water Quality Authority; Meg McWade, City of La Verne; Dale Wert, City of Glendora; Henry Woo, Walnut Valley Water District

In person attendees: John Bellah, Rowland Water District; Russ Bryden, Main San Gabriel Basin Watermaster; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Jeannete Flores; Kelly Gardner, Main San Gabriel Basin Watermaster; Arrica Jimenez, Main San Gabriel Basin Watermaster; Tony Lima, Rowland Water District; Jared Macias, Walnut Water District; Dusty Moisio, Rowland Water District; Dinny Rasmussen, League of Women

Voters; Sherry Shaw, Walnut Valley Water District; Tony Zampielo, Main San Gabriel Basin Watermaster

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. TVWMD TEAM ACHIEVEMENTS & MILESTONES

Shift Operator Ryan Sonnenberg was presented with his ten-year anniversary pin. Information Technology Manager Robert Peng was presented with his five-year anniversary pin. Chief Administrative Officer Kirk Howie was commended for receiving the Ralph Heim Exceptional Outreach and Advocacy award at the CSDA Conference last week.

8. CONSENT CALENDAR

The Board considered consent calendar items 8.A – 8.G for the September 18, 2024 Board meeting that included: (8.A) Receive, Approve and File Minutes - June 5, June 19, and July 23, 2024; (8.B) Ratify Financial Reports, June and July 2024; (8.C) Receive, Approve, and File Financial Reports and Investment Update, August 2024; (8.D) Imported Water Sales, August 2024; (8.E) Miramar Operations Report, August 2024; (8.F) Ratify Director Expense Reports, June and July 2024; (8.G) Approve Director Expense Reports, August 2024

Moved: Director De Jesus	Second: Director Ti
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-09-5492 Approval of Consent Calendar Items 8.A – 8.G	
Motion passed 7-0-0-0	

9. ACTION AGENDA

A. RESOLUTION NO. 24-09-993 COMMENDING ANTHONY ZAMPIELLO FOR HIS YEARS OF SERVICE AT MAIN SAN GABRIEL BASIN WATERMASTER

General Manager Litchfield presented Mr. Zampielo with Resolution No. 24-09-993 commending him for twenty years of service at the Main San Gabriel Basin Watermaster. Directors thanked Mr. Zampielo for his support and respect throughout the years.

Moved: Director Roberto	Second: Director Kuhn
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-09-5493 Approval of Resolution No. 24-09-993	
Motion passed 7-0-0-0	

B. APPROVE EMPLOYEE HEALTH CARE COSTS CY 2025

Human Resources/Risk Manager Robles reported the Anthem PPO will increase by 10%, Anthem HMO will increase by 5%, and Kaiser will increase by 5.46% for CY 2025. There are no changes to the Employee Assistance Program, dental, and vision plans. The total increase in premiums will be approximately \$43,000 and is budgeted for. The district currently offers a minimum of 90% coverage. At the September 4, 2024 board meeting, the Board directed staff to prepare an option for the district to cover 95% of the premiums, reducing the employee contribution from 10% to 5%. The financial impact of this alternative option would be an additional \$6,500 fiscal year impact. The Board stated they would like to proceed with the option of the district covering 95% of the health care cost premiums.

Moved: Director Kuhn	Second: De Jesus
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-09-5494 Approval of CY 2025 Health Care Costs at 95%	
Motion passed 7-0-0-0	

C. APPROVE ORGANIZATIONAL CHART AND SALARY SCHEDULE MODIFICATIONS

The proposed changes to the organizational chart effective September 18, 2024 are as follows: addition of a new full-time Information Technology Analyst with a recommended salary range of \$69,738 to \$111,580, the Human Resources/Risk Manager will report to the General Manager, the Water Resources Intern will report to the Engineer, the Operations Department will be restructured, the Accounting Technician title will change to Finance Analyst, and the Executive Assistant title will change to Executive Board Secretary. The proposed changes were reviewed in the Strategic Plan which was approved by the Board in April 2024. The modifications are designed to better align organizational structure with department needs, ensuring competitiveness in the industry and to stay on track with Strategic Plan goals.

Moved: Director Goytia	Second: Director Ti
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-09-5495 Approval of the Organizational Chart and Salary Schedule Modifications	
Motion passed 7-0-0-0	

10. REPORTS

A. METROPOLITAN WATER DISTRICT UPDATE

Director De Jesus reported on Palo Verde Irrigation District's new advisory committee that was created for community members to apply for grants in disadvantaged community. The committee will review and evaluate the applications. MWD is involved because it is the largest land holder in Palo Verde and participates in community enhancements. Director De Jesus looks forward to working with the community.

B. LEGISLATIVE UPDATE

The legislative session ended on August 31, 2024, and the Governor has until September 30, 2024 to act on bills that made it to his desk. SB 366 is currently on the Governor's desk and SB 1330 failed in the Assembly and is dead for the year. We are in the initial stages of introducing legislation in 2025 to extend the life of the Brown Act law AB 2449, which is set to sunset in January 2026. A meeting will be held with Assemblymember Rubio and her staff next month to discuss their interest in AB 2449.

C. CONSERVATION PROGRAMMING UPDATE

Chief Administrative Officer Howie reported that over 80% of the district's allocation for the MWD Member Agency Administrative Program (MAAP) was spent during the recently completed funding cycle. A new MAAP funding allowance was announced for FY 2024-26 for two one-year allocations of \$203,500 per year; 40% of funds are committed after two months. Member agencies are engaged for the \$85,000 United States Bureau of Reclamation (USBR) matching grant to develop a water use efficiency dashboard for turf replacement programs. Currently, regional USBR matching grants are being pursued for landscape water use efficiency programs for the member agencies. Director Goytia requested staff work with Chris Diggs on a garden in Pomona.

D. EDUCATION AND OUTREACH UPDATE

The Leadership Breakfast will be held on October 31, 2024, at Kellogg West Conference Center. Guest speaker Heather Collins' topic is cyber defense strategies for the water sector. MWD approved a 3-day Colorado River Aqueduct/Hoover Dam tour on October 4-6th, and a 1-day Diamond Valley Lake trip on March 13, 2025. The TVMWD service area received a \$3,000 MWD Community Partnering Program grant for the Youth Summer Environmental Camp. The grant funding went towards the purchase of printed materials and supplies that support the interactive water education youth workshops, activities, and curriculum.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reported he will be on vacation the first week of October. The District Transparency Certificate of Excellence and District of Distinction awards were received at the CSDA Conference last week.

Director Goytia attended the ribbon cutting ceremony for the city of Pomona's new Water Resources building. He stated it is a beautiful building and can arrange for staff to take a tour.

12. CLOSED SESSION

Legal Counsel Kennedy stated that he had nothing new to report for the closed session items listed on the agenda. The Board did not convene into closed session.

10055

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

13. FUTURE AGENDA ITEMS

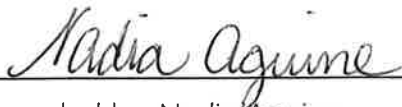
No future agenda items were requested.

14. ADJOURNMENT AND NEXT MEETING

President Roberto adjourned the meeting at 9:40 a.m. to the next regular board meeting scheduled for Wednesday, October 2, 2024.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant