



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, October 2, 2024 | 8:00 a.m.

## 1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

## 2. ROLL CALL

Roll call was taken with a quorum of the Board present.

### DIRECTORS PRESENT

Jody Roberto, President  
Mike Ti, Vice President  
Carlos Goytia, Secretary/Treasurer  
David De Jesus, Director  
Jeff Hanlon, Director  
Bob Kuhn, Director

### DIRECTORS ABSENT

Danielle Soto, Director

### STAFF PRESENT

Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Brittany Aguiar, Finance Manager  
Nadia Aguirre, Executive Board Secretary  
David Dransfeldt, Water Resources Intern  
Karen Harberson, Compliance Specialist  
Kirk Howie, Chief Administrative Officer  
Steve Lang, Chief Operations Officer  
Sylvie Lee, Chief Water Resources Officer  
Kevin Panzer, Engineer  
Brian Pen, Water Resources Analyst  
Robert Peng, I.T. Manager  
Viviana Robles, Human Resources & Risk Manager  
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Jake Chavira, City of Glendora; Kelly Gardner, Main San Gabriel Basin Watermaster; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Co; Myra Malner, Rowland Water District; Meg McWade, City of La Verne; Dave Michalko, Valencia Heights Water Company; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, Water Quality Authority; Henry Woo, Walnut Valley Water District; 9095389296

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Dusty Moio, Rowland Water District; Sherry Shaw, Walnut Valley Water District

## 3. FLAG SALUTE

President Roberto led the flag salute.

10057

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. GENERAL MANAGER'S REPORT

A. RATIFICATION OF COSTS FOR EMERGENCY LEAK REPAIRS

Engineer Panzer provided an update on the emergency leak repairs at Thompson Creek on Baseline Rd and an additional leak at Emerald Creek. The SmartBall technology used in the leak detection program discovered vulnerabilities at both locations. The first emergency leak at Thompson Creek was detected in January 2024 by the Operations department during daily routine inspections. The Miramar Treatment Plant and Distribution system was taken offline on January 16, 2024 to avoid any potential for a catastrophic event. Permits, material, and the contractor were procured in March 2024. Field construction repairs under emergency contract occurred between March to July 2024. The pipeline and treatment plant were placed back into service in May 2024. The breakdown of costs for the Thompson Creek leak is as follows: construction costs \$1,557,000; inspection services \$181,000; traffic control \$146,000; pipeline materials \$91,000; and permits \$18,000. The total cost of repairs is \$1,937,000.

The second leak at Emerald Creek was detected and repaired in July 2024. The breakdown of costs is construction costs \$53,000 and paving \$16,000 for a total cost of \$69,000. A grant reimbursement was submitted to MWD for up to \$50,000 if approved.

The total ratification of emergency costs in the sum of \$2,006,000 will be brought to the October 16, 2024 Board of Directors meeting for consideration of approval.

## B. ON-CALL CONSTRUCTION SERVICES CONTRACT AWARD

On-call construction service contracts were solicited to establish a master list with pre-qualified contractors for small projects less than \$200,000 to be approved by the General Manager. The three specific categories are mechanical, civil, and electrical. Nine proposals were received through the Planet Bids portal on August 25, 2024. The work is only established through task orders as needed. The initial term is for three years with an optional extension for a maximum of five years. This item will be brought back to the October 16, 2024 Board of Directors meeting for consideration of approval.

## C. ON-CALL PROFESSIONAL TECHNICAL SERVICES CONTRACTS

The on-call professional technical services contracts are to establish on-call professional technical services agreements to support Three Valleys Capital Improvement Projects. Services include more specific technical services than from previous on-call professional services master list. Four electronic proposals were received on August 25, 2024. All proposals meet the RFP requirements and are recommended for approval. The maximum threshold of \$250,000 per task order shall be approved by the General Manager. The initial term is for three years with an optional extension for a maximum of five years. This item will be brought back to the October 16, 2024 Board of Directors meeting for consideration of approval.

## 8. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

### A. METROPOLITAN WATER DISTRICT

Director De Jesus reported that the Caucus meetings will be held this week, and the Board of Directors and Committee meetings next week. He will further report on the Palo Verde Irrigation District project that MWD is involved with at a future board meeting.

### B. CHINO BASIN WATERMASTER

Director Kuhn stated there was nothing new to report.

### C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn stated there was nothing new to report.

### D. MAIN SAN GABRIEL BASIN WATERMASTER

Vice President Ti stated there was nothing new to report.

### E. SIX BASINS WATERMASTER

President Roberto stated Six Basins did not hold a September board meeting.

#### F. ADDITIONAL BOARD MEMBER REPORTS

Directors commended Engineer Panzer for his work during the emergency leak repairs.

#### G. GENERAL MANAGER'S COMMENTS

Chief Administrative Officer Howie reported on several district facility tours for incoming legislative candidates, Golden State Water Company, the City of La Verne, and University of La Verne. The Colorado River Hoover Dam Inspection tour will take place this weekend. The Leadership Breakfast will be held on October 31<sup>st</sup> with guest speaker Heather Collins, AWWA President-Elect focusing on cyber defense strategies for the water sector.

### 9. CLOSED SESSION

Legal Counsel Kennedy stated there was nothing new to report on items 9.A and 9.B; therefore, the Board did not convene into closed session.

#### A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

#### B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

### 13. FUTURE AGENDA ITEMS

No future agenda items were requested.

### 14. ADJOURNMENT

President Roberto adjourned the board meeting at 9:23 a.m. to the next regular board meeting scheduled for Wednesday, October 16, 2024.



---

Jody Roberto  
*President, Board of Directors*



---

Recorded by: Nadia Aguirre  
Executive Assistant