



BOARD OF DIRECTORS REGULAR MEETING

DATE :
DECEMBER 18, 2024

TIME:
8:00 A.M.

-  1021 E. Miramar Avenue | Claremont, CA 91711
-  www.threevalleys.com
-  909.621.5568

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING AGENDA

1021 E. Miramar Avenue, Claremont, CA 91711
December 18, 2024 – 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

NOTICE OF VIDEOCONFERENCE/TELECONFERENCE ACCESSIBILITY

Three Valleys MWD will hold this meeting of its Board of Directors on the date and time, and at the location set forth above. The public may participate in the meeting by physical attendance at the meeting or by videoconference or teleconference utilizing the following links:

Link to join webinar: <https://tvmwd.zoom.us/j/87499342804>

OR

Dial in: (669) 900-9128, Webinar ID: 874 9934 2804

Any member of the public wishing to participate in public comment may do so in any of the following manners: (1) by using the "Raise Hand" feature on the Zoom platform and when prompted by the Board President during the public comment period, (2) by filling out the electronic speaker's card at the following link <https://arcg.is/0z5GqQ> prior to the close of public comment, (3) by sending an email to PublicComment@tvmwd.com prior to the close of public comment, or (4) those attending the meeting in person may complete a speaker's card and provide it to the Executive Board Secretary prior to the close of public comment.

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. CALL TO ORDER | ROBERTO |
| 2. ROLL CALL | AGUIRRE |
| Jody Roberto, President Mike Ti, Vice President Carlos Goytia, Secretary/Treasurer David De Jesus, Director Jeff Hanlon, Director Bob Kuhn, Director Jorge Marquez, Director | |
| 3. FLAG SALUTE | ROBERTO |

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449 [Government Code Section 54953(f)] ROBERTO

4.A NOTIFICATION DUE TO JUST CAUSE

4.B REQUEST DUE TO EMERGENCY CIRCUMSTANCES

BOARD ACTION REQUIRED ITEM 4.B

Staff Recommendation: None

5. AGENDA REORDER/ADDITIONS [Government Code Section 54954.2(b)(2)] ROBERTO

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

6. PUBLIC COMMENT (Government Code Section 54954.3) ROBERTO

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Board Secretary.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

7. PUBLICLY ADMINISTER OATH OF OFFICE TO DIRECTOR IN DIVISION 6 LITCHFIELD
(Pursuant to Water Code Section 71253, the Oath of Office was officially administered to Director Marquez on December 6, 2024)

8. PRESENTATION

8.A TVMWD TEAM ACHIEVEMENTS AND MILESTONES LITCHFIELD

9. CONSENT CALENDAR

The Board will consider consent calendar items 9.A – 9.E. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request to pull a specific item from the consent calendar for further discussion.

9.A RECEIVE, APPROVE, AND FILE BOARD MEETING MINUTES

- November 6, 2024 – Regular Board Meeting
- November 20, 2024 – Regular Board Meeting

9.B RECEIVE, APPROVE, AND FILE FINANCIAL REPORTS AND INVESTMENT UPDATE, NOVEMBER 2024

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

9.C IMPORTED WATER SALES, NOVEMBER 2024

The Board will review the imported water sales report for November 2024.

9.D MIRAMAR OPERATIONS REPORT, NOVEMBER 2024

The Board will review the Miramar Operations report for November 2024.

9.E APPROVE DIRECTOR EXPENSE REPORTS, NOVEMBER 2024

The Board will consider approval of the November 2024 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

BOARD ACTION REQUIRED ITEM 9.A – 9.E

Staff Recommendation: Approve as Presented

10. ACTION AGENDA

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the agenda so that the Board may discuss and take action on the item if the Board is so inclined.

10.A CY 2025 BOARD OFFICERS ROBERTO

The Board will discuss and possibly appoint its CY 2025 Board Officers.

BOARD ACTION REQUIRED ITEM 10.A

Staff Recommendation: None

10.B CY 2025 BOARD REPRESENTATIVE APPOINTMENTS ROBERTO

The Board will discuss and possibly appoint its CY 2025 Board Representative Appointments.

BOARD ACTION REQUIRED ITEM 10.B

Staff Recommendation: None

10.C RESOLUTION NO. 24-12-996 BROWN ACT HOWIE

The Board will consider adopting Resolution No. 24-12-996 in support of the elimination of the January 1, 2026 sunset date under Brown Act Law AB 2449.

BOARD ACTION REQUIRED ITEM 10.C

Staff Recommendation: Approve as Presented

10.D OFFICE FURNITURE PURCHASE CONTRACT AWARD LEE

The Board will consider approving the Office Furniture Purchase contract and authorizing the General Manager to execute the contract.

BOARD ACTION REQUIRED ITEM 10.D

Staff Recommendation: Approve as Presented

11. REPORTS LITCHFIELD

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

11.A METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE DE JESUS

11.B WATER SUPPLY UPDATE LEE

11.C LEGISLATIVE UPDATE HOWIE

11.D CONSERVATION PROGRAMMING UPDATE HOWIE

12. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

ROBERTO

Directors may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD and on other areas of interest.

13. CLOSED SESSION

ROBERTO

**13.A CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]**

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

**13.B CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
[Government Code Section 54956.9(d)(1)]**

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

14. FUTURE AGENDA ITEMS

ROBERTO

15. ADJOURNMENT AND NEXT MEETING

ROBERTO

The Board will adjourn to a regular Board of Directors meeting on January 15, 2025 at 8:00 AM.

In compliance with the Americans with Disabilities Act Government Code Section 54954.2(a), if special assistance is needed to participate in this public meeting, please contact the Executive Assistant at (909) 621-5568 at least 24 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, materials related to an item on this agenda submitted after distribution of the agenda packet will be posted on the TVMWD website at.

Three Valleys MWD Board meeting packets and agendas are available for review at www.threevalleys.com



THREE VALLEYS MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING MINUTES

Wednesday, November 6, 2024 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary/Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Bob Kuhn, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Board Secretary
David Dransfeldt, Water Resources Intern
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Viviana Robles, Human Resources & Risk Manager
Marissa Turner, Admin Communications Asst.
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Alanna Diaz, Walnut Valley Water District; Victoria Hahn, resident; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Co; Meg McWade, City of La Verne; Dave Michalko, Valencia Heights Water Company; Toby Moore, Golden State Water Company; Stephanie Moreno, Water Quality Authority; Gabby Palomares, Rowland Water District; Henry Woo, Walnut Valley Water District

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Kelley Gardner, Main San Gabriel Basin Watermaster; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Dinny Rassmussen, League of Women Voters; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

Director Ti participated in the board meeting remotely due to Just Cause.

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. GENERAL MANAGER'S REPORT

A. LEGISLATIVE & ELECTION UPDATE

Chief Administrative Officer Howie reported on election results that impact the district. All 52 congressional seats were up for election. Twenty of 40 state senate seats were up for election with 9 seats termed out and 11 new members. All 80 seats in the state assembly were up for election with 8 termed out and 23 new members. In the Three Valleys service area, Congress members Judy Chu, Norma Torress, and Linda Sanchez retained their seats. Gil Cisneros defeated Daniel Martinez for Grace Napolitano's seat. Anthony Portantino termed out from the State Senate seat and Sasha Perez was elected. Assembly members elected are John Harabedian, Michelle Rodriguez, Blanca Rubio, and Lisa Calderon.

B. GOVERNMENT FINANCE OFFICERS ASSOCIATION CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

Three Valleys was awarded the Governance Finance Officers Association Distinguished Certificate of Achievement for the Annual Comprehensive Financial Report for fiscal year ending June 30, 2023. This is the 16th consecutive year in a row that the district has received the award. The distinction is awarded to government agencies that have submitted the annual report going above the minimum requirements of general accepted accounting

principles to prepare a financial report that is clear and concise. President Roberto congratulated the Finance Team for their hard work.

C. DELTA CONVEYANCE PROJECT DRAFT RESOLUTION OF SUPPORT

General Manager Litchfield discussed the potential funding for the final planning phase of the Delta Conveyance project (DCP), which is expected to be considered by the MWD Board in December. The DCP is the farthest it has ever gotten in the planning process. The Department of Water Resources (DWR) is asking for \$300 million, with MWD's share being \$142 million, which is not budgeted for. The project is crucial for MWD's water supply and groundwater recharge in the three basins it overlies. Climate change is impacting water management, with DWR predicting changes in runoff and the need for modernizing aging infrastructure. The DCP is designed to increase the reliability of the State Water Project contract and maintain deliveries under varying climatic conditions. The necessity and benefits of the multi-billion-dollar project was discussed, emphasizing its long-term viability and the need to move forward despite the high cost. The project, which involves water delivery system improvements, was deemed essential for the economic viability of Southern California and the entire state of California. The Board agreed to send a resolution to MWD, indicating their support for the DCP. The resolution will be brought back to the November 20, 2024, Board of Directors meeting for consideration of approval.

Director Kuhn requested a special workshop in January 2025 to discuss the Delta Conveyance Project and the Pure Water Project.

D. PROJECTS UPDATE

The Security Camera Upgrades project, costing \$606,305, is nearing completion at 95% complete and expected to be finished by the end of the year. The upgrades will replace and add new security cameras and hardware to district facilities.

The System Wide Scada Radio Survey cost \$73,000 and was completed in June. The intent of the project was to analyze the existing system and radio connectivity. The result of the project indicated a few areas to start increasing the height of the antennas or switch to alternate technologies.

Geotechnical drilling was performed for the Miramar Administration and Operations building upgrade Project to evaluate the seismic resiliency of the existing structure with respect to current building codes. The project upgrades will accommodate staff needs by optimizing space, replacing the original roof and the HVAC system, which are both beyond their useful design lives. Completion is slated by June 2027 and the roof will be replaced next year.

A review of all on-call services contracts issued throughout the year was presented.

8. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS**A. METROPOLITAN WATER DISTRICT**

Director De Jesus reported that MWD committee meetings and the executive committee meeting have been moved by one week due to the holiday this month.

B. CHINO BASIN WATERMASTER

Director Kuhn stated that the Board recommended a change in storage from 700,000 AF to 900,000 AF.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn stated there was nothing new to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Vice President Ti stated there was nothing new to report.

E. SIX BASINS WATERMASTER

President Roberto reported the draft operating safe yield for CY 2025 and the proposed budget for CY 2025 were discussed.

F. ADDITIONAL BOARD MEMBER REPORTS

There were no additional board member comments.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield reminded the Board of the upcoming ACWA conference in December.

9. CLOSED SESSION

The Board convened into closed session at 9:03 a.m. to discuss Items 9.A, B, and C. There is no need to discuss Item 9.D.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Victor Asemota et al. v. City of Claremont, et al., Los Angeles County Superior Court Case No. 24STCV08598

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: State Parcel DD 64045-01-01, Padua Avenue, Claremont, California

Agency Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: California Department of Transportation

Under Negotiation: Purchase and Sale Agreement

The Board convened out of closed session and back into open session at 9:19 a.m. Legal Counsel Kennedy stated that only Items 9.A, B, and C were discussed, and no reportable action was taken.

10. FUTURE AGENDA ITEMS

No future agenda items were requested.

11. ADJOURNMENT

President Roberto adjourned the board meeting at 9:20 a.m. to the next regular board meeting scheduled for Wednesday, November 20, 2024.

Jody Roberto
President, Board of Directors

Recorded by: Nadia Aguirre
Executive Board Secretary



THREE VALLEYS MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING MINUTES

Wednesday, November 20, 2024 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary/Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Bob Kuhn, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
David Dransfeldt, Water Resources Intern
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Marissa Turner, Admin. Communications Assistant
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Jacob Chavira, City of Glendora; Kelly Gardner, Main San Gabriel Basin Watermaster; Keili Gonzalez, LSL CPA's; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golde State Water Company; Meg McWade, City of La Verne; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, Water Quality Authority; Dale Wert, City of Glendora

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Jared Macias, Walnut Water District; Dusty Moisio, Rowland Water District; Dinny Rassmussen, League of Women Voters; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATION

A. RECOGNIZING DIRECTOR DANIELLE SOTO FOR SERVING ON THE THREE VALLEYS MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS

President Roberto presented Director Soto with a resolution recognizing her service to Three Valleys. Several changes were made in the last four years with Director Soto's guidance and direction.

Director Soto stated that it has been a treat to serve with the Board the last four years and her heart is full of gratitude for the opportunity the voters provided her in 2020. She thanked the General Manager and staff for their support and the incredible dynamic and culture of the district. It was a pleasure for her to serve on the Board and listen to everyone's thoughts and thinking process.

The Board Members shared their appreciation for Director Soto's contributions and strong convictions. They wished her well for future endeavors and continued passion for the community.

8. CONSENT CALENDAR

The Board considered consent calendar items 8.A – 8.G for the November 20, 2024 Board meeting that included: (8.A) Receive, Approve and File Minutes – October 2, October 16,

and October 28 (special workshop), 2024; (8.B) Receive, Approve, and File Financial Reports and Investment Update, October 2024; (8.C) Imported Water Sales, October 2024; (8.D) Miramar Operations Report, October 2024; (8.E) Approve Director Expense Reports, October 2024; (8.F) Approval of Resolution No. 24-11-994 Recognizing Director Soto for Serving as a Board Member; (8.G) Board of Directors Meeting Cancellation.

| | |
|--------------------------------------------------------------------|-----------------------|
| Moved: Director Ti | Second: Director Kuhn |
| Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti | |
| Noes: | |
| Abstain: | |
| Absent: | |
| Motion No. 24-11-5500 Approval of Consent Calendar Items 8.A – 8.G | |
| Motion passed 7-0-0-0 | |

9. ACTION AGENDA

A. APPROVAL OF RESOLUTION NO. 24-11-995 IN SUPPORT OF THE DELTA CONVEYANCE PROJECT

The approved resolution will be sent to MWD to include in the December staff report to the Board of Directors.

| | |
|------------------------------------------------------------|---------------------------|
| Moved: Director Kuhn | Second: Director De Jesus |
| Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti | |
| Noes: | |
| Abstain: | |
| Absent: | |
| Motion No. 24-11-5501 Approval of Resolution No. 24-11-995 | |
| Motion passed 7-0-0-0 | |

10. REPORTS

A. LEGISLATIVE UPDATE

General Manager Litchfield reported that the 2025-26 legislative session commences on December 2, 2024. Leadership remains unchanged with Assemblymember Robert Rivas as Speaker of the California State Assembly and Mike McGuire the Senate Pro Tempore. The district sponsored Brown Act legislation AB 2449 is seeking to eliminate the sunset date in 2025. Assemblymember Blanca Rubio is confirmed as the author of the bill and CSDA will serve as the primary sponsor. A resolution of support will be brought to the December 18, 2024 Board of Directors meeting.

B. AUDIT AND ANNUAL COMPREHENSIVE FINANCE REPORT FOR FISCAL YEAR ENDED JUNE 30, 2024

Ms. Keili Gonzalez from LSL CPA's presented the results of the financial audit for FY ended June 30, 2024. The scope of engagement included interim fieldwork from April 29 – May 3, 2024, and year-end fieldwork from August 26 – 30, 2024. As a result of the audit, an unmodified auditor's opinion was issued on the financial statements. Financial statements are accurate and reliable as of June 30, 2024. No significant deficiencies and material weaknesses in internal controls were identified. In addition, no fraud, waste, or abuse during the FY ended June 30, 2024 were identified. The net position decreased \$0.6 million from the prior year to a total of \$44.5 million. Director Ti thanked the Finance department for their work on the audit. Chief Finance Officer Velasquez acknowledged Finance Manager Aguilar and Finance Temp Joshua Hernandez for their hard work.

C. WATER SUPPLY UPDATE

MWD had a record water storage level for 2024 at 3.9 million AF. The Department of Water Resources (DWR) will announce the initial State Water Project allocation for water year 2025 on December 2, 2024. The water year is expected to begin with a very low water allocation. A total of 8,000 AF has been delivered this calendar year between the Main Basin and the Chino Basin. There are about 2,800 AF in the Main Basin cyclic account and the possibility of another 4,000 AF if there are no filtration issues.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reminded the Board that the December 4, 2024 Board meeting is cancelled because of the ACWA and CRWUA conferences.

12. CLOSED SESSION

The Board convened into closed session at 8:45 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 9:32 a.m. Legal Counsel Kennedy stated there was no reportable action taken.

13. FUTURE AGENDA ITEMS

Director Soto requested the Board consider adopting a legislative platform.


14. ADJOURNMENT AND NEXT MEETING

President Roberto adjourned the meeting at 9:34 a.m. to the next regular board meeting scheduled for Wednesday, December 18, 2024.

Jody Roberto
President, Board of Directors

Recorded by: Nadia Aguirre
Executive Board Secretary

**BOARD INFORMATION****BOARD OF DIRECTORS
STAFF REPORT**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: December 18, 2024
Subject: Change in Cash and Cash Equivalents Report

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

No Action Necessary – Informational Item Only

Discussion

Attached for review is the Change in Cash and Cash Equivalents Report for the period ending November 30, 2024.

The Change in Cash and Cash Equivalents reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities. This report demonstrates where the cash came from, how the cash was used, and how much the change in cash was during the month.

Environmental Impact

None

Strategic Plan Objective(s)

2.1 – Financial Stability

Attachment(s)

Exhibit A – Change in Cash and Cash Equivalents Report

Meeting History

None

NA/BA



CHANGE IN CASH AND CASH EQUIVALENTS REPORT

November 1 through November 30, 2024

| | <u>CASH</u> | <u>CASH EQUIVALENTS</u> |
|-----------------------------------------------|------------------------------|-------------------------------|
| SUMMARY 11/30/2024 | | |
| Petty Cash | 6,000.00 | |
| Local Agency Investment Fund | | 268,796.87 |
| California Asset Management Program (CAMP) | | 2,233,851.61 |
| General Checking | 459,292.06 | |
| | 459,292.06 | |
| TOTAL CASH IN BANKS & ON HAND | <u>\$ 465,292.06</u> | <u>\$ 2,502,648.48</u> |
| | | |
| TOTAL CASH IN BANKS & ON HAND | 11/30/24 465,292.06 | 2,502,648.48 |
| TOTAL CASH IN BANKS & ON HAND | 10/31/24 496,125.25 | 2,690,971.87 |
| | <u>\$ (30,833.19)</u> | <u>\$ (188,323.39)</u> |
| | | |
| CHANGE IN CASH POSITION DUE TO: | | |
| Water Sales/Charges Revenue | 6,235,847.34 | |
| Interest Revenue | | |
| Subvention/RTS Standby Charge Revenue | 76,857.08 | |
| Hydroelectric Revenue | 13,580.04 | |
| Other Revenue | 5,986.38 | |
| Investment Xfer From Chandler Asset Mgt | | |
| LAIF Quarterly Interest | | |
| California Asset Mgmt Program Interest | | 11,676.61 |
| Transfer to/from CAMP | | 400,000.00 |
| Transfer to/from LAIF | 600,000.00 | |
| INFLOWS | 6,932,270.84 | 411,676.61 |
| | | |
| Expenditures | (6,645,271.17) | |
| Current Month Outstanding Payables | 179,538.00 | |
| Prior Month Cleared Payables | (94,340.95) | |
| Bank/FSA Svc Fees | (213.98) | |
| HRA/HAS/FSA/Dependent Care Payment | (2,815.93) | |
| CalPERS Unfunded Liability /1959 Survivor Ben | | |
| PARS Pension Trust | | |
| Investment Xfer to Chandler Asset Mgt | | |
| Transfer to/from CAMP | (400,000.00) | |
| Transfer to/from LAIF | | (600,000.00) |
| OUTFLOWS | (6,963,104.03) | (600,000.00) |
| | <u>(30,833.19)</u> | <u>(188,323.39)</u> |
| | | |
| | \$ - | \$ - |



THREE VALLEYS MUNICIPAL WATER DISTRICT
CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO
 November 30, 2024

| ITEM | BOOK YIELD | BOOK VALUE | PAR VALUE | MARKET VALUE |
|------------------------------------------|---------------|------------------------|------------------------|------------------------|
| Chandler Asset Management | | | | |
| ABS - Asset Backed Securities | 3.62% | 154,545.66 | 154,554.70 | 154,387.46 |
| Bonds - Agency | 3.64% | 653,581.40 | 650,000.00 | 653,349.52 |
| Cash | 0.00% | 5,235.13 | 5,235.13 | 5,235.13 |
| CMO - Collateralized Mortgage Obligation | 4.63% | 181,639.43 | 190,000.00 | 182,407.03 |
| Money Market Fund | 4.26% | 2,805.00 | 2,805.00 | 2,805.00 |
| Supranational | 3.57% | 278,038.21 | 280,000.00 | 275,684.88 |
| US Corporate | 3.79% | 1,275,168.29 | 1,290,000.00 | 1,264,478.21 |
| US Treasury | 2.77% | 2,214,892.36 | 2,230,000.00 | 2,166,338.09 |
| | 3.31% | 4,765,905.49 | 4,802,594.83 | 4,704,685.32 |
| Local Agency Invest Fund TVMWD | 4.48% | 268,796.87 | 268,796.87 | 268,796.87 |
| California Asset Management Program | 4.87% | 2,233,851.61 | 2,233,851.61 | 2,233,851.61 |
| Reserve Fund | | \$ 7,268,553.97 | \$ 7,305,243.31 | \$ 7,207,333.80 |
| Checking (Citizens) | 0.55% | 459,292.06 | 459,292.06 | 459,292.06 |
| Petty Cash Fund | 0.00% | 6,000.00 | 6,000.00 | 6,000.00 |
| Working Cash | | \$ 465,292.06 | \$ 465,292.06 | \$ 465,292.06 |
| TOTAL PORTFOLIO | 3.64% | \$ 7,733,846.03 | \$ 7,770,535.37 | \$ 7,672,625.86 |

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 21-05-895). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

A handwritten signature in blue ink, appearing to read 'M. Litchfield'.

MATTHEW H. LITCHFIELD, General Manager/Assistant Treasurer



MONTHLY ACCOUNT STATEMENT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

US Bank

PORTFOLIO SUMMARY

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

Portfolio Characteristics

| | |
|---------------------------|-------|
| Average Modified Duration | 2.56 |
| Average Coupon | 2.95% |
| Average Purchase YTM | 3.31% |
| Average Market YTM | 4.33% |
| Average Quality | AA |
| Average Final Maturity | 2.91 |
| Average Life | 2.62 |

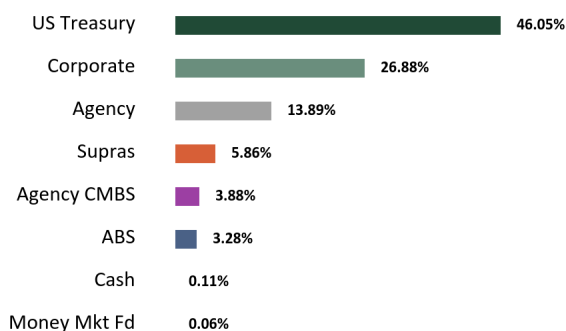
Account Summary

| | Beg. Values as of 11/01/2024 | End Values as of 11/30/2024 |
|---------------------------|------------------------------|-----------------------------|
| Market Value | 4,682,585.45 | 4,704,685.32 |
| Accrued Interest | 31,895.81 | 29,921.04 |
| Total Market Value | 4,714,481.26 | 4,734,606.35 |
| Income Earned | 12,857.72 | 7,811.11 |
| Cont/WD | 0.00 | 0.00 |
| Par | 4,791,399.66 | 4,802,594.83 |
| Book Value | 4,753,498.44 | 4,765,905.49 |
| Cost Value | 4,720,065.45 | 4,731,541.40 |

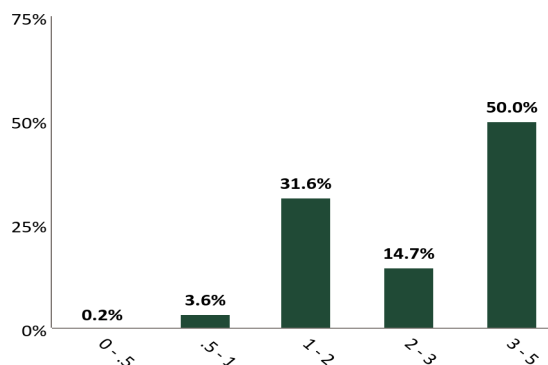
Top Issuers

| | |
|--------------------------------------|--------|
| United States | 46.05% |
| Federal Home Loan Banks | 6.36% |
| FHLMC | 5.11% |
| Farm Credit System | 4.95% |
| International Bank for Recon and Dev | 2.51% |
| Inter-American Development Bank | 2.49% |
| State Street Corporation | 1.90% |
| JPMorgan Chase & Co. | 1.89% |

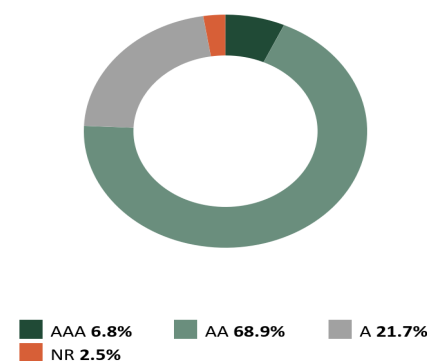
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

| Total Rate of Return | 1M | 3M | YTD | 1YR | 2YRS | 3YRS | 5YRS | 10YRS | Since Inception (05/01/09) |
|----------------------------|-------|-------|-------|-------|-------|-------|-------|-------|----------------------------|
| Three Valleys Municipal WD | 0.44% | 0.26% | 3.85% | 5.38% | 4.35% | 1.18% | 1.46% | 1.67% | 1.83% |
| Benchmark Return* | 0.38% | 0.18% | 3.49% | 5.02% | 3.93% | 0.67% | 1.10% | 1.34% | 1.50% |

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 12/04/2024 12:20:37 AM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

CONFIDENTIAL | 2

STATEMENT OF COMPLIANCE

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Rules Name | Limit | Actual | Compliance Status | Notes |
|------------------------------------------------|-------|--------|-------------------|-------|
| AGENCY MORTGAGE SECURITIES (CMOS) | | | | |
| Max % (MV) | 20.0 | 3.9 | Compliant | |
| Max Maturity (Years) | 5.0 | 3.8 | Compliant | |
| Min Rating (AA- by 1) | 0.0 | 0.0 | Compliant | |
| ASSET-BACKED SECURITIES (ABS) | | | | |
| Max % (MV; Non Agency ABS & MBS) | 20.0 | 3.3 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.7 | Compliant | |
| Max Maturity (Years) | 5 | 4 | Compliant | |
| Min Rating (AA- by 1) | 0.0 | 0.0 | Compliant | |
| BANKERS' ACCEPTANCES | | | | |
| Max % (MV) | 40.0 | 0.0 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Days) | 180 | 0.0 | Compliant | |
| Min Rating (A- by 1) | 0.0 | 0.0 | Compliant | |
| COMMERCIAL PAPER | | | | |
| Max % (MV) | 25.0 | 0.0 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Days) | 270 | 0.0 | Compliant | |
| Min Rating (A-1 by 1) | 0.0 | 0.0 | Compliant | |
| CORPORATE MEDIUM TERM NOTES | | | | |
| Max % (MV) | 30.0 | 26.9 | Compliant | |
| Max % Issuer (MV) | 5.0 | 1.9 | Compliant | |
| Max Maturity (Years) | 5 | 4 | Compliant | |
| Min Rating (A- by 1) | 0.0 | 0.0 | Compliant | |
| FEDERAL AGENCIES | | | | |
| Max % (MV) | 100.0 | 13.9 | Compliant | |
| Max Maturity (Years) | 5 | 4 | Compliant | |
| LOCAL AGENCY INVESTMENT FUND (LAIF) | | | | |
| Max Concentration (MV) | 75.0 | 0.0 | Compliant | |
| MONEY MARKET MUTUAL FUNDS | | | | |
| Max % (MV) | 20.0 | 0.1 | Compliant | |
| Max % Issuer (MV) | 20.0 | 0.1 | Compliant | |
| Min Rating (AAA by 2) | 0.0 | 0.0 | Compliant | |
| MORTGAGE-BACKED SECURITIES (NON-AGENCY) | | | | |



STATEMENT OF COMPLIANCE

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Rules Name | Limit | Actual | Compliance Status | Notes |
|-------------------------------------------------|-------|--------|-------------------|-------|
| Max % (MV) | 20.0 | 0.0 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Years) | 5.0 | 0.0 | Compliant | |
| Min Rating (AA- by 1) | 0.0 | 0.0 | Compliant | |
| MUNICIPAL SECURITIES (CA, LOCAL AGENCY) | | | | |
| Max % (MV) | 100.0 | 0.0 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Years) | 5.0 | 0.0 | Compliant | |
| NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD) | | | | |
| Max % (MV) | 30.0 | 0.0 | Compliant | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Years) | 5 | 0.0 | Compliant | |
| Min Rating (A- by 1) | 0.0 | 0.0 | Compliant | |
| SUPRANATIONAL OBLIGATIONS | | | | |
| Max % (MV) | 30.0 | 5.9 | Compliant | |
| Max % Issuer (MV) | 10.0 | 2.5 | Compliant | |
| Max Maturity (Years) | 5 | 4 | Compliant | |
| Min Rating (AA- by 1) | 0.0 | 0.0 | Compliant | |
| TIME DEPOSITS/CERTIFICATES OF DEPOSIT | | | | |
| Max % Issuer (MV) | 5.0 | 0.0 | Compliant | |
| Max Maturity (Years) | 5.0 | 0.0 | Compliant | |
| U.S. TREASURIES | | | | |
| Max % (MV) | 100.0 | 46.0 | Compliant | |
| Max Maturity (Years) | 5 | 4 | Compliant | |

RECONCILIATION SUMMARY

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

Maturities / Calls

| | |
|---------------------|------------|
| Month to Date | 0.00 |
| Fiscal Year to Date | (5,000.00) |

Principal Paydowns

| | |
|---------------------|-------------|
| Month to Date | (8,423.02) |
| Fiscal Year to Date | (36,880.51) |

Purchases

| | |
|---------------------|------------|
| Month to Date | 106,479.38 |
| Fiscal Year to Date | 871,357.45 |

Sales

| | |
|---------------------|--------------|
| Month to Date | (90,228.21) |
| Fiscal Year to Date | (779,813.00) |

Interest Received

| | |
|---------------------|-----------|
| Month to Date | 8,454.46 |
| Fiscal Year to Date | 50,776.17 |

Purchased / Sold Interest

| | |
|---------------------|----------|
| Month to Date | (48.11) |
| Fiscal Year to Date | 1,750.90 |

Accrual Activity Summary

| | Month to Date | Fiscal Year to Date (07/01/2024) |
|---------------------------------------|---------------|-------------------------------------|
| Beginning Book Value | 4,753,498.44 | 4,726,290.24 |
| Maturities/Calls | 0.00 | (5,000.00) |
| Principal Paydowns | (8,423.02) | (36,880.51) |
| Purchases | 106,479.38 | 871,357.45 |
| Sales | (90,228.21) | (779,813.00) |
| Change in Cash, Payables, Receivables | 5,063.33 | 2,514.16 |
| Amortization/Accretion | 1,379.53 | 6,198.83 |
| Realized Gain (Loss) | (1,863.95) | (18,761.67) |
| Ending Book Value | 4,765,905.49 | 4,765,905.49 |

Fair Market Activity Summary

| | Month to Date | Fiscal Year to Date (07/01/2024) |
|---------------------------------------|---------------|-------------------------------------|
| Beginning Market Value | 4,682,585.45 | 4,580,050.79 |
| Maturities/Calls | 0.00 | (5,000.00) |
| Principal Paydowns | (8,423.02) | (36,880.51) |
| Purchases | 106,479.38 | 871,357.45 |
| Sales | (90,228.21) | (779,813.00) |
| Change in Cash, Payables, Receivables | 5,063.33 | 2,514.16 |
| Amortization/Accretion | 1,379.53 | 6,198.83 |
| Change in Net Unrealized Gain (Loss) | 9,692.80 | 85,019.28 |
| Realized Gain (Loss) | (1,863.95) | (18,761.67) |
| Ending Market Value | 4,704,685.32 | 4,704,685.32 |

HOLDINGS REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|------------------|---------------------------------------------------------|---------------------|---------------------------------|----------------------------------------|------------------------------|------------------------------------|---------------------------------|------------------------------|----------------------------|
| ABS | | | | | | | | | |
| 43815GAC3 | HAROT 2021-4 A3 0.88 01/21/2026 | 2,904.80 | 11/16/2021 0.42% | 2,904.19 2,904.69 | 99.03 4.85% | 2,876.60 0.71 | 0.06% (28.09) | Aaa/NA AAA | 1.14 0.24 |
| 47789QAC4 | JDOT 2021-B A3 0.52 03/16/2026 | 2,279.75 | 07/13/2021 0.52% | 2,279.55 2,279.72 | 99.24 5.06% | 2,262.38 0.53 | 0.05% (17.34) | Aaa/NA AAA | 1.29 0.17 |
| 89238JAC9 | TAOT 2021-D A3 0.71 04/15/2026 | 3,100.75 | 11/09/2021 0.95% | 3,100.68 3,100.74 | 99.07 5.14% | 3,072.00 0.98 | 0.07% (28.74) | NA/AAA AAA | 1.37 0.21 |
| 43815BAC4 | HAROT 2022-1 A3 1.88 05/15/2026 | 9,029.69 | 02/15/2022 0.28% | 9,028.33 9,029.34 | 98.99 5.02% | 8,938.20 7.54 | 0.19% (91.14) | Aaa/AAA NA | 1.45 0.32 |
| 47787JAC2 | JDOT 2022 A3 0.36 09/15/2026 | 4,990.21 | 03/10/2022 2.34% | 4,989.10 4,989.87 | 99.04 4.82% | 4,942.08 5.15 | 0.11% (47.79) | Aaa/NA AAA | 1.79 0.39 |
| 89238FAD5 | TAOT 2022-B A3 2.93 09/15/2026 | 8,986.22 | 04/07/2022 3.09% | 8,986.01 8,986.16 | 99.27 4.84% | 8,921.02 11.70 | 0.19% (65.14) | Aaa/AAA NA | 1.79 0.38 |
| 47800AAC4 | JDOT 2022-B A3 3.74 02/16/2027 | 16,220.13 | 07/12/2022 3.77% | 16,218.58 16,219.47 | 99.39 4.94% | 16,120.60 26.96 | 0.34% (98.87) | Aaa/NA AAA | 2.21 0.52 |
| 47800BAC2 | JDOT 2022-C A3 5.09 06/15/2027 | 32,043.14 | 10/12/2022 3.29% | 32,040.66 32,041.87 | 100.23 4.79% | 32,115.70 72.49 | 0.68% 73.84 | Aaa/NA AAA | 2.54 0.63 |
| 43813YAC6 | HAROT 2024-3 A3 4.57 03/21/2029 | 30,000.00 | 08/09/2024 4.62% | 29,995.29 29,995.58 | 100.16 4.53% | 30,047.69 38.08 | 0.64% 52.12 | Aaa/NA AAA | 4.30 1.92 |
| 89239TAD4 | TAOT 2024-D A3 4.4 06/15/2029 | 15,000.00 | 10/10/2024 4.44% | 14,999.16 14,999.18 | 99.96 4.46% | 14,993.51 29.33 | 0.32% (5.67) | Aaa/AAA NA | 4.54 2.20 |
| 34535VAD6 | FORDO 2024-D 4.61 08/15/2029 | 30,000.00 | 11/19/2024 4.66% | 29,999.04 29,999.05 | 100.33 4.51% | 30,097.66 34.58 | 0.64% 98.61 | Aaa/NA AAA | 4.71 2.21 |
| Total ABS | | 154,554.70 | 3.62% | 154,540.60 154,545.66 | 99.89 4.70% | 154,387.46 228.05 | 3.28% (158.21) | Aaa/AAA AAA | 3.27 1.27 |
| AGENCY | | | | | | | | | |
| 3137EAEX3 | FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025 | 60,000.00 | 09/23/2020 0.44% | 59,819.40 59,970.69 | 96.82 4.43% | 58,090.73 42.50 | 1.23% (1,879.96) | Aaa/AA+ AA+ | 0.81 0.79 |
| 3135G06G3 | FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025 | 65,000.00 | 11/09/2020 0.57% | 64,767.30 64,956.42 | 96.46 4.42% | 62,701.80 21.67 | 1.33% (2,254.62) | Aaa/AA+ AA+ | 0.94 0.91 |
| 3130ATS57 | FEDERAL HOME LOAN BANKS 4.5 03/10/2028 | 60,000.00 | 04/06/2023 3.51% | 62,670.00 61,776.53 | 101.19 4.11% | 60,714.84 607.50 | 1.29% (1,061.69) | Aaa/AA+ AA+ | 3.28 2.99 |
| 3130AWTR1 | FEDERAL HOME LOAN BANKS 4.375 09/08/2028 | 100,000.00 | 09/12/2023 4.49% | 99,493.50 99,617.00 | 100.76 4.15% | 100,764.02 1,008.68 | 2.14% 1,147.02 | Aaa/AA+ AA+ | 3.77 3.41 |

HOLDINGS REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|---------------------|---------------------------------------------------------------|---------------------|---------------------------------|----------------------------------------|-------------------------------|--------------------------------------|----------------------------------|------------------------------|----------------------------|
| 3133EPWK7 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028 | 130,000.00 | 09/27/2023 4.76% | 128,515.40 128,865.96 | 101.11 4.18% | 131,447.11 1,121.25 | 2.79% 2,581.14 | Aaa/AA+ AA+ | 3.81 3.44 |
| 3133EPC45 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028 | 100,000.00 | 11/27/2023 4.46% | 100,716.00 100,570.19 | 101.67 4.16% | 101,669.52 231.25 | 2.16% 1,099.33 | Aaa/AA+ AA+ | 3.96 3.57 |
| 3130AXQK7 | FEDERAL HOME LOAN BANKS 4.75 12/08/2028 | 80,000.00 | -- 4.03% | 82,524.30 82,076.18 | 102.39 4.10% | 81,913.08 1,826.11 | 1.74% (163.11) | Aaa/AA+ AA+ | 4.02 3.55 |
| 3130B1BC0 | FEDERAL HOME LOAN BANKS 4.625 06/08/2029 | 55,000.00 | 06/18/2024 4.29% | 55,822.80 55,748.41 | 101.91 4.16% | 56,048.43 1,469.72 | 1.19% 300.02 | Aaa/AA+ AA+ | 4.52 3.94 |
| Total Agency | | 650,000.00 | 3.64% | 654,328.70 653,581.40 | 100.55 4.20% | 653,349.52 6,328.68 | 13.89% (231.87) | Aaa/AA+ AA+ | 3.32 2.99 |

AGENCY CMBS

| | | | | | | | | | |
|------------------------------|-----------------------------------|-------------------|---------------------|----------------------------------------|------------------------------|------------------------------------|-------------------------------|------------------------------|----------------------------|
| 3137FETN0 | FHMS K-073 A2 3.35 01/25/2028 | 50,000.00 | 07/10/2023 4.67% | 47,339.84 48,165.74 | 96.82 4.43% | 48,408.32 139.58 | 1.03% 242.57 | Aaa/AA+ AAA | 3.15 2.83 |
| 3137FG6X8 | FHMS K-077 A2 3.85 05/25/2028 | 90,000.00 | 05/24/2023 4.24% | 88,347.66 88,854.02 | 98.03 4.44% | 88,222.82 288.75 | 1.88% (631.21) | Aaa/AA+ AAA | 3.48 3.12 |
| 3137H4BY5 | FHMS K-746 A2 2.031 09/25/2028 | 50,000.00 | 10/26/2023 5.31% | 43,060.55 44,619.67 | 91.55 4.47% | 45,775.90 84.63 | 0.97% 1,156.23 | Aaa/AA+ AAA | 3.82 3.54 |
| Total Agency CMBS | | 190,000.00 | 4.63% | 178,748.05 181,639.43 | 96.08 4.45% | 182,407.03 512.96 | 3.88% 767.60 | Aaa/AA+ AAA | 3.48 3.15 |

CASH

| | | | | | | | | | |
|-------------------|------------|-----------------|--------------|----------------------|-----------------------------|--------------------------------|-----------------------------|------------------------------|----------------------------|
| CCYUSD | Receivable | 5,235.13 | -- 0.00% | 5,235.13 5,235.13 | 1.00 0.00% | 5,235.13 0.00 | 0.11% 0.00 | Aaa/AAA AAA | 0.00 0.00 |
| Total Cash | | 5,235.13 | 0.00% | 5,235.13 | 1.00 0.00% | 5,235.13 0.00 | 0.11% 0.00 | Aaa/AAA AAA | 0.00 0.00 |

CORPORATE

| | | | | | | | | | |
|-----------|-------------------------------------------|-----------|---------------------|------------------------|----------------|---------------------|-------------------|--------------|--------------|
| 857477BR3 | STATE STREET CORP 1.746 02/06/2026 | 90,000.00 | -- 3.29% | 86,597.25 89,756.70 | 99.37 5.06% | 89,437.38 501.98 | 1.90% (319.32) | Aa3/A AA- | 1.19 0.18 |
| 46647PBK1 | JPMORGAN CHASE & CO 2.083 04/22/2026 | 90,000.00 | 03/22/2022 3.38% | 86,833.80 89,567.45 | 98.93 6.02% | 89,034.11 203.09 | 1.89% (533.34) | A1/A AA- | 1.39 0.38 |
| 00440EAV9 | CHUBB INA HOLDINGS LLC 3.35 05/03/2026 | 60,000.00 | 08/24/2023 5.19% | 57,274.20 58,557.75 | 98.45 4.49% | 59,067.38 156.33 | 1.26% 509.63 | A2/A A | 1.42 1.36 |

HOLDINGS REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|-----------|---------------------------------------------------|---------------------|---------------------------------|--------------------------|----------------------|------------------------------|-------------------------|---------------------------|----------------------|
| 023135BX3 | AMAZON.COM INC 1.0 05/12/2026 | 25,000.00 | 05/26/2021 0.97% | 25,040.25 25,011.24 | 95.38 4.33% | 23,845.95 13.19 | 0.51% (1,165.29) | A1/AA AA- | 1.45 1.41 |
| 91324PEC2 | UNITEDHEALTH GROUP INC 1.15 05/15/2026 | 90,000.00 | -- 3.12% | 83,257.50 87,584.72 | 95.33 4.51% | 85,795.04 46.00 | 1.82% (1,789.68) | A2/A+ A | 1.45 1.41 |
| 89236TJK2 | TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026 | 90,000.00 | -- 2.27% | 85,879.40 88,498.58 | 95.16 4.40% | 85,643.31 458.44 | 1.82% (2,855.27) | A1/A+ A+ | 1.55 1.49 |
| 61747YET8 | MORGAN STANLEY 4.679 07/17/2026 | 30,000.00 | 07/18/2022 4.68% | 30,000.00 30,000.00 | 99.87 5.73% | 29,961.46 522.49 | 0.64% (38.54) | A1/A- A+ | 1.63 0.60 |
| 931142ERO | WALMART INC 1.05 09/17/2026 | 10,000.00 | 09/08/2021 1.09% | 9,981.10 9,993.22 | 94.43 4.31% | 9,442.99 21.58 | 0.20% (550.23) | Aa2/AA AA | 1.80 1.74 |
| 437076CV2 | HOME DEPOT INC 4.95 09/30/2026 | 55,000.00 | 12/21/2023 4.41% | 55,747.45 55,486.84 | 100.94 4.40% | 55,518.64 461.31 | 1.18% 31.81 | A2/A A | 1.83 1.64 |
| 24422EVW6 | JOHN DEERE CAPITAL CORP 1.3 10/13/2026 | 90,000.00 | 04/21/2022 3.29% | 82,534.50 86,884.80 | 94.47 4.43% | 85,018.73 156.00 | 1.81% (1,866.07) | A1/A A+ | 1.87 1.80 |
| 87612EBM7 | TARGET CORP 1.95 01/15/2027 | 25,000.00 | 01/19/2022 1.99% | 24,957.50 24,981.87 | 95.23 4.33% | 23,808.39 184.17 | 0.51% (1,173.48) | A2/A A | 2.13 2.03 |
| 084664CZ2 | BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027 | 90,000.00 | -- 2.70% | 88,360.10 89,234.59 | 95.83 4.23% | 86,245.93 437.00 | 1.83% (2,988.66) | Aa2/AA A+ | 2.29 2.18 |
| 09247XAN1 | BLACKROCK FINANCE INC 3.2 03/15/2027 | 85,000.00 | 04/25/2022 3.40% | 84,219.70 84,635.01 | 97.49 4.36% | 82,868.92 574.22 | 1.76% (1,766.09) | Aa3/AA- NA | 2.29 2.16 |
| 023135CF1 | AMAZON.COM INC 3.3 04/13/2027 | 30,000.00 | 04/11/2022 3.34% | 29,938.20 29,970.79 | 97.72 4.32% | 29,316.06 132.00 | 0.62% (654.73) | A1/AA AA- | 2.37 2.23 |
| 665859AW4 | NORTHERN TRUST CORP 4.0 05/10/2027 | 70,000.00 | 09/28/2022 4.70% | 67,975.60 68,929.46 | 99.02 4.43% | 69,316.66 163.33 | 1.47% 387.20 | A2/A+ A+ | 2.44 2.29 |
| 037833ET3 | APPLE INC 4.0 05/10/2028 | 10,000.00 | 05/08/2023 4.04% | 9,980.70 9,986.73 | 99.40 4.19% | 9,940.31 23.33 | 0.21% (46.42) | Aaa/AA+ NA | 3.44 3.17 |
| 341081GN1 | FLORIDA POWER & LIGHT CO 4.4 05/15/2028 | 60,000.00 | 06/15/2023 4.69% | 59,248.80 59,471.10 | 99.80 4.46% | 59,879.39 117.33 | 1.27% 408.29 | Aa2/A+ AA- | 3.46 3.16 |
| 58933YBH7 | MERCK & CO INC 4.05 05/17/2028 | 15,000.00 | 05/08/2023 4.07% | 14,987.85 14,991.60 | 99.41 4.24% | 14,910.80 23.63 | 0.32% (80.80) | A1/A+ NA | 3.46 3.19 |
| 74340XCG4 | PROLOGIS LP 4.875 06/15/2028 | 60,000.00 | 09/27/2023 5.59% | 58,248.00 58,684.73 | 101.28 4.48% | 60,767.84 1,348.75 | 1.29% 2,083.11 | A3/A NA | 3.54 3.08 |
| 438516CL8 | HONEYWELL INTERNATIONAL INC 4.25 01/15/2029 | 55,000.00 | 01/17/2024 4.43% | 54,556.15 54,633.33 | 99.67 4.34% | 54,819.01 883.06 | 1.17% 185.68 | A2/A A | 4.13 3.68 |
| 69371RS80 | PACCAR FINANCIAL CORP 4.6 01/31/2029 | 60,000.00 | 01/24/2024 4.64% | 59,902.20 59,918.53 | 100.65 4.43% | 60,388.58 927.67 | 1.28% 470.06 | A1/A+ NA | 4.17 3.70 |

HOLDINGS REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|------------------------|-------------------------------------------|---------------------|---------------------------------|--------------------------------------------|------------------------------|----------------------------------------|-------------------------------------|---------------------------|----------------------------|
| 06051GHG7 | BANK OF AMERICA CORP 3.97 03/05/2029 | 45,000.00 | 03/25/2024 5.20% | 43,054.64 43,391.26 | 97.45 5.04% | 43,853.23 426.78 | 0.93% 461.97 | A1/A- AA- | 4.26 2.99 |
| 89115A2Y7 | TORONTO-DOMINION BANK 4.994 04/05/2029 | 55,000.00 | 07/08/2024 4.99% | 54,997.80 54,997.98 | 101.09 4.71% | 55,598.08 427.26 | 1.18% 600.09 | A2/A- AA- | 4.34 3.84 |
| Total Corporate | | 1,290,000.00 | 3.79% | 1,253,572.69 1,275,168.29 | 98.07 4.63% | 1,264,478.21 8,208.94 | 26.88% (10,690.09) | A1/A+ A+ | 2.39 2.02 |

MONEY MARKET FUND

| | | | | | | | | | |
|------------------------------------|-----------------------|-----------------|--------------|------------------------------------|-----------------------------|--------------------------------|-----------------------------|------------------------------|----------------------------|
| 31846V203 | FIRST AMER:GVT OBLG Y | 2,805.00 | -- 4.26% | 2,805.00 2,805.00 | 1.00 4.26% | 2,805.00 0.00 | 0.06% 0.00 | Aaa/ AAAm AAA | 0.00 0.00 |
| Total Money Market Fund | | 2,805.00 | 4.26% | 2,805.00 2,805.00 | 1.00 4.26% | 2,805.00 0.00 | 0.06% 0.00 | Aaa/ AAAm AAA | 0.00 0.00 |

SUPRANATIONAL

| | | | | | | | | | |
|--------------------------------|---------------------------------------------------------------------------|-------------------|---------------------|----------------------------------------|------------------------------|--------------------------------------|-----------------------------------|-----------------------------|----------------------------|
| 4581X0DV7 | INTER-AMERICAN DEVELOPMENT BANK 0.875 04/20/2026 | 60,000.00 | 04/13/2021 0.97% | 59,725.20 59,924.00 | 95.41 4.33% | 57,248.06 59.79 | 1.22% (2,675.95) | Aaa/AAA NA | 1.39 1.35 |
| 459058KT9 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028 | 35,000.00 | 08/25/2023 4.56% | 33,397.70 33,812.01 | 97.78 4.17% | 34,223.24 472.99 | 0.73% 411.23 | Aaa/AAA NA | 3.62 3.31 |
| 45950KDD9 | INTERNATIONAL FINANCE CORP 4.5 07/13/2028 | 40,000.00 | 07/06/2023 4.53% | 39,955.60 39,967.92 | 101.13 4.16% | 40,453.86 690.00 | 0.86% 485.93 | Aaa/AAA NA | 3.62 3.25 |
| 4581X0EN4 | INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029 | 60,000.00 | 02/15/2024 4.32% | 59,467.20 59,550.54 | 100.01 4.12% | 60,004.03 728.75 | 1.28% 453.49 | Aaa/AAA NA | 4.21 3.78 |
| 459058LN1 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029 | 85,000.00 | 10/08/2024 3.93% | 84,778.15 84,783.74 | 98.54 4.21% | 83,755.70 411.72 | 1.78% (1,028.04) | Aaa/AAA NA | 4.88 4.37 |
| Total Supranational | | 280,000.00 | 3.57% | 277,323.85 278,038.21 | 98.50 4.20% | 275,684.88 2,363.25 | 5.86% (2,353.33) | Aaa/AAA NA | 3.67 3.32 |

US TREASURY

HOLDINGS REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|-----------|--------------------------------------------|---------------------|---------------------------------|--------------------------|----------------------|------------------------------|-------------------------|---------------------------|----------------------|
| 91282CAZ4 | UNITED STATES TREASURY 0.375 11/30/2025 | 50,000.00 | -- 0.77% | 49,092.58 49,804.84 | 96.14 4.39% | 48,067.58 0.52 | 1.02% (1,737.26) | Aaa/AA+ AA+ | 1.00 0.97 |
| 91282CBH3 | UNITED STATES TREASURY 0.375 01/31/2026 | 100,000.00 | -- 0.78% | 98,076.64 99,535.85 | 95.53 4.36% | 95,531.25 125.34 | 2.03% (4,004.60) | Aaa/AA+ AA+ | 1.17 1.14 |
| 91282CBQ3 | UNITED STATES TREASURY 0.5 02/28/2026 | 100,000.00 | -- 0.81% | 98,480.86 99,615.43 | 95.43 4.32% | 95,429.69 127.07 | 2.03% (4,185.74) | Aaa/AA+ AA+ | 1.25 1.21 |
| 91282CBT7 | UNITED STATES TREASURY 0.75 03/31/2026 | 100,000.00 | -- 0.85% | 99,523.24 99,871.21 | 95.46 4.31% | 95,460.94 127.75 | 2.03% (4,410.27) | Aaa/AA+ AA+ | 1.33 1.29 |
| 91282CCF6 | UNITED STATES TREASURY 0.75 05/31/2026 | 125,000.00 | 08/25/2021 0.80% | 124,702.15 124,906.48 | 94.94 4.28% | 118,676.76 2.58 | 2.52% (6,229.73) | Aaa/AA+ AA+ | 1.50 1.46 |
| 91282CCP4 | UNITED STATES TREASURY 0.625 07/31/2026 | 125,000.00 | 08/25/2021 0.82% | 123,813.48 124,599.88 | 94.25 4.24% | 117,807.62 261.12 | 2.50% (6,792.26) | Aaa/AA+ AA+ | 1.67 1.62 |
| 9128282A7 | UNITED STATES TREASURY 1.5 08/15/2026 | 125,000.00 | 09/16/2021 0.83% | 129,057.62 126,407.61 | 95.56 4.23% | 119,453.13 550.27 | 2.54% (6,954.48) | Aaa/AA+ AA+ | 1.71 1.65 |
| 91282CDG3 | UNITED STATES TREASURY 1.125 10/31/2026 | 150,000.00 | -- 1.84% | 145,220.70 148,028.14 | 94.39 4.21% | 141,580.08 144.51 | 3.01% (6,448.06) | Aaa/AA+ AA+ | 1.92 1.86 |
| 91282CEF4 | UNITED STATES TREASURY 2.5 03/31/2027 | 90,000.00 | 05/25/2022 2.73% | 89,050.78 89,544.16 | 96.38 4.15% | 86,744.53 383.24 | 1.84% (2,799.63) | Aaa/AA+ AA+ | 2.33 2.22 |
| 91282CET4 | UNITED STATES TREASURY 2.625 05/31/2027 | 150,000.00 | 06/21/2022 3.38% | 144,855.47 147,402.07 | 96.42 4.15% | 144,632.81 10.82 | 3.07% (2,769.25) | Aaa/AA+ AA+ | 2.50 2.38 |
| 91282CFB2 | UNITED STATES TREASURY 2.75 07/31/2027 | 125,000.00 | 08/30/2022 3.29% | 121,923.83 123,334.24 | 96.51 4.15% | 120,639.65 1,148.95 | 2.56% (2,694.59) | Aaa/AA+ AA+ | 2.67 2.51 |
| 91282CGC9 | UNITED STATES TREASURY 3.875 12/31/2027 | 125,000.00 | 01/30/2023 3.69% | 126,049.80 125,657.95 | 99.32 4.11% | 124,145.51 2,027.00 | 2.64% (1,512.45) | Aaa/AA+ AA+ | 3.08 2.83 |
| 91282CHE4 | UNITED STATES TREASURY 3.625 05/31/2028 | 70,000.00 | 06/15/2023 3.93% | 69,042.97 69,325.16 | 98.40 4.12% | 68,878.91 6.97 | 1.46% (446.26) | Aaa/AA+ AA+ | 3.50 3.24 |
| 91282CJW2 | UNITED STATES TREASURY 4.0 01/31/2029 | 90,000.00 | 02/26/2024 4.31% | 88,751.95 88,944.70 | 99.55 4.12% | 89,599.22 1,203.26 | 1.90% 654.51 | Aaa/AA+ AA+ | 4.17 3.75 |
| 91282CKD2 | UNITED STATES TREASURY 4.25 02/28/2029 | 70,000.00 | 04/22/2024 4.67% | 68,747.66 68,904.56 | 100.52 4.11% | 70,366.41 756.08 | 1.50% 1,461.85 | Aaa/AA+ AA+ | 4.25 3.81 |
| 91282CKG5 | UNITED STATES TREASURY 4.125 03/31/2029 | 75,000.00 | -- 4.48% | 73,827.15 73,967.29 | 100.04 4.11% | 75,029.30 526.96 | 1.59% 1,062.00 | Aaa/AA+ AA+ | 4.33 3.90 |
| 91282CKP5 | UNITED STATES TREASURY 4.625 04/30/2029 | 80,000.00 | -- 4.64% | 79,950.78 79,957.14 | 102.07 4.11% | 81,653.12 316.85 | 1.74% 1,695.98 | Aaa/AA+ AA+ | 4.41 3.95 |
| 91282CKT7 | UNITED STATES TREASURY 4.5 05/31/2029 | 60,000.00 | 06/27/2024 4.30% | 60,532.03 60,485.87 | 101.64 4.10% | 60,982.03 7.42 | 1.30% 496.16 | Aaa/AA+ AA+ | 4.50 4.04 |



HOLDINGS REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Par Value/ Units | Purchase Date Purchase Yield | Cost Value Book Value | Mkt Price Mkt YTM | Market Value Accrued Int. | % of Port. Gain/Loss | Moody's/ S&P/ Fitch | Maturity Duration |
|-------------------------------------|--------------------------------------------|---------------------|---------------------------------|--------------------------------------------|------------------------------|-----------------------------------------|--------------------------------------|------------------------------|----------------------------|
| 91282CKX8 | UNITED STATES TREASURY 4.25 06/30/2029 | 55,000.00 | 07/08/2024 4.23% | 55,051.56 55,047.45 | 100.59 4.11% | 55,324.41 978.19 | 1.18% 276.97 | Aaa/AA+ AA+ | 4.58 4.05 |
| 91282CEV9 | UNITED STATES TREASURY 3.25 06/30/2029 | 75,000.00 | 07/29/2024 4.10% | 72,175.78 72,370.77 | 96.45 4.11% | 72,336.91 1,020.04 | 1.54% (33.86) | Aaa/AA+ AA+ | 4.58 4.14 |
| 91282CLC3 | UNITED STATES TREASURY 4.0 07/31/2029 | 95,000.00 | 07/29/2024 4.30% | 94,654.88 94,678.13 | 99.58 4.10% | 94,599.22 1,270.11 | 2.01% (78.91) | Aaa/AA+ AA+ | 4.67 4.16 |
| 91282CFJ5 | UNITED STATES TREASURY 3.125 08/31/2029 | 135,000.00 | -- 3.50% | 132,698.44 132,794.63 | 95.79 4.11% | 129,309.96 1,072.17 | 2.75% (3,484.67) | Aaa/AA+ AA+ | 4.75 4.31 |
| 91282CLR0 | UNITED STATES TREASURY 4.125 10/31/2029 | 60,000.00 | 11/19/2024 4.24% | 59,707.03 59,708.81 | 100.15 4.09% | 60,089.06 211.95 | 1.28% 380.25 | Aaa/AA+ AA+ | 4.92 4.39 |
| Total US Treasury | | 2,230,000.00 | 2.77% | 2,204,987.38 2,214,892.36 | 97.20 4.18% | 2,166,338.09 12,279.16 | 46.05% (48,554.27) | Aaa/AA+ AA+ | 2.92 2.69 |
| Total Portfolio | | 4,802,594.83 | 3.31% | 4,731,541.40 4,765,905.49 | 97.86 4.33% | 4,704,685.32 29,921.04 | 100.00% (61,220.18) | Aa2/AA- AA | 2.91 2.56 |
| Total Market Value + Accrued | | | | | | 4,734,606.35 | | | |



TRANSACTION LEDGER

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Transaction Type | Settlement Date | CUSIP | Quantity | Security Description | Price | Acq/Disp Yield | Amount | Interest Pur/Sold | Total Amount | Gain/Loss |
|---------------------------------|-----------------|-----------|--------------------|--------------------------------------------|--------|----------------|---------------------|-------------------|---------------------|-------------------|
| ACQUISITIONS | | | | | | | | | | |
| Purchase | 11/04/2024 | 31846V203 | 1,176.80 | FIRST AMER:GVT OBLG Y | 1.000 | 4.44% | (1,176.80) | 0.00 | (1,176.80) | 0.00 |
| Purchase | 11/07/2024 | 31846V203 | 162.50 | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | (162.50) | 0.00 | (162.50) | 0.00 |
| Purchase | 11/12/2024 | 31846V203 | 1,725.00 | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | (1,725.00) | 0.00 | (1,725.00) | 0.00 |
| Purchase | 11/13/2024 | 31846V203 | 2,312.50 | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | (2,312.50) | 0.00 | (2,312.50) | 0.00 |
| Purchase | 11/15/2024 | 31846V203 | 51.33 | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | (51.33) | 0.00 | (51.33) | 0.00 |
| Purchase | 11/15/2024 | 31846V203 | 9,931.19 | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | (9,931.19) | 0.00 | (9,931.19) | 0.00 |
| Purchase | 11/18/2024 | 31846V203 | 303.75 | FIRST AMER:GVT OBLG Y | 1.000 | 4.26% | (303.75) | 0.00 | (303.75) | 0.00 |
| Purchase | 11/20/2024 | 91282CLR0 | 60,000.00 | UNITED STATES TREASURY 4.125 10/31/2029 | 99.512 | 4.24% | (59,707.03) | (136.74) | (59,843.77) | 0.00 |
| Purchase | 11/21/2024 | 31846V203 | 701.45 | FIRST AMER:GVT OBLG Y | 1.000 | 4.41% | (701.45) | 0.00 | (701.45) | 0.00 |
| Purchase | 11/22/2024 | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | 99.997 | 4.66% | (29,999.04) | 0.00 | (29,999.04) | 0.00 |
| Purchase | 11/25/2024 | 31846V203 | 408.79 | FIRST AMER:GVT OBLG Y | 1.000 | 4.26% | (408.79) | 0.00 | (408.79) | 0.00 |
| Total Purchase | | | 106,773.31 | | | | (106,479.38) | (136.74) | (106,616.12) | 0.00 |
| TOTAL ACQUISITIONS | | | 106,773.31 | | | | (106,479.38) | (136.74) | (106,616.12) | 0.00 |
| OTHER | | | | | | | | | | |
| Sale | 11/07/2024 | 31846V203 | (474.03) | FIRST AMER:GVT OBLG Y | 1.000 | 4.42% | 474.03 | 0.00 | 474.03 | 0.00 |
| Sale | 11/20/2024 | 91282CAZ4 | (50,000.00) | UNITED STATES TREASURY 0.375 11/30/2025 | 96.020 | 0.79% | 48,009.77 | (88.63) | 48,098.40 | (1,863.94) |
| Sale | 11/20/2024 | 31846V203 | (11,745.37) | FIRST AMER:GVT OBLG Y | 1.000 | 4.41% | 11,745.37 | 0.00 | 11,745.37 | 0.00 |
| Sale | 11/22/2024 | 31846V203 | (29,999.04) | FIRST AMER:GVT OBLG Y | 1.000 | 4.41% | 29,999.04 | 0.00 | 29,999.04 | 0.00 |
| Total Sale | | | (92,218.44) | | | | 90,228.21 | (88.63) | 90,316.84 | (1,863.94) |
| TOTAL OTHER TRANSACTIONS | | | (92,218.44) | | | | 90,228.21 | (88.63) | 90,316.84 | (1,863.94) |
| OTHER | | | | | | | | | | |
| Coupon | 11/01/2024 | 3137FG6X8 | 0.00 | FHMS K-077 A2 3.85 05/25/2028 | | 4.21% | 288.75 | 0.00 | 288.75 | 0.00 |
| Coupon | 11/01/2024 | 3137FETN0 | 0.00 | FHMS K-073 A2 3.35 01/25/2028 | | 4.62% | 139.58 | 0.00 | 139.58 | 0.00 |



TRANSACTION LEDGER

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Transaction Type | Settlement Date | CUSIP | Quantity | Security Description | Price | Acq/Disp Yield | Amount | Interest Pur/Sold | Total Amount | Gain/Loss |
|------------------|-----------------|-----------|----------|---------------------------------------------------------------|-------|----------------|----------|-------------------|--------------|-----------|
| Coupon | 11/01/2024 | 3137H4BY5 | 0.00 | FHMS K-746 A2 2.031 09/25/2028 | | 5.22% | 84.63 | 0.00 | 84.63 | 0.00 |
| Coupon | 11/03/2024 | 00440EAV9 | 0.00 | CHUBB INA HOLDINGS LLC 3.35 05/03/2026 | | 5.19% | 1,005.00 | 0.00 | 1,005.00 | 0.00 |
| Coupon | 11/07/2024 | 3135G06G3 | 0.00 | FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025 | | 0.57% | 162.50 | 0.00 | 162.50 | 0.00 |
| Coupon | 11/10/2024 | 037833ET3 | 0.00 | APPLE INC 4.0 05/10/2028 | | 4.04% | 200.00 | 0.00 | 200.00 | 0.00 |
| Coupon | 11/10/2024 | 665859AW4 | 0.00 | NORTHERN TRUST CORP 4.0 05/10/2027 | | 4.70% | 1,400.00 | 0.00 | 1,400.00 | 0.00 |
| Coupon | 11/12/2024 | 023135BX3 | 0.00 | AMAZON.COM INC 1.0 05/12/2026 | | 0.97% | 125.00 | 0.00 | 125.00 | 0.00 |
| Coupon | 11/13/2024 | 3133EPC45 | 0.00 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028 | | 4.46% | 2,312.50 | 0.00 | 2,312.50 | 0.00 |
| Coupon | 11/15/2024 | 47789QAC4 | 0.00 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.53% | 1.23 | 0.00 | 1.23 | 0.00 |
| Coupon | 11/15/2024 | 89238JAC9 | 0.00 | TAOT 2021-D A3 0.71 04/15/2026 | | 0.71% | 2.20 | 0.00 | 2.20 | 0.00 |
| Coupon | 11/15/2024 | 43815BAC4 | 0.00 | HAROT 2022-1 A3 1.88 05/15/2026 | | 1.90% | 16.08 | 0.00 | 16.08 | 0.00 |
| Coupon | 11/15/2024 | 47787JAC2 | 0.00 | JDOT 2022 A3 0.36 09/15/2026 | | 2.35% | 11.19 | 0.00 | 11.19 | 0.00 |
| Coupon | 11/15/2024 | 89238FAD5 | 0.00 | TAOT 2022-B A3 2.93 09/15/2026 | | 2.95% | 24.33 | 0.00 | 24.33 | 0.00 |
| Coupon | 11/15/2024 | 91324PEC2 | 0.00 | UNITEDHEALTH GROUP INC 1.15 05/15/2026 | | 3.12% | 517.50 | 0.00 | 517.50 | 0.00 |
| Coupon | 11/15/2024 | 47800AAC4 | 0.00 | JDOT 2022-B A3 3.74 02/16/2027 | | 3.78% | 55.12 | 0.00 | 55.12 | 0.00 |
| Coupon | 11/15/2024 | 89239TAD4 | 0.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 4.51% | 51.33 | 0.00 | 51.33 | 0.00 |
| Coupon | 11/15/2024 | 341081GN1 | 0.00 | FLORIDA POWER & LIGHT CO 4.4 05/15/2028 | | 4.69% | 1,320.00 | 0.00 | 1,320.00 | 0.00 |



TRANSACTION LEDGER

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Transaction Type | Settlement Date | CUSIP | Quantity | Security Description | Price | Acq/Disp Yield | Amount | Interest Pur/Sold | Total Amount | Gain/Loss |
|-----------------------------|-----------------|-----------|-----------------|------------------------------------|-------|----------------|-----------------|-------------------|-----------------|-------------|
| Coupon | 11/15/2024 | 47800BAC2 | 0.00 | JDOT 2022-C A3 5.09 06/15/2027 | | 5.15% | 145.16 | 0.00 | 145.16 | 0.00 |
| Coupon | 11/17/2024 | 58933YBH7 | 0.00 | MERCK & CO INC 4.05 05/17/2028 | | 4.07% | 303.75 | 0.00 | 303.75 | 0.00 |
| Coupon | 11/21/2024 | 43815GAC3 | 0.00 | HAROT 2021-4 A3 0.88 01/21/2026 | | 0.90% | 2.56 | 0.00 | 2.56 | 0.00 |
| Coupon | 11/21/2024 | 43813YAC6 | 0.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 4.62% | 114.25 | 0.00 | 114.25 | 0.00 |
| Total Coupon | | | 0.00 | | | | 8,282.66 | 0.00 | 8,282.66 | 0.00 |
| Custody Fee | 11/25/2024 | CCYUSD | (104.17) | Cash | | 0.00% | (104.17) | 0.00 | (104.17) | 0.00 |
| Total Custody Fee | | | (104.17) | | | | (104.17) | 0.00 | (104.17) | 0.00 |
| Dividend | 10/31/2024 | 31846V203 | 0.00 | FIRST AMER:GVT OBLG Y | | | 171.80 | 0.00 | 171.80 | 0.00 |
| Total Dividend | | | 0.00 | | | | 171.80 | 0.00 | 171.80 | 0.00 |
| Management Fee | 11/07/2024 | CCYUSD | (474.03) | Cash | | 0.00% | (474.03) | 0.00 | (474.03) | 0.00 |
| Total Management Fee | | | (474.03) | | | | (474.03) | 0.00 | (474.03) | 0.00 |
| Principal Paydown | 11/15/2024 | 47789QAC4 | 567.49 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.53% | 567.49 | -- | 567.49 | 0.00 |
| Principal Paydown | 11/15/2024 | 89238JAC9 | 616.58 | TAOT 2021-D A3 0.71 04/15/2026 | | 0.71% | 616.58 | -- | 616.58 | (0.00) |
| Principal Paydown | 11/15/2024 | 43815BAC4 | 1,235.79 | HAROT 2022-1 A3 1.88 05/15/2026 | | 1.90% | 1,235.79 | -- | 1,235.79 | 0.00 |
| Principal Paydown | 11/15/2024 | 47787JAC2 | 798.67 | JDOT 2022 A3 0.36 09/15/2026 | | 2.35% | 798.67 | -- | 798.67 | (0.00) |
| Principal Paydown | 11/15/2024 | 89238FAD5 | 977.40 | TAOT 2022-B A3 2.93 09/15/2026 | | 2.95% | 977.40 | -- | 977.40 | 0.00 |
| Principal Paydown | 11/15/2024 | 47800AAC4 | 1,464.05 | JDOT 2022-B A3 3.74 02/16/2027 | | 3.78% | 1,464.05 | -- | 1,464.05 | (0.00) |
| Principal Paydown | 11/15/2024 | 47800BAC2 | 2,178.40 | JDOT 2022-C A3 5.09 06/15/2027 | | 5.15% | 2,178.40 | -- | 2,178.40 | (0.00) |



TRANSACTION LEDGER

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Transaction Type | Settlement Date | CUSIP | Quantity | Security Description | Price | Acq/Disp Yield | Amount | Interest Pur/Sold | Total Amount | Gain/Loss |
|---------------------------------|-----------------|-----------|-----------------|------------------------------------|-------|----------------|------------------|-------------------|------------------|---------------|
| Principal Paydown | 11/21/2024 | 43815GAC3 | 584.64 | HAROT 2021-4 A3 0.88 01/21/2026 | | 0.90% | 584.64 | -- | 584.64 | (0.00) |
| Total Principal Paydown | | | 8,423.02 | | | | 8,423.02 | -- | 8,423.02 | (0.01) |
| TOTAL OTHER TRANSACTIONS | | | 7,844.82 | | | | 16,299.28 | 0.00 | 16,299.28 | (0.01) |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Trade Date Settle Date Units | Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End | Prior Accrued Inc. Received Ending Accrued Total Interest | Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned | Total Income |
|-------------------------------------|-------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|---------------|
| CASH & EQUIVALENTS | | | | | | |
| 31846V203 | FIRST AMER:GVT OBLG Y | 2,805.00 | 28,250.13 16,773.31 (42,218.44) 2,805.00 | 0.00 171.80 0.00 171.80 | 0.00 0.00 0.00 171.80 | 171.80 |
| CCYUSD | Receivable | 5,235.13 | 171.80 0.00 0.00 5,235.13 | 0.00 0.00 0.00 0.00 | 0.00 0.00 0.00 0.00 | 0.00 |
| Total Cash & Equivalents | | 8,040.13 | 28,421.93 16,773.31 (42,218.44) 8,040.13 | 0.00 171.80 0.00 171.80 | 0.00 0.00 0.00 171.80 | 171.80 |
| FIXED INCOME | | | | | | |
| 00440EAV9 | CHUBB INA HOLDINGS LLC 3.35 05/03/2026 | 08/24/2023 08/28/2023 60,000.00 | 58,474.22 0.00 0.00 58,557.75 | 993.83 1,005.00 156.33 167.50 | 83.53 0.00 83.53 251.03 | 251.03 |
| 023135BX3 | AMAZON.COM INC 1.0 05/12/2026 | 05/26/2021 05/28/2021 25,000.00 | 25,011.92 0.00 0.00 25,011.24 | 117.36 125.00 13.19 20.83 | 0.00 (0.68) (0.68) 20.15 | 20.15 |
| 023135CF1 | AMAZON.COM INC 3.3 04/13/2027 | 04/11/2022 04/13/2022 30,000.00 | 29,969.78 0.00 0.00 29,970.79 | 49.50 0.00 132.00 82.50 | 1.02 0.00 1.02 83.52 | 83.52 |
| 037833ET3 | APPLE INC 4.0 05/10/2028 | 05/08/2023 05/10/2023 10,000.00 | 9,986.42 0.00 0.00 9,986.73 | 190.00 200.00 23.33 33.33 | 0.32 0.00 0.32 33.65 | 33.65 |
| 06051GHG7 | BANK OF AMERICA CORP 3.97 03/05/2029 | 03/25/2024 03/27/2024 45,000.00 | 43,350.70 0.00 0.00 43,391.26 | 277.90 0.00 426.78 148.88 | 40.56 0.00 40.56 189.43 | 189.43 |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Trade Date Settle Date Units | Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End | Prior Accrued Inc. Received Ending Accrued Total Interest | Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned | Total Income |
|-----------|---------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 084664CZ2 | BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027 | 90,000.00 | 89,207.06 0.00 0.00 89,234.59 | 264.50 0.00 437.00 172.50 | 27.53 0.00 27.53 200.03 | 200.03 |
| 09247XAN1 | BLACKROCK FINANCE INC 3.2 03/15/2027 | 04/25/2022 04/27/2022 85,000.00 | 84,621.88 0.00 0.00 84,635.01 | 347.56 0.00 574.22 226.67 | 13.13 0.00 13.13 239.80 | 239.80 |
| 24422EVW6 | JOHN DEERE CAPITAL CORP 1.3 10/13/2026 | 04/21/2022 04/25/2022 90,000.00 | 86,747.57 0.00 0.00 86,884.80 | 58.50 0.00 156.00 97.50 | 137.23 0.00 137.23 234.73 | 234.73 |
| 3130ATS57 | FEDERAL HOME LOAN BANKS 4.5 03/10/2028 | 04/06/2023 04/10/2023 60,000.00 | 61,821.13 0.00 0.00 61,776.53 | 382.50 0.00 607.50 225.00 | 0.00 (44.60) (44.60) 180.40 | 180.40 |
| 3130AWTR1 | FEDERAL HOME LOAN BANKS 4.375 09/08/2028 | 09/12/2023 09/14/2023 100,000.00 | 99,608.65 0.00 0.00 99,617.00 | 644.10 0.00 1,008.68 364.58 | 8.34 0.00 8.34 372.93 | 372.93 |
| 3130AXQK7 | FEDERAL HOME LOAN BANKS 4.75 12/08/2028 | 80,000.00 | 82,118.61 0.00 0.00 82,076.18 | 1,509.44 0.00 1,826.11 316.67 | 0.00 (42.43) (42.43) 274.24 | 274.24 |
| 3130B1BC0 | FEDERAL HOME LOAN BANKS 4.625 06/08/2029 | 06/18/2024 06/20/2024 55,000.00 | 55,762.02 0.00 0.00 55,748.41 | 1,257.74 0.00 1,469.72 211.98 | 0.00 (13.61) (13.61) 198.37 | 198.37 |
| 3133EPC45 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028 | 11/27/2023 11/28/2023 100,000.00 | 100,582.05 0.00 0.00 100,570.19 | 2,158.33 2,312.50 231.25 385.42 | 0.00 (11.85) (11.85) 373.56 | 373.56 |
| 3133EPWK7 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028 | 09/27/2023 09/28/2023 130,000.00 | 128,841.51 0.00 0.00 128,865.96 | 633.75 0.00 1,121.25 487.50 | 24.46 0.00 24.46 511.96 | 511.96 |



INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Trade Date Settle Date Units | Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End | Prior Accrued Inc. Received Ending Accrued Total Interest | Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned | Total Income |
|-----------|------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 3135G06G3 | FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025 | 11/09/2020 | 64,952.59 | 157.08 | 3.83 | 30.92 |
| | | 11/12/2020 | 0.00 | 162.50 | 0.00 | |
| | | | 0.00 | 21.67 | 3.83 | |
| | | 65,000.00 | 64,956.42 | 27.08 | 30.92 | |
| 3137EAEX3 | FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025 | 09/23/2020 | 59,967.72 | 23.75 | 2.97 | 21.72 |
| | | 09/25/2020 | 0.00 | 0.00 | 0.00 | |
| | | | 0.00 | 42.50 | 2.97 | |
| | | 60,000.00 | 59,970.69 | 18.75 | 21.72 | |
| 3137FETN0 | FHMS K-073 A2 3.35 01/25/2028 | 07/10/2023 | 48,116.87 | 139.58 | 48.87 | 188.45 |
| | | 07/13/2023 | 0.00 | 139.58 | 0.00 | |
| | | | 0.00 | 139.58 | 48.87 | |
| | | 50,000.00 | 48,165.74 | 139.58 | 188.45 | |
| 3137FG6X8 | FHMS K-077 A2 3.85 05/25/2028 | 05/24/2023 | 88,826.45 | 288.75 | 27.57 | 316.32 |
| | | 05/30/2023 | 0.00 | 288.75 | 0.00 | |
| | | | 0.00 | 288.75 | 27.57 | |
| | | 90,000.00 | 88,854.02 | 288.75 | 316.32 | |
| 3137H4BY5 | FHMS K-746 A2 2.031 09/25/2028 | 10/26/2023 | 44,501.85 | 84.63 | 117.82 | 202.45 |
| | | 10/31/2023 | 0.00 | 84.63 | 0.00 | |
| | | | 0.00 | 84.63 | 117.82 | |
| | | 50,000.00 | 44,619.67 | 84.63 | 202.45 | |
| 341081GN1 | FLORIDA POWER & LIGHT CO 4.4 05/15/2028 | 06/15/2023 | 59,458.52 | 1,217.33 | 12.58 | 232.58 |
| | | 06/20/2023 | 0.00 | 1,320.00 | 0.00 | |
| | | | 0.00 | 117.33 | 12.58 | |
| | | 60,000.00 | 59,471.10 | 220.00 | 232.58 | |
| 34535VAD6 | FORDO 2024-D 4.61 08/15/2029 | 11/19/2024 | 0.00 | 0.00 | 0.01 | 34.58 |
| | | 11/22/2024 | 29,999.04 | 0.00 | 0.00 | |
| | | | 0.00 | 34.58 | 0.01 | |
| | | 30,000.00 | 29,999.05 | 34.58 | 34.58 | |
| 437076CV2 | HOME DEPOT INC 4.95 09/30/2026 | 12/21/2023 | 55,509.76 | 234.44 | 0.00 | 203.95 |
| | | 12/26/2023 | 0.00 | 0.00 | (22.93) | |
| | | | 0.00 | 461.31 | (22.93) | |
| | | 55,000.00 | 55,486.84 | 226.88 | 203.95 | |
| 43813YAC6 | HAROT 2024-3 A3 4.57 03/21/2029 | 08/09/2024 | 29,995.49 | 38.08 | 0.08 | 114.33 |
| | | 08/21/2024 | 0.00 | 114.25 | 0.00 | |
| | | | 0.00 | 38.08 | 0.08 | |
| | | 30,000.00 | 29,995.58 | 114.25 | 114.33 | |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

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|-----------|---------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 43815BAC4 | HAROT 2022-1 A3 1.88 05/15/2026 | 02/15/2022 | 10,265.06 | 8.58 | 0.07 | 15.12 |
| | | 02/23/2022 | 0.00 | 16.08 | 0.00 | |
| | | 9,029.69 | (1,235.79) | 7.54 | 0.07 | |
| | | | 9,029.34 | 15.05 | 15.12 | |
| 43815GAC3 | HAROT 2021-4 A3 0.88 01/21/2026 | 11/16/2021 | 3,489.30 | 0.85 | 0.03 | 2.45 |
| | | 11/24/2021 | 0.00 | 2.56 | 0.00 | |
| | | 2,904.80 | (584.64) | 0.71 | 0.03 | |
| | | | 2,904.69 | 2.42 | 2.45 | |
| 438516CL8 | HONEYWELL INTERNATIONAL INC 4.25 01/15/2029 | 01/17/2024 | 54,626.03 | 688.26 | 7.30 | 202.10 |
| | | 01/19/2024 | 0.00 | 0.00 | 0.00 | |
| | | 55,000.00 | 0.00 | 883.06 | 7.30 | |
| | | | 54,633.33 | 194.79 | 202.10 | |
| 4581X0DV7 | INTER-AMERICAN DEVELOPMENT BANK 0.875 04/20/2026 | 04/13/2021 | 59,919.49 | 16.04 | 4.51 | 48.26 |
| | | 04/20/2021 | 0.00 | 0.00 | 0.00 | |
| | | 60,000.00 | 0.00 | 59.79 | 4.51 | |
| | | | 59,924.00 | 43.75 | 48.26 | |
| 4581X0EN4 | INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029 | 02/15/2024 | 59,541.77 | 522.50 | 8.77 | 215.02 |
| | | 02/20/2024 | 0.00 | 0.00 | 0.00 | |
| | | 60,000.00 | 0.00 | 728.75 | 8.77 | |
| | | | 59,550.54 | 206.25 | 215.02 | |
| 459058KT9 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028 | 08/25/2023 | 33,784.99 | 370.90 | 27.02 | 129.10 |
| | | 08/29/2023 | 0.00 | 0.00 | 0.00 | |
| | | 35,000.00 | 0.00 | 472.99 | 27.02 | |
| | | | 33,812.01 | 102.08 | 129.10 | |
| 459058LN1 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029 | 10/08/2024 | 84,780.09 | 137.24 | 3.64 | 278.12 |
| | | 10/16/2024 | 0.00 | 0.00 | 0.00 | |
| | | 85,000.00 | 0.00 | 411.72 | 3.64 | |
| | | | 84,783.74 | 274.48 | 278.12 | |
| 45950KDD9 | INTERNATIONAL FINANCE CORP 4.5 07/13/2028 | 07/06/2023 | 39,967.19 | 540.00 | 0.73 | 150.73 |
| | | 07/13/2023 | 0.00 | 0.00 | 0.00 | |
| | | 40,000.00 | 0.00 | 690.00 | 0.73 | |
| | | | 39,967.92 | 150.00 | 150.73 | |
| 46647PBK1 | JPMORGAN CHASE & CO 2.083 04/22/2026 | 03/22/2022 | 89,476.07 | 46.87 | 91.38 | 247.61 |
| | | 03/24/2022 | 0.00 | 0.00 | 0.00 | |
| | | 90,000.00 | 0.00 | 203.09 | 91.38 | |
| | | | 89,567.45 | 156.23 | 247.61 | |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

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|-----------|-----------------------------------------|---------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 47787JAC2 | JDOT 2022 A3 0.36 09/15/2026 | 03/10/2022 03/16/2022 4,990.21 | 5,788.47 0.00 (798.67) 4,989.87 | 5.97 11.19 5.15 10.37 | 0.07 0.00 0.07 10.44 | 10.44 |
| 47789QAC4 | JDOT 2021-B A3 0.52 03/16/2026 | 07/13/2021 07/21/2021 2,279.75 | 2,847.19 0.00 (567.49) 2,279.72 | 0.66 1.23 0.53 1.10 | 0.01 0.00 0.01 1.11 | 1.11 |
| 47800AAC4 | JDOT 2022-B A3 3.74 02/16/2027 | 07/12/2022 07/20/2022 16,220.13 | 17,683.44 0.00 (1,464.05) 16,219.47 | 29.40 55.12 26.96 52.69 | 0.09 0.00 0.09 52.77 | 52.77 |
| 47800BAC2 | JDOT 2022-C A3 5.09 06/15/2027 | 10/12/2022 10/19/2022 32,043.14 | 34,220.14 0.00 (2,178.40) 32,041.87 | 77.42 145.16 72.49 140.23 | 0.13 0.00 0.13 140.36 | 140.36 |
| 58933YBH7 | MERCK & CO INC 4.05 05/17/2028 | 05/08/2023 05/17/2023 15,000.00 | 14,991.40 0.00 0.00 14,991.60 | 276.75 303.75 23.63 50.63 | 0.20 0.00 0.20 50.82 | 50.82 |
| 61747YET8 | MORGAN STANLEY 4.679 07/17/2026 | 07/18/2022 07/20/2022 30,000.00 | 30,000.00 0.00 0.00 30,000.00 | 405.51 0.00 522.49 116.98 | 0.00 0.00 0.00 116.98 | 116.98 |
| 665859AW4 | NORTHERN TRUST CORP 4.0 05/10/2027 | 09/28/2022 09/30/2022 70,000.00 | 68,893.38 0.00 0.00 68,929.46 | 1,330.00 1,400.00 163.33 233.33 | 36.09 0.00 36.09 269.42 | 269.42 |
| 69371RS80 | PACCAR FINANCIAL CORP 4.6 01/31/2029 | 01/24/2024 01/31/2024 60,000.00 | 59,916.92 0.00 0.00 59,918.53 | 697.67 0.00 927.67 230.00 | 1.61 0.00 1.61 231.61 | 231.61 |
| 74340XCG4 | PROLOGIS LP 4.875 06/15/2028 | 09/27/2023 09/29/2023 60,000.00 | 58,654.19 0.00 0.00 58,684.73 | 1,105.00 0.00 1,348.75 243.75 | 30.54 0.00 30.54 274.29 | 274.29 |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Trade Date Settle Date Units | Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End | Prior Accrued Inc. Received Ending Accrued Total Interest | Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned | Total Income |
|-----------|----------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 857477BR3 | STATE STREET CORP 1.746 02/06/2026 | 90,000.00 | 89,647.77 0.00 0.00 89,756.70 | 371.03 0.00 501.98 130.95 | 108.94 0.00 108.94 239.89 | 239.89 |
| 87612EBM7 | TARGET CORP 1.95 01/15/2027 | 01/19/2022 01/24/2022 25,000.00 | 24,981.17 0.00 0.00 24,981.87 | 143.54 0.00 184.17 40.63 | 0.70 0.00 0.70 41.33 | 41.33 |
| 89115A2Y7 | TORONTO-DOMINION BANK 4.994 04/05/2029 | 07/08/2024 07/09/2024 55,000.00 | 54,997.95 0.00 0.00 54,997.98 | 198.37 0.00 427.26 228.89 | 0.04 0.00 0.04 228.93 | 228.93 |
| 89236TJK2 | TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026 | 90,000.00 | 88,418.72 0.00 0.00 88,498.58 | 374.06 0.00 458.44 84.37 | 79.86 0.00 79.86 164.24 | 164.24 |
| 89238FAD5 | TAOT 2022-B A3 2.93 09/15/2026 | 04/07/2022 04/13/2022 8,986.22 | 9,963.54 0.00 (977.40) 8,986.16 | 12.97 24.33 11.70 23.06 | 0.01 0.00 0.01 23.07 | 23.07 |
| 89238JAC9 | TAOT 2021-D A3 0.71 04/15/2026 | 11/09/2021 11/15/2021 3,100.75 | 3,717.32 0.00 (616.58) 3,100.74 | 1.17 2.20 0.98 2.01 | 0.00 0.00 0.00 2.01 | 2.01 |
| 89239TAD4 | TAOT 2024-D A3 4.4 06/15/2029 | 10/10/2024 10/17/2024 15,000.00 | 14,999.17 0.00 0.00 14,999.18 | 25.67 51.33 29.33 55.00 | 0.01 0.00 0.01 55.01 | 55.01 |
| 9128282A7 | UNITED STATES TREASURY 1.5 08/15/2026 | 09/16/2021 09/17/2021 125,000.00 | 126,475.50 0.00 0.00 126,407.61 | 397.42 0.00 550.27 152.85 | 0.00 (67.89) (67.89) 84.96 | 84.96 |
| 91282CAZ4 | UNITED STATES TREASURY 0.375 11/30/2025 | 50,000.00 | 99,656.07 0.00 (49,873.71) 49,804.84 | 157.79 88.63 0.52 (68.64) | 22.49 (0.01) 22.48 (46.16) | (46.16) |



INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

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|-----------|--------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 91282CBH3 | UNITED STATES TREASURY 0.375 01/31/2026 | 100,000.00 | 99,503.17 0.00 0.00 99,535.85 | 94.77 0.00 125.34 30.57 | 32.69 0.00 32.69 63.26 | 63.26 |
| 91282CBQ3 | UNITED STATES TREASURY 0.5 02/28/2026 | 100,000.00 | 99,590.01 0.00 0.00 99,615.43 | 85.64 0.00 127.07 41.44 | 25.41 0.00 25.41 66.85 | 66.85 |
| 91282CBT7 | UNITED STATES TREASURY 0.75 03/31/2026 | 100,000.00 | 99,863.24 0.00 0.00 99,871.21 | 65.93 0.00 127.75 61.81 | 7.97 0.00 7.97 69.78 | 69.78 |
| 91282CCF6 | UNITED STATES TREASURY 0.75 05/31/2026 | 08/25/2021 08/26/2021 125,000.00 | 124,901.35 0.00 0.00 124,906.48 | 394.47 0.00 2.58 (391.89) | 5.14 0.00 5.14 (386.75) | (386.75) |
| 91282CCP4 | UNITED STATES TREASURY 0.625 07/31/2026 | 08/25/2021 08/26/2021 125,000.00 | 124,580.10 0.00 0.00 124,599.88 | 197.44 0.00 261.12 63.69 | 19.78 0.00 19.78 83.46 | 83.46 |
| 91282CDG3 | UNITED STATES TREASURY 1.125 10/31/2026 | 150,000.00 | 147,943.51 0.00 0.00 148,028.14 | 4.66 0.00 144.51 139.85 | 84.63 0.00 84.63 224.48 | 224.48 |
| 91282CEF4 | UNITED STATES TREASURY 2.5 03/31/2027 | 05/25/2022 05/26/2022 90,000.00 | 89,528.07 0.00 0.00 89,544.16 | 197.80 0.00 383.24 185.44 | 16.09 0.00 16.09 201.53 | 201.53 |
| 91282CET4 | UNITED STATES TREASURY 2.625 05/31/2027 | 06/21/2022 06/22/2022 150,000.00 | 147,316.51 0.00 0.00 147,402.07 | 1,656.76 0.00 10.82 (1,645.95) | 85.55 0.00 85.55 (1,560.39) | (1,560.39) |
| 91282CEV9 | UNITED STATES TREASURY 3.25 06/30/2029 | 07/29/2024 07/30/2024 75,000.00 | 72,323.60 0.00 0.00 72,370.77 | 821.33 0.00 1,020.04 198.71 | 47.18 0.00 47.18 245.88 | 245.88 |



INCOME EARNED

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|-----------|--------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------|--------------|
| 91282CFB2 | UNITED STATES TREASURY 2.75 07/31/2027 | 08/30/2022 08/31/2022 125,000.00 | 123,282.83 0.00 0.00 123,334.24 | 868.72 0.00 1,148.95 280.23 | 51.41 0.00 51.41 331.64 | 331.64 |
| 91282CFJ5 | UNITED STATES TREASURY 3.125 08/31/2029 | 135,000.00 | 132,756.47 0.00 0.00 132,794.63 | 722.55 0.00 1,072.17 349.62 | 38.16 0.00 38.16 387.78 | 387.78 |
| 91282CGC9 | UNITED STATES TREASURY 3.875 12/31/2027 | 01/30/2023 01/31/2023 125,000.00 | 125,675.50 0.00 0.00 125,657.95 | 1,632.13 0.00 2,027.00 394.87 | 0.00 (17.55) (17.55) 377.33 | 377.33 |
| 91282CHE4 | UNITED STATES TREASURY 3.625 05/31/2028 | 06/15/2023 06/16/2023 70,000.00 | 69,309.31 0.00 0.00 69,325.16 | 1,067.69 0.00 6.97 (1,060.72) | 15.85 0.00 15.85 (1,044.87) | (1,044.87) |
| 91282CJW2 | UNITED STATES TREASURY 4.0 01/31/2029 | 02/26/2024 02/27/2024 90,000.00 | 88,923.90 0.00 0.00 88,944.70 | 909.78 0.00 1,203.26 293.48 | 20.80 0.00 20.80 314.28 | 314.28 |
| 91282CKD2 | UNITED STATES TREASURY 4.25 02/28/2029 | 04/22/2024 04/23/2024 70,000.00 | 68,883.35 0.00 0.00 68,904.56 | 509.53 0.00 756.08 246.55 | 21.20 0.00 21.20 267.75 | 267.75 |
| 91282CKG5 | UNITED STATES TREASURY 4.125 03/31/2029 | 75,000.00 | 73,947.70 0.00 0.00 73,967.29 | 271.98 0.00 526.96 254.98 | 19.60 0.00 19.60 274.58 | 274.58 |
| 91282CKP5 | UNITED STATES TREASURY 4.625 04/30/2029 | 80,000.00 | 79,956.34 0.00 0.00 79,957.14 | 10.22 0.00 316.85 306.63 | 1.46 (0.67) 0.80 307.43 | 307.43 |
| 91282CKT7 | UNITED STATES TREASURY 4.5 05/31/2029 | 06/27/2024 06/28/2024 60,000.00 | 60,494.75 0.00 0.00 60,485.87 | 1,136.07 0.00 7.42 (1,128.65) | 0.00 (8.88) (8.88) (1,137.53) | (1,137.53) |

INCOME EARNED

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Cusip | Security Description | Trade Date Settle Date Units | Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End | Prior Accrued Inc. Received Ending Accrued Total Interest | Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned | Total Income |
|---------------------------|--------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------|
| 91282CKX8 | UNITED STATES TREASURY 4.25 06/30/2029 | 07/08/2024 07/09/2024 55,000.00 | 55,048.30 0.00 0.00 55,047.45 | 787.64 0.00 978.19 190.56 | 0.00 (0.85) (0.85) 189.71 | 189.71 |
| 91282CLC3 | UNITED STATES TREASURY 4.0 07/31/2029 | 07/29/2024 07/31/2024 95,000.00 | 94,672.46 0.00 0.00 94,678.13 | 960.33 0.00 1,270.11 309.78 | 5.67 0.00 5.67 315.45 | 315.45 |
| 91282CLR0 | UNITED STATES TREASURY 4.125 10/31/2029 | 11/19/2024 11/20/2024 60,000.00 | 0.00 59,707.03 0.00 59,708.81 | 0.00 (136.74) 211.95 75.21 | 1.78 0.00 1.78 76.99 | 76.99 |
| 91324PEC2 | UNITEDHEALTH GROUP INC 1.15 05/15/2026 | 90,000.00 | 87,448.03 0.00 0.00 87,584.72 | 477.25 517.50 46.00 86.25 | 137.23 (0.54) 136.68 222.93 | 222.93 |
| 931142ER0 | WALMART INC 1.05 09/17/2026 | 09/08/2021 09/17/2021 10,000.00 | 9,992.91 0.00 0.00 9,993.22 | 12.83 0.00 21.58 8.75 | 0.31 0.00 0.31 9.06 | 9.06 |
| Total Fixed Income | | 4,794,554.70 | 4,725,076.51 89,706.07 (58,296.74) 4,757,865.36 | 31,895.81 8,234.55 29,921.04 6,259.78 | 1,612.01 (232.48) 1,379.53 7,639.31 | 7,639.31 |
| TOTAL PORTFOLIO | | 4,802,594.83 | 4,753,498.44 106,479.38 (100,515.18) 4,765,905.49 | 31,895.81 8,406.35 29,921.04 6,431.58 | 1,612.01 (232.48) 1,379.53 7,811.11 | 7,811.11 |

CASH FLOW REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|----------------------|-------------------|-----------|-----------|-------------------------------------------|------------------|----------|--------------|
| DECEMBER 2024 | | | | | | | |
| 12/02/2024 | Dividend | 31846V203 | 0.00 | | 85.13 | | 85.13 |
| 12/02/2024 | Coupon | 91282CAZ4 | 0.00 | UNITED STATES TREASURY 0.375 11/30/2025 | | 93.75 | 93.75 |
| 12/02/2024 | Coupon | 91282CCF6 | 0.00 | UNITED STATES TREASURY 0.75 05/31/2026 | | 468.75 | 468.75 |
| 12/02/2024 | Coupon | 91282CET4 | 0.00 | UNITED STATES TREASURY 2.625 05/31/2027 | | 1,968.75 | 1,968.75 |
| 12/02/2024 | Coupon | 91282CHE4 | 0.00 | UNITED STATES TREASURY 3.625 05/31/2028 | | 1,268.75 | 1,268.75 |
| 12/02/2024 | Coupon | 91282CKT7 | 0.00 | UNITED STATES TREASURY 4.5 05/31/2029 | | 1,350.00 | 1,350.00 |
| 12/09/2024 | Coupon | 3130AXQK7 | 80,000.00 | FEDERAL HOME LOAN BANKS 4.75 12/08/2028 | | 1,900.00 | 1,900.00 |
| 12/09/2024 | Coupon | 3130B1BC0 | 55,000.00 | FEDERAL HOME LOAN BANKS 4.625 06/08/2029 | | 1,519.18 | 1,519.18 |
| 12/16/2024 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 88.36 | 88.36 |
| 12/16/2024 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 14.15 | 14.15 |
| 12/16/2024 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 1,083.35 | | 1,083.35 |
| 12/16/2024 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 9.27 | 9.27 |
| 12/16/2024 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 542.71 | | 542.71 |
| 12/16/2024 | Coupon | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.99 | 0.99 |
| 12/16/2024 | Principal Paydown | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | 331.73 | | 331.73 |
| 12/16/2024 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 50.55 | 50.55 |
| 12/16/2024 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 988.07 | | 988.07 |
| 12/16/2024 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 135.92 | 135.92 |
| 12/16/2024 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,444.82 | | 1,444.82 |
| 12/16/2024 | Coupon | 74340XCG4 | 60,000.00 | PROLOGIS LP 4.875 06/15/2028 | | 1,462.50 | 1,462.50 |
| 12/16/2024 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 21.94 | 21.94 |
| 12/16/2024 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 893.22 | | 893.22 |
| 12/16/2024 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 1.80 | 1.80 |
| 12/16/2024 | Principal Paydown | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 559.17 | | 559.17 |
| 12/16/2024 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 12/18/2024 | Coupon | 89236TJK2 | 90,000.00 | TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026 | | 506.25 | 506.25 |
| 12/23/2024 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 12/23/2024 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 2.13 | 2.13 |
| 12/23/2024 | Principal Paydown | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 517.31 | | 517.31 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|----------------------------|-------------------|-----------|------------|-------------------------------------------------------------------|------------------|------------------|------------------|
| 12/26/2024 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 12/26/2024 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 12/26/2024 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 12/31/2024 | Coupon | 91282CEV9 | 75,000.00 | UNITED STATES TREASURY 3.25 06/30/2029 | | 1,218.75 | 1,218.75 |
| 12/31/2024 | Coupon | 91282CGC9 | 125,000.00 | UNITED STATES TREASURY 3.875 12/31/2027 | | 2,421.88 | 2,421.88 |
| 12/31/2024 | Coupon | 91282CKX8 | 55,000.00 | UNITED STATES TREASURY 4.25 06/30/2029 | | 1,168.75 | 1,168.75 |
| December 2024 Total | | | | | 6,445.50 | 16,355.50 | 22,800.99 |
| JANUARY 2025 | | | | | | | |
| 01/13/2025 | Coupon | 459058KT9 | 35,000.00 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028 | | 612.50 | 612.50 |
| 01/13/2025 | Coupon | 45950KDD9 | 40,000.00 | INTERNATIONAL FINANCE CORP 4.5 07/13/2028 | | 900.00 | 900.00 |
| 01/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 01/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 12.45 | 12.45 |
| 01/15/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 1,062.23 | | 1,062.23 |
| 01/15/2025 | Coupon | 438516CL8 | 55,000.00 | HONEYWELL INTERNATIONAL INC 4.25 01/15/2029 | | 1,168.75 | 1,168.75 |
| 01/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 8.22 | 8.22 |
| 01/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 636.63 | | 636.63 |
| 01/15/2025 | Coupon | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.84 | 0.84 |
| 01/15/2025 | Principal Paydown | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | 626.33 | | 626.33 |
| 01/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 47.47 | 47.47 |
| 01/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 1,544.17 | | 1,544.17 |
| 01/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 129.79 | 129.79 |
| 01/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 2,355.42 | | 2,355.42 |
| 01/15/2025 | Coupon | 87612EBM7 | 25,000.00 | TARGET CORP 1.95 01/15/2027 | | 243.75 | 243.75 |
| 01/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 19.76 | 19.76 |
| 01/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 874.94 | | 874.94 |
| 01/15/2025 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 1.47 | 1.47 |
| 01/15/2025 | Principal Paydown | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 544.04 | | 544.04 |
| 01/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |

CASH FLOW REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|---------------------------|-------------------|-----------|------------|-----------------------------------------|------------------|------------------|------------------|
| 01/17/2025 | Coupon | 61747YET8 | 30,000.00 | MORGAN STANLEY 4.679 07/17/2026 | | 701.85 | 701.85 |
| 01/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 01/21/2025 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 1.75 | 1.75 |
| 01/21/2025 | Principal Paydown | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 505.91 | | 505.91 |
| 01/27/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 01/27/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 01/27/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 01/31/2025 | Coupon | 69371RS80 | 60,000.00 | PACCAR FINANCIAL CORP 4.6 01/31/2029 | | 1,380.00 | 1,380.00 |
| 01/31/2025 | Coupon | 91282CBH3 | 100,000.00 | UNITED STATES TREASURY 0.375 01/31/2026 | | 187.50 | 187.50 |
| 01/31/2025 | Coupon | 91282CCP4 | 125,000.00 | UNITED STATES TREASURY 0.625 07/31/2026 | | 390.63 | 390.63 |
| 01/31/2025 | Coupon | 91282CFB2 | 125,000.00 | UNITED STATES TREASURY 2.75 07/31/2027 | | 1,718.75 | 1,718.75 |
| 01/31/2025 | Coupon | 91282CJW2 | 90,000.00 | UNITED STATES TREASURY 4.0 01/31/2029 | | 1,800.00 | 1,800.00 |
| 01/31/2025 | Coupon | 91282CLC3 | 95,000.00 | UNITED STATES TREASURY 4.0 07/31/2029 | | 1,900.00 | 1,900.00 |
| January 2025 Total | | | | | 8,149.67 | 12,023.81 | 20,173.48 |
| FEBRUARY 2025 | | | | | | | |
| 02/06/2025 | Coupon | 857477BR3 | 90,000.00 | STATE STREET CORP 1.746 02/06/2026 | | 785.70 | 785.70 |
| 02/17/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 02/17/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 10.79 | 10.79 |
| 02/17/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 1,041.43 | | 1,041.43 |
| 02/17/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 6.99 | 6.99 |
| 02/17/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 481.59 | | 481.59 |
| 02/17/2025 | Coupon | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.57 | 0.57 |
| 02/17/2025 | Principal Paydown | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | 558.57 | | 558.57 |
| 02/17/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 42.66 | 42.66 |
| 02/17/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 1,290.02 | | 1,290.02 |
| 02/17/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 119.80 | 119.80 |
| 02/17/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 2,069.68 | | 2,069.68 |
| 02/17/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 17.62 | 17.62 |
| 02/17/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 860.63 | | 860.63 |
| 02/17/2025 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 1.15 | 1.15 |
| 02/17/2025 | Principal Paydown | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 533.40 | | 533.40 |
| 02/17/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|----------------------------|-------------------|-----------|------------|-----------------------------------------------------|------------------|-----------------|------------------|
| 02/18/2025 | Coupon | 4581X0EN4 | 60,000.00 | INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029 | | 1,237.50 | 1,237.50 |
| 02/18/2025 | Coupon | 9128282A7 | 125,000.00 | UNITED STATES TREASURY 1.5 08/15/2026 | | 937.50 | 937.50 |
| 02/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 02/21/2025 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 1.38 | 1.38 |
| 02/21/2025 | Principal Paydown | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 495.63 | | 495.63 |
| 02/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 02/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 02/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 02/28/2025 | Coupon | 91282CBQ3 | 100,000.00 | UNITED STATES TREASURY 0.5 02/28/2026 | | 250.00 | 250.00 |
| 02/28/2025 | Coupon | 91282CFJ5 | 135,000.00 | UNITED STATES TREASURY 3.125 08/31/2029 | | 2,109.38 | 2,109.38 |
| 02/28/2025 | Coupon | 91282CKD2 | 70,000.00 | UNITED STATES TREASURY 4.25 02/28/2029 | | 1,487.50 | 1,487.50 |
| February 2025 Total | | | | | 7,330.96 | 7,806.86 | 15,137.83 |
| MARCH 2025 | | | | | | | |
| 03/05/2025 | Coupon | 06051GHG7 | 45,000.00 | BANK OF AMERICA CORP 3.97 03/05/2029 | | 893.25 | 893.25 |
| 03/10/2025 | Coupon | 3130ATS57 | 60,000.00 | FEDERAL HOME LOAN BANKS 4.5 03/10/2028 | | 1,350.00 | 1,350.00 |
| 03/10/2025 | Coupon | 3130AWTR1 | 100,000.00 | FEDERAL HOME LOAN BANKS 4.375 09/08/2028 | | 2,187.50 | 2,187.50 |
| 03/17/2025 | Coupon | 084664CZ2 | 90,000.00 | BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027 | | 1,035.00 | 1,035.00 |
| 03/17/2025 | Coupon | 09247XAN1 | 85,000.00 | BLACKROCK FINANCE INC 3.2 03/15/2027 | | 1,360.00 | 1,360.00 |
| 03/17/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 03/17/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 9.15 | 9.15 |
| 03/17/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 1,010.66 | | 1,010.66 |
| 03/17/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 6.06 | 6.06 |
| 03/17/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 393.46 | | 393.46 |
| 03/17/2025 | Coupon | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.33 | 0.33 |
| 03/17/2025 | Principal Paydown | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | 468.73 | | 468.73 |
| 03/17/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 38.64 | 38.64 |
| 03/17/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 1,128.81 | | 1,128.81 |
| 03/17/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 111.02 | 111.02 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|-------------------------|-------------------|-----------|------------|----------------------------------------------------------|------------------|------------------|------------------|
| 03/17/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,873.03 | | 1,873.03 |
| 03/17/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 15.52 | 15.52 |
| 03/17/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 837.43 | | 837.43 |
| 03/17/2025 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 0.83 | 0.83 |
| 03/17/2025 | Principal Paydown | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 517.06 | | 517.06 |
| 03/17/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 03/17/2025 | Coupon | 931142ER0 | 10,000.00 | WALMART INC 1.05 09/17/2026 | | 52.50 | 52.50 |
| 03/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 03/21/2025 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 1.02 | 1.02 |
| 03/21/2025 | Principal Paydown | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 481.29 | | 481.29 |
| 03/24/2025 | Coupon | 3133EPWK7 | 130,000.00 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028 | | 2,925.00 | 2,925.00 |
| 03/24/2025 | Coupon | 3137EAEX3 | 60,000.00 | FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025 | | 112.50 | 112.50 |
| 03/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 03/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 03/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 03/31/2025 | Coupon | 437076CV2 | 55,000.00 | HOME DEPOT INC 4.95 09/30/2026 | | 1,361.25 | 1,361.25 |
| 03/31/2025 | Coupon | 91282CBT7 | 100,000.00 | UNITED STATES TREASURY 0.75 03/31/2026 | | 375.00 | 375.00 |
| 03/31/2025 | Coupon | 91282CEF4 | 90,000.00 | UNITED STATES TREASURY 2.5 03/31/2027 | | 1,125.00 | 1,125.00 |
| 03/31/2025 | Coupon | 91282CKG5 | 75,000.00 | UNITED STATES TREASURY 4.125 03/31/2029 | | 1,546.88 | 1,546.88 |
| March 2025 Total | | | | | 6,710.47 | 15,304.78 | 22,015.25 |
| APRIL 2025 | | | | | | | |
| 04/07/2025 | Coupon | 89115A2Y7 | 55,000.00 | TORONTO-DOMINION BANK 4.994 04/05/2029 | | 1,373.35 | 1,373.35 |
| 04/14/2025 | Coupon | 023135CF1 | 30,000.00 | AMAZON.COM INC 3.3 04/13/2027 | | 495.00 | 495.00 |
| 04/14/2025 | Coupon | 24422EVW6 | 90,000.00 | JOHN DEERE CAPITAL CORP 1.3 10/13/2026 | | 585.00 | 585.00 |
| 04/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 04/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 7.57 | 7.57 |
| 04/15/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 1,022.19 | | 1,022.19 |
| 04/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 5.30 | 5.30 |
| 04/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 500.33 | | 500.33 |
| 04/15/2025 | Coupon | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | | 0.13 | 0.13 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|-------------------------|--------------------|-----------|------------|---------------------------------------------------------------------|------------------|------------------|-------------------|
| 04/15/2025 | Effective Maturity | 47789QAC4 | 2,279.75 | JDOT 2021-B A3 0.52 03/16/2026 | 294.39 | | 294.39 |
| 04/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 35.12 | 35.12 |
| 04/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 1,510.46 | | 1,510.46 |
| 04/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 103.07 | 103.07 |
| 04/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 2,233.11 | | 2,233.11 |
| 04/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 13.48 | 13.48 |
| 04/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 857.24 | | 857.24 |
| 04/15/2025 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 0.53 | 0.53 |
| 04/15/2025 | Principal Paydown | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 523.90 | | 523.90 |
| 04/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 04/16/2025 | Coupon | 459058LN1 | 85,000.00 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029 | | 1,646.88 | 1,646.88 |
| 04/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 04/21/2025 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 0.66 | 0.66 |
| 04/21/2025 | Principal Paydown | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 483.41 | | 483.41 |
| 04/21/2025 | Coupon | 4581X0DV7 | 60,000.00 | INTER-AMERICAN DEVELOPMENT BANK 0.875 04/20/2026 | | 262.50 | 262.50 |
| 04/22/2025 | Coupon | 46647PBK1 | 90,000.00 | JPMORGAN CHASE & CO 2.083 04/22/2026 | | 937.35 | 937.35 |
| 04/22/2025 | Effective Maturity | 46647PBK1 | 90,000.00 | JPMORGAN CHASE & CO 2.083 04/22/2026 | 90,000.00 | | 90,000.00 |
| 04/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 04/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 04/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 04/30/2025 | Coupon | 91282CDG3 | 150,000.00 | UNITED STATES TREASURY 1.125 10/31/2026 | | 843.75 | 843.75 |
| 04/30/2025 | Coupon | 91282CKP5 | 80,000.00 | UNITED STATES TREASURY 4.625 04/30/2029 | | 1,850.00 | 1,850.00 |
| 04/30/2025 | Coupon | 91282CLR0 | 60,000.00 | UNITED STATES TREASURY 4.125 10/31/2029 | | 1,237.50 | 1,237.50 |
| April 2025 Total | | | | | 97,425.04 | 10,195.52 | 107,620.55 |
| MAY 2025 | | | | | | | |
| 05/05/2025 | Coupon | 00440EAV9 | 60,000.00 | CHUBB INA HOLDINGS LLC 3.35 05/03/2026 | | 1,005.00 | 1,005.00 |
| 05/06/2025 | Coupon | 857477BR3 | 90,000.00 | STATE STREET CORP 1.746 02/06/2026 | | 1,125.23 | 1,125.23 |
| 05/07/2025 | Coupon | 3135G06G3 | 65,000.00 | FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025 | | 162.50 | 162.50 |
| 05/12/2025 | Coupon | 023135BX3 | 25,000.00 | AMAZON.COM INC 1.0 05/12/2026 | | 125.00 | 125.00 |

CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|-----------------------|--------------------|-----------|------------|------------------------------------------------------------|------------------|-----------------|------------------|
| 05/12/2025 | Coupon | 037833ET3 | 10,000.00 | APPLE INC 4.0 05/10/2028 | | 200.00 | 200.00 |
| 05/12/2025 | Coupon | 665859AW4 | 70,000.00 | NORTHERN TRUST CORP 4.0 05/10/2027 | | 1,400.00 | 1,400.00 |
| 05/13/2025 | Coupon | 3133EPC45 | 100,000.00 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028 | | 2,312.50 | 2,312.50 |
| 05/15/2025 | Coupon | 341081GN1 | 60,000.00 | FLORIDA POWER & LIGHT CO 4.4 05/15/2028 | | 1,320.00 | 1,320.00 |
| 05/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 05/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 5.97 | 5.97 |
| 05/15/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 983.13 | | 983.13 |
| 05/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 4.33 | 4.33 |
| 05/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 459.23 | | 459.23 |
| 05/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 30.41 | 30.41 |
| 05/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 1,333.35 | | 1,333.35 |
| 05/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 93.60 | 93.60 |
| 05/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,957.15 | | 1,957.15 |
| 05/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 11.38 | 11.38 |
| 05/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 793.19 | | 793.19 |
| 05/15/2025 | Coupon | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | | 0.22 | 0.22 |
| 05/15/2025 | Effective Maturity | 89238JAC9 | 3,100.75 | TAOT 2021-D A3 0.71 04/15/2026 | 365.64 | | 365.64 |
| 05/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 05/15/2025 | Coupon | 91324PEC2 | 90,000.00 | UNITEDHEALTH GROUP INC 1.15 05/15/2026 | | 517.50 | 517.50 |
| 05/19/2025 | Coupon | 58933YBH7 | 15,000.00 | MERCK & CO INC 4.05 05/17/2028 | | 303.75 | 303.75 |
| 05/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 05/21/2025 | Coupon | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | | 0.31 | 0.31 |
| 05/21/2025 | Effective Maturity | 43815GAC3 | 2,904.80 | HAROT 2021-4 A3 0.88 01/21/2026 | 421.27 | | 421.27 |
| 05/26/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 05/26/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 05/26/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| May 2025 Total | | | | | 6,312.95 | 9,416.03 | 15,728.98 |
| JUNE 2025 | | | | | | | |
| 06/02/2025 | Coupon | 91282CAZ4 | 50,000.00 | UNITED STATES TREASURY 0.375 11/30/2025 | | 93.75 | 93.75 |
| 06/02/2025 | Coupon | 91282CCF6 | 125,000.00 | UNITED STATES TREASURY 0.75 05/31/2026 | | 468.75 | 468.75 |
| 06/02/2025 | Coupon | 91282CET4 | 150,000.00 | UNITED STATES TREASURY 2.625 05/31/2027 | | 1,968.75 | 1,968.75 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|------------------------|-------------------|-----------|------------|-------------------------------------------------------------------|------------------|------------------|------------------|
| 06/02/2025 | Coupon | 91282CHE4 | 70,000.00 | UNITED STATES TREASURY 3.625 05/31/2028 | | 1,268.75 | 1,268.75 |
| 06/02/2025 | Coupon | 91282CKT7 | 60,000.00 | UNITED STATES TREASURY 4.5 05/31/2029 | | 1,350.00 | 1,350.00 |
| 06/09/2025 | Coupon | 3130AXQK7 | 80,000.00 | FEDERAL HOME LOAN BANKS 4.75 12/08/2028 | | 1,900.00 | 1,900.00 |
| 06/09/2025 | Coupon | 3130B1BC0 | 55,000.00 | FEDERAL HOME LOAN BANKS 4.625 06/08/2029 | | 1,271.88 | 1,271.88 |
| 06/16/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 06/16/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 4.43 | 4.43 |
| 06/16/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 958.82 | | 958.82 |
| 06/16/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 3.44 | 3.44 |
| 06/16/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 371.59 | | 371.59 |
| 06/16/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 26.26 | 26.26 |
| 06/16/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 844.28 | | 844.28 |
| 06/16/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 85.30 | 85.30 |
| 06/16/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,691.12 | | 1,691.12 |
| 06/16/2025 | Coupon | 74340XCG4 | 60,000.00 | PROLOGIS LP 4.875 06/15/2028 | | 1,462.50 | 1,462.50 |
| 06/16/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 9.45 | 9.45 |
| 06/16/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 762.85 | | 762.85 |
| 06/16/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 06/18/2025 | Coupon | 89236TJK2 | 90,000.00 | TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026 | | 506.25 | 506.25 |
| 06/23/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 06/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 06/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 06/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 06/30/2025 | Coupon | 91282CEV9 | 75,000.00 | UNITED STATES TREASURY 3.25 06/30/2029 | | 1,218.75 | 1,218.75 |
| 06/30/2025 | Coupon | 91282CGC9 | 125,000.00 | UNITED STATES TREASURY 3.875 12/31/2027 | | 2,421.88 | 2,421.88 |
| 06/30/2025 | Coupon | 91282CKX8 | 55,000.00 | UNITED STATES TREASURY 4.25 06/30/2029 | | 1,168.75 | 1,168.75 |
| June 2025 Total | | | | | 4,628.66 | 16,027.21 | 20,655.87 |
| JULY 2025 | | | | | | | |
| 07/14/2025 | Coupon | 459058KT9 | 35,000.00 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028 | | 612.50 | 612.50 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|------------------------|--------------------|-----------|------------|------------------------------------------------|------------------|------------------|------------------|
| 07/14/2025 | Coupon | 45950KDD9 | 40,000.00 | INTERNATIONAL FINANCE CORP 4.5 07/13/2028 | | 900.00 | 900.00 |
| 07/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 07/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 2.93 | 2.93 |
| 07/15/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 933.79 | | 933.79 |
| 07/15/2025 | Coupon | 438516CL8 | 55,000.00 | HONEYWELL INTERNATIONAL INC 4.25 01/15/2029 | | 1,168.75 | 1,168.75 |
| 07/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 2.72 | 2.72 |
| 07/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 440.17 | | 440.17 |
| 07/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 23.63 | 23.63 |
| 07/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 715.11 | | 715.11 |
| 07/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 78.13 | 78.13 |
| 07/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,846.10 | | 1,846.10 |
| 07/15/2025 | Coupon | 87612EBM7 | 25,000.00 | TARGET CORP 1.95 01/15/2027 | | 243.75 | 243.75 |
| 07/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 7.59 | 7.59 |
| 07/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 747.96 | | 747.96 |
| 07/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 07/17/2025 | Coupon | 61747YET8 | 30,000.00 | MORGAN STANLEY 4.679 07/17/2026 | | 701.85 | 701.85 |
| 07/17/2025 | Effective Maturity | 61747YET8 | 30,000.00 | MORGAN STANLEY 4.679 07/17/2026 | 30,000.00 | | 30,000.00 |
| 07/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 07/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 07/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 07/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 07/31/2025 | Coupon | 69371RS80 | 60,000.00 | PACCAR FINANCIAL CORP 4.6 01/31/2029 | | 1,380.00 | 1,380.00 |
| 07/31/2025 | Coupon | 91282CBH3 | 100,000.00 | UNITED STATES TREASURY 0.375 01/31/2026 | | 187.50 | 187.50 |
| 07/31/2025 | Coupon | 91282CCP4 | 125,000.00 | UNITED STATES TREASURY 0.625 07/31/2026 | | 390.63 | 390.63 |
| 07/31/2025 | Coupon | 91282CFB2 | 125,000.00 | UNITED STATES TREASURY 2.75 07/31/2027 | | 1,718.75 | 1,718.75 |
| 07/31/2025 | Coupon | 91282CJW2 | 90,000.00 | UNITED STATES TREASURY 4.0 01/31/2029 | | 1,800.00 | 1,800.00 |
| 07/31/2025 | Coupon | 91282CLC3 | 95,000.00 | UNITED STATES TREASURY 4.0 07/31/2029 | | 1,900.00 | 1,900.00 |
| July 2025 Total | | | | | 34,683.14 | 11,917.05 | 46,600.18 |
| AUGUST 2025 | | | | | | | |
| 08/06/2025 | Coupon | 857477BR3 | 90,000.00 | STATE STREET CORP 1.746 02/06/2026 | | 1,125.23 | 1,125.23 |

CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|--------------------------|-------------------|-----------|------------|-----------------------------------------------------|------------------|-----------------|-----------------|
| 08/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 08/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 1.46 | 1.46 |
| 08/15/2025 | Principal Paydown | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 905.31 | | 905.31 |
| 08/15/2025 | Coupon | 4581X0EN4 | 60,000.00 | INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029 | | 1,237.50 | 1,237.50 |
| 08/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 1.87 | 1.87 |
| 08/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 398.82 | | 398.82 |
| 08/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 21.40 | 21.40 |
| 08/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 671.04 | | 671.04 |
| 08/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 70.30 | 70.30 |
| 08/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,782.75 | | 1,782.75 |
| 08/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 5.76 | 5.76 |
| 08/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 729.13 | | 729.13 |
| 08/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 08/15/2025 | Coupon | 9128282A7 | 125,000.00 | UNITED STATES TREASURY 1.5 08/15/2026 | | 937.50 | 937.50 |
| 08/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 08/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 08/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 08/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| August 2025 Total | | | | | 4,487.04 | 4,199.35 | 8,686.38 |
| SEPTEMBER 2025 | | | | | | | |
| 09/02/2025 | Coupon | 91282CBQ3 | 100,000.00 | UNITED STATES TREASURY 0.5 02/28/2026 | | 250.00 | 250.00 |
| 09/02/2025 | Coupon | 91282CFJ5 | 135,000.00 | UNITED STATES TREASURY 3.125 08/31/2029 | | 2,109.38 | 2,109.38 |
| 09/02/2025 | Coupon | 91282CKD2 | 70,000.00 | UNITED STATES TREASURY 4.25 02/28/2029 | | 1,487.50 | 1,487.50 |
| 09/05/2025 | Coupon | 06051GHG7 | 45,000.00 | BANK OF AMERICA CORP 3.97 03/05/2029 | | 893.25 | 893.25 |
| 09/08/2025 | Coupon | 3130AWTR1 | 100,000.00 | FEDERAL HOME LOAN BANKS 4.375 09/08/2028 | | 2,187.50 | 2,187.50 |
| 09/10/2025 | Coupon | 3130ATS57 | 60,000.00 | FEDERAL HOME LOAN BANKS 4.5 03/10/2028 | | 1,350.00 | 1,350.00 |
| 09/15/2025 | Coupon | 084664CZ2 | 90,000.00 | BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027 | | 1,035.00 | 1,035.00 |
| 09/15/2025 | Coupon | 09247XAN1 | 85,000.00 | BLACKROCK FINANCE INC 3.2 03/15/2027 | | 1,360.00 | 1,360.00 |
| 09/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |

CASH FLOW REPORT



Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|-----------------------------|--------------------|-----------|------------|-------------------------------------------------------|------------------|------------------|------------------|
| 09/15/2025 | Coupon | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | | 0.05 | 0.05 |
| 09/15/2025 | Effective Maturity | 43815BAC4 | 9,029.69 | HAROT 2022-1 A3 1.88 05/15/2026 | 28.78 | | 28.78 |
| 09/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 1.10 | 1.10 |
| 09/15/2025 | Principal Paydown | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 388.48 | | 388.48 |
| 09/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 19.31 | 19.31 |
| 09/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 698.97 | | 698.97 |
| 09/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 62.73 | 62.73 |
| 09/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,533.19 | | 1,533.19 |
| 09/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 3.98 | 3.98 |
| 09/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 714.80 | | 714.80 |
| 09/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 09/17/2025 | Coupon | 931142ER0 | 10,000.00 | WALMART INC 1.05 09/17/2026 | | 52.50 | 52.50 |
| 09/22/2025 | Coupon | 3133EPWK7 | 130,000.00 | FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 09/22/2028 | | 2,925.00 | 2,925.00 |
| 09/22/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 09/23/2025 | Coupon | 3137EAEX3 | 60,000.00 | FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025 | | 112.50 | 112.50 |
| 09/23/2025 | Final Maturity | 3137EAEX3 | 60,000.00 | FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025 | 60,000.00 | | 60,000.00 |
| 09/25/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 09/25/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 09/25/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| 09/30/2025 | Coupon | 437076CV2 | 55,000.00 | HOME DEPOT INC 4.95 09/30/2026 | | 1,361.25 | 1,361.25 |
| 09/30/2025 | Coupon | 91282CBT7 | 100,000.00 | UNITED STATES TREASURY 0.75 03/31/2026 | | 375.00 | 375.00 |
| 09/30/2025 | Coupon | 91282CEF4 | 90,000.00 | UNITED STATES TREASURY 2.5 03/31/2027 | | 1,125.00 | 1,125.00 |
| 09/30/2025 | Coupon | 91282CKG5 | 75,000.00 | UNITED STATES TREASURY 4.125 03/31/2029 | | 1,546.88 | 1,546.88 |
| September 2025 Total | | | | | 63,364.23 | 19,056.25 | 82,420.48 |
| OCTOBER 2025 | | | | | | | |
| 10/06/2025 | Coupon | 89115A2Y7 | 55,000.00 | TORONTO-DOMINION BANK 4.994 04/05/2029 | | 1,373.35 | 1,373.35 |
| 10/14/2025 | Coupon | 023135CF1 | 30,000.00 | AMAZON.COM INC 3.3 04/13/2027 | | 495.00 | 495.00 |
| 10/14/2025 | Coupon | 24422EVW6 | 90,000.00 | JOHN DEERE CAPITAL CORP 1.3 10/13/2026 | | 585.00 | 585.00 |



CASH FLOW REPORT

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

| Payment Date | Transaction Type | CUSIP | Quantity | Security Description | Principal Amount | Income | Total Amount |
|---------------------------|--------------------|-----------|----------------------|---------------------------------------------------------------------|-------------------|-------------------|-------------------|
| 10/15/2025 | Coupon | 34535VAD6 | 30,000.00 | FORDO 2024-D 4.61 08/15/2029 | | 115.25 | 115.25 |
| 10/15/2025 | Coupon | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | | 0.35 | 0.35 |
| 10/15/2025 | Effective Maturity | 47787JAC2 | 4,990.21 | JDOT 2022 A3 0.36 09/15/2026 | 181.21 | | 181.21 |
| 10/15/2025 | Coupon | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | | 17.13 | 17.13 |
| 10/15/2025 | Principal Paydown | 47800AAC4 | 16,220.13 | JDOT 2022-B A3 3.74 02/16/2027 | 818.22 | | 818.22 |
| 10/15/2025 | Coupon | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | | 56.23 | 56.23 |
| 10/15/2025 | Principal Paydown | 47800BAC2 | 32,043.14 | JDOT 2022-C A3 5.09 06/15/2027 | 1,144.73 | | 1,144.73 |
| 10/15/2025 | Coupon | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | | 2.23 | 2.23 |
| 10/15/2025 | Principal Paydown | 89238FAD5 | 8,986.22 | TAOT 2022-B A3 2.93 09/15/2026 | 693.52 | | 693.52 |
| 10/15/2025 | Coupon | 89239TAD4 | 15,000.00 | TAOT 2024-D A3 4.4 06/15/2029 | | 55.88 | 55.88 |
| 10/16/2025 | Coupon | 459058LN1 | 85,000.00 | INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.875 10/16/2029 | | 1,646.88 | 1,646.88 |
| 10/20/2025 | Coupon | 4581X0DV7 | 60,000.00 | INTER-AMERICAN DEVELOPMENT BANK 0.875 04/20/2026 | | 262.50 | 262.50 |
| 10/21/2025 | Coupon | 43813YAC6 | 30,000.00 | HAROT 2024-3 A3 4.57 03/21/2029 | | 114.25 | 114.25 |
| 10/27/2025 | Coupon | 3137FETN0 | 50,000.00 | FHMS K-073 A2 3.35 01/25/2028 | | 139.58 | 139.58 |
| 10/27/2025 | Coupon | 3137FG6X8 | 90,000.00 | FHMS K-077 A2 3.85 05/25/2028 | | 288.75 | 288.75 |
| 10/27/2025 | Coupon | 3137H4BY5 | 50,000.00 | FHMS K-746 A2 2.031 09/25/2028 | | 84.63 | 84.63 |
| October 2025 Total | | | | | 2,837.67 | 5,237.00 | 8,074.68 |
| Grand Total | | | 12,399,731.42 | | 242,375.31 | 127,539.36 | 369,914.67 |

IMPORTANT DISCLOSURES

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024

Chandler Asset Management, Inc. (“Chandler”) is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client’s Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody’s, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities (“MBS”) reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody’s and Fitch respectively.

BENCHMARK INDEX & DISCLOSURES

Three Valleys Municipal Water District | Account #10065 | As of November 30, 2024


| Benchmark | Disclosure |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ICE BofA 1-5 Yr US Treasury & Agency Index | The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. |



BOARD INFORMATION

BOARD OF DIRECTORS
STAFF REPORT

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: December 18, 2024

Subject: YTD District Budget Status Report

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

No Action Necessary – Informational Item Only

Discussion

Attached for review is the YTD District Budget Status Report for the period ending November 30, 2024.

The *Interest Income* line item reflects positive YTD actuals due to U.S. Treasury yields increasing as markets reacted to strong economic data and expectations for a slower pace of rate cuts from the Federal Reserve.

The first receipt of payments on the *MWD RTS Standby Charge* is expected in December 2024.

The *Professional Services* category budget to actual are calculating approximately 15% higher than expected through November 2024. This is due to the ACWA/JPIA Liability, Property and Vehicle insurance assessed higher than budgeted, approx. \$76k. In addition, actuals for audit services are at 73% of the budget. This is due to the completion of the FY 2024 audit services.

Environmental Impact

None

Strategic Plan Objective(s)

2.1 – Financial Stability

Attachment(s)

Exhibit A – YTD District Budget Status Report

Meeting History

None

NA/BA




THREE VALLEYS MUNICIPAL WATER DISTRICT
DISTRICT BUDGET - FISCAL YEAR 2023-2024
Month Ending November 30, 2024

Item 9.B - Exhibit A

| | 2024-2025 YTD Actuals | Annual Budget All Funds | 2024-2025 Percent of Budget | 2024-2025 Balance Remaining |
|-------------------------------------------|-----------------------------|-------------------------------|-----------------------------------|-----------------------------------|
| REVENUES | | | | |
| <i>OPERATING REVENUES</i> | | | | |
| Water Sales | 29,199,736 | 67,409,065 | 43.3% | 38,209,330 |
| MWD RTS Standby Charge | 42,178 | 6,186,637 | 0.7% | 6,144,459 |
| MWD Capacity Charge Assessment | 645,400 | 1,673,430 | 38.6% | 1,028,030 |
| TVMWD Fixed Charges | 383,653 | 987,458 | 38.9% | 603,805 |
| Hydroelectric Revenue | 57,378 | 240,000 | 23.9% | 182,622 |
| <i>NON-OPERATING REVENUES</i> | | | | |
| Property Taxes | 107,889 | 3,100,478 | 3.5% | 2,992,589 |
| Interest Income | 239,298 | 215,000 | 111.3% | (24,298) |
| Pumpback O&M Reimbursement | 267 | 10,000 | 2.7% | 9,733 |
| Grants and Other Revenue | 72 | 5,844 | 1.2% | 5,772 |
| TOTAL REVENUES | 30,675,870 | 79,827,912 | 38.4% | 49,152,042 |
| EXPENSES | | | | |
| <i>OPERATING EXPENSES</i> | | | | |
| MWD Water Purchases | 25,578,205 | 58,021,969 | 44.1% | 32,443,764 |
| MWD RTS Standby Charge | 2,869,982 | 6,186,637 | 46.4% | 3,316,656 |
| Staff Compensation | 2,747,731 | 5,934,749 | 46.3% | 3,187,018 |
| MWD Capacity Charge | 774,480 | 1,673,430 | 46.3% | 898,950 |
| Operations and Maintenance | 1,048,199 | 2,416,019 | 43.4% | 1,367,820 |
| Professional Services | 448,398 | 781,492 | 57.4% | 333,094 |
| Directors Compensation | 89,763 | 325,165 | 27.6% | 235,401 |
| Communication and Conservation Programs | 56,622 | 166,000 | 34.1% | 109,378 |
| Planning & Resources | 254,109 | 620,000 | 41.0% | 365,891 |
| Membership Dues and Fees | 66,144 | 101,100 | 65.4% | 34,956 |
| Hydroelectric Facilities | 14,231 | 60,000 | 23.7% | 45,769 |
| Board Elections | - | - | 0.0% | - |
| <i>NON OPERATING EXPENSES</i> | | | | |
| Pumpback O&M Expenses | 1,213 | 10,000 | 12.1% | 8,787 |
| <i>RESERVE EXPENSES</i> | | | | |
| Reserve Replenishment | - | 390,000 | 0.0% | 390,000 |
| <i>CAPITAL INVESTMENT</i> | | | | |
| Capital Repair & Replacement | 272,584 | 1,677,761 | 16.2% | 1,405,177 |
| Capital Investment Program | 141,532 | 2,478,864 | 5.7% | 2,337,332 |
| TOTAL EXPENSES | 34,363,193 | 80,843,185 | 42.5% | 46,479,993 |
| NET INCOME (LOSS) BEFORE TRANSFERS | | (1,015,273) | | |
| TRANSFER FROM/(TO) CAPITAL RESERVES | | (659,078) | | |
| TRANSFER IN FROM BOARD ELECTION RESERVES | | | | |
| TRANSFER IN FROM ENCUMBERED RESERVES | | 2,024,878 | | |
| NET INCOME (LOSS) AFTER TRANSFERS | | \$ 350,527 | | |

***This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).*

**BOARD ACTION****BOARD OF DIRECTORS
STAFF REPORT**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: December 18, 2024
Subject: Warrant List

Funds Budgeted: \$

Fiscal Impact: \$ 6,642,771.17

Staff Recommendation

Receive and file the Warrant List for the period ending November 30, 2024, as presented.

Discussion

The monthly warrant list is provided for your information.

General checks 54352 through 54447 totaling \$697,876.34 are listed on pages 1 to 6.

MWD September 2024 water invoice and UMPQUA payment totaling \$5,387,575.32 are listed on page 6.

Wire transfers for taxing agencies, benefit payments and PERS totaling \$230,915.10 are listed on page 6-7.

Total payroll checks 16586 through 16664 totaling \$326,404.41 are listed on page 7.

Environmental Impact

None

Strategic Plan Objective(s)

2.1 – Financial Stability

Attachment(s)

Exhibit A – Warrant List

Meeting History

None

NA/BA



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447

Payroll Wire Transfer 3807 through 3823

Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|--------------|------------------------------------|----------------------------------------------------------|-------------|
| 54352 | ACWA/JPIA | WORKER'S COMPENSATION 07/01/2024-09/30/2024 | 172,448.98 |
| 54353 | AIRGAS SPECIALTY PRODUCTS | AMMONIA REFRIGERANT BULK | 4,489.05 |
| 54354 | APPLIED TECHNOLOGY GROUP, INC | MONTHLY CHARGE PWAG ASSIGNED RADIO NOV | 30.00 |
| 54355 | B & K ELECTRIC WHOLESale | PLC | 83.40 |
| 54356 | CHARTER COMMUNICATNS HOLDINGS, LLC | BROADBAND SERVICES-WILLIAMS/PLANT 2/FULTON | 101.23 |
| 54357 | EVERON | MIRAGRANd EXACQ SYSTEM DESIGN | 24,724.51 |
| 54358 | FRONTIER | HQ INTERNET 10/25/2024-11/24/2024 | 1,110.00 |
| 54359 | GEI CONSULTANTS, INC. | WATER RESOURCES MASTER PLAN AND DROUGHT CONTINGENCY PLAN | 41,488.78 |
| 54360 | HACH COMPANY | LAB SUPPLIES | 2,125.16 |
| 54361 | HIGHROAD INFORMATION TECH, LLC | MONTHLY IT SERVICE - NOVEMBER | 7,418.00 |
| 54362 | JCI JONES CHEMICALS, INC. | CHLORINE | 16,450.07 |
| 54363 | LANCE, SOLL & LUNGHARD LLP | 2024 ACFR PREPARATION | 10,000.00 |
| 54364 | LEE, SYLVIE | QUARTER 3 WELLNESS CHALLENGE | 150.00 |
| 54365 | LIGHTING INSTYLE | PLANT LIGHTING | 65.18 |
| 54366 | MC MASTER-CARR SUPPLY COMPANY | GRANDWELL SUPPLIES | 179.49 |
| 54367 | MERCER, DUSTIN | JANITORIAL SERVICES FOR NOVEMBER | 1,375.00 |
| 54368 | PACIFIC STAR CHEMICAL, LLC | SODIUM HYDROXIDE | 9,053.38 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447
 Payroll Wire Transfer 3807 through 3823
 Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|--------------|---------------------------------------------|-------------------------------------------------------|-------------|
| 54369 | PEST OPTIONS INC. | MICE/RATS CONTROL | 197.95 |
| 54370 | R & B AUTOMATION, INC. | 3" MUELLER VALVE FOR FILTER #3 | 27,000.90 |
| 54371 | SAN GABRIEL VALLEY MWD | WATER DELIVERY TO NORTH AZUSA CONNECTION JULY/AUG/SEP | 10,480.00 |
| 54372 | SOUTHERN CALIFORNIA EDISON | 2010 GRAND AVE | 9,900.21 |
| 54373 | SYNAGRO WEST, LLC | SLUDGE REMOVAL AUGUST | 47,782.91 |
| 54374 | UNDERGROUND SERVICE ALERT | UNDERGROUND UTILITY NOTIFICATION | 96.95 |
| 54375 | VERIZON WIRELESS | CELLULAR & IPAD SERVICES/MOBILE BROADBAND 10/26-11/25 | 361.67 |
| 54376 | VWR INTERNATIONAL INC. | THERMOMETER | 333.03 |
| 54377 | BASIC | MONTHLY FSA & HRA BUNDLED ADMIN FEES | 141.51 |
| 54378 | CALLTOWER INC. | TELEPHONE LICENSES/SERVICES 10/26/2024-11/25/2024 | 608.40 |
| 54379 | CHARTER COMMUNICATNS HOLDINGS, LLC | SPECTRUM ENTERPRISE: SEP-NOVEMBER | 1,169.88 |
| 54380 | CONSOLIDATED ELECTRICAL, DISTRIBUTORS, INC. | SUPPLIES | 139.68 |
| 54381 | DISTRIBUTOR OPERATIONS INC. | BATTERIES | 109.39 |
| 54382 | FEDEX | SHIPPING CHARGES | 186.65 |
| 54383 | GRAINGER | PROXIMITY SENSOR | 299.73 |
| 54384 | HACH COMPANY | LAB SUPPLIES | 768.90 |
| 54385 | HD SUPPLY FACILITIES MAINT LTD | CLT- 10 TOTAL CHLORINE ANALYZER (2) | 9,884.55 |
| 54386 | HOUSTON & HARRIS PCS, INC. | VIDEO PIPE INSPECT GRAND AVE | 1,637.50 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447
 Payroll Wire Transfer 3807 through 3823
 Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|--------------|-----------------------------------|-------------------------------------------------------|-------------|
| 54387 | IDEXX DISTRIBUTION CORP | LABORATORY SUPPLIES | 318.72 |
| 54388 | KEMIRA WATER SOLUTIONS, INC. | PAX-XL 19 | 27,221.70 |
| 54389 | LEIGHTON CONSULTING, INC. | MIRAMAR GEOTECHNICA REPORT | 12,900.00 |
| 54390 | MICHAEL BAKER INTERNATIONAL, INC. | LAFCO LEGAL | 400.00 |
| 54391 | MICHAEL J ARNOLD & ASSOC, INC. | OCTOBER EXPENSES | 6,084.00 |
| 54392 | ROBERT HALF | LABOR- ACCOUNTING TEMP | 6,257.25 |
| 54393 | SECRETARY OF STATE | NOTARY PUBLIC EXAM & APPLICATION FEE - TURNER | 40.00 |
| 54394 | SOUTHERN CALIFORNIA EDISON | PADUA/FULTON/WILLIAMS | 389.33 |
| 54395 | VERIZON WIRELESS | CELLULAR & IPAD SERVICES/MOBILE BROADBAND 10/26-11/25 | 505.14 |
| 54396 | VWR INTERNATIONAL INC. | PETRI DISH/PIPET/WYPALL | 2,116.99 |
| 54397 | AIRGAS SPECIALTY PRODUCTS | AMMONIA REFRIGERANT BULK | 4,282.31 |
| 54398 | AT&T MOBILITY LLC | FIRSTNET MOBILE/MIFI - OCTOBER | 743.84 |
| 54399 | AZUSA LIGHT & WATER | ELECTRICITY - SAN GABRIEL CANYON OCTOBER | 23.59 |
| 54400 | B & K ELECTRIC WHOLESALE | PLC TRAINING | 1,000.00 |
| 54401 | CITY OF CLAREMONT | REFUSE PICKUP/STREET SWEEPING SEPTEMBER | 190.02 |
| 54402 | CLINICAL LABORATORY OF SB, INC | OUTSIDE LABORATORY TESTING | 50.00 |
| 54403 | CLS LANDSCAPE MANAGEMENT | MEYER LEMON TREE & 2 TREES | 3,902.02 |
| 54404 | EMPOWER RETIREMENT, LLC | 07/01/2024 - 09/30/2024 QUARTERLY FEE | 500.00 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447
 Payroll Wire Transfer 3807 through 3823
 Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|--------------|--------------------------------|-------------------------------------------------|-------------|
| 54405 | FORD OF UPLAND, LLC | VEHICLE MAINTENANCE | 92.93 |
| 54406 | GRISWOLD INDUSTRIES | MAIN VALVE // PILOT RUBBER REBUILD | 12,729.59 |
| 54407 | HACH COMPANY | LAB SUPPLIES | 1,041.71 |
| 54408 | HD SUPPLY FACILITIES MAINT LTD | LABORATORY SUPPLIES | 1,305.42 |
| 54409 | JCI JONES CHEMICALS, INC. | CHLORINE | 16,449.69 |
| 54410 | LOWE'S | MISCELLANEOUS OPERATIONS/SAFETY SUPPLIES | 239.84 |
| 54411 | ORANGE COUNTY WATER DISTRICT | OC-59 CONNECTION ADMINISTRATIVE FEE | 8,204.60 |
| 54412 | PUBLIC WATER AGENCIES GROUP | EMERGENCY PREPAREDNESS MONTHLY ASSESSMENT | 1,268.23 |
| 54413 | RINCON CONSULTANTS INC | TVMWD GRANTS ASSISTANCE | 27,430.00 |
| 54414 | ROBERT HALF | LABOR- ACCOUNTING TEMP | 5,346.00 |
| 54415 | SAN ANTONIO WATER COMPANY | WATER AVAILABILITY CHARGE 08/31/2024-10/31/2024 | 4.00 |
| 54416 | SOCALGAS | FULTON SERVICE 10/03/2024-11/04/2024 | 15.78 |
| 54417 | SYNAGRO WEST, LLC | SLUDGE REMOVAL OCTOBER | 39,484.68 |
| 54418 | THOMPSON PLUMBING SUPPLY | SHOP EQUIPMENT | 2.51 |
| 54419 | WEX BANK | FUEL 10/01/2024-10/31/2024 | 1,874.05 |
| 54420 | ACWA/JPIA | ABHP BEN: BOARD-DECEMBER 2024 | 51,975.65 |
| 54421 | AFLAC | AFLAC SUPP. INS: NOVEMBER 2024 | 1,021.82 |
| 54422 | CAMMACK, MARK | RETIREE HEALTH BENEFITS - DECEMBER | 174.70 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447

Payroll Wire Transfer 3807 through 3823

Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|--------------|-----------------------------------|---------------------------------------------------------|-------------|
| 54423 | CLINICAL LABORATORY OF SB, INC | OUTSIDE LABORATORY TESTING | 610.00 |
| 54424 | COLE, JONATHAN J. | RETIREE HEALTH BENEFITS - DECEMBER | 174.70 |
| 54425 | CONCUR TECHNOLOGIES, INC. | EXPENSE MANAGEMENT APP SET UP | 108.20 |
| 54426 | CONTRERAS, MARIA | RETIREE HEALTH BENEFITS - DECEMBER | 300.00 |
| 54427 | DECHAINED, CYNTHIA | RETIREE HEALTH BENEFITS - DECEMBER | 263.37 |
| 54428 | DISTRIBUTOR OPERATIONS INC. | BATTERIES | 84.97 |
| 54429 | FAULK, GEORGE | RETIREE HEALTH BENEFITS - DECEMBER | 355.00 |
| 54430 | GAMBOA, ROGELIO | DECEMBER HOLIDAY LUCHEON FINAL PAYMENT | 1,808.72 |
| 54431 | GEI CONSULTANTS, INC. | BRIC NOI & SUBAPPLICATION | 1,424.00 |
| 54432 | GOLDEN STATE WATER COMPANY | MIRAGRAND WATER PURCHASE - SERVICE PERIOD OCT 16-NOV 14 | 174.25 |
| 54433 | GRAINGER | HYDRAULIC OIL | 456.53 |
| 54434 | HANSEN, RICHARD W. | RETIREE HEALTH BENEFITS - DECEMBER | 600.00 |
| 54435 | KRIEDEL, BETTY | RETIREE HEALTH BENEFITS - DECEMBER | 355.00 |
| 54436 | LAREZ, MARY PAT | RETIREE HEALTH BENEFITS - DECEMBER | 170.96 |
| 54437 | LEWIS ENGRAVING, INC | DIAS PLATES - MARQUEZ | 25.13 |
| 54438 | MICHAEL BAKER INTERNATIONAL, INC. | LAFCO LEGAL | 1,160.00 |
| 54439 | PACIFIC STAR CHEMICAL, LLC | SODIUM HYDROXIDE | 9,078.74 |
| 54440 | PALM, JAMES | RETIREE HEALTH BENEFITS - DECEMBER | 170.96 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447

Payroll Wire Transfer 3807 through 3823

Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|---------------------------------------|--------------------------------|------------------------------------------------------|------------------------|
| 54441 | POLYDYNE, INC | CLARIFLOC | 3,464.35 |
| 54442 | PRIME SYSTEMS IND AUTOMATION | GENERAL SCADA PROGRAMMING - SEPTEMBER & OCTOBER | 19,729.00 |
| 54443 | PRO-WEST & ASSOC, INC. | GIS PROFESSIONAL SERVICES | 16,063.04 |
| 54444 | RELIANCE STANDARD LIFE INS CO. | GROUP LIFE INSURANCE: BOARD-NOVEMBER 2024 | 1,483.76 |
| 54445 | RELIANCE STANDARD LIFE INS. | ST/LT DISAB: NOVEMBER 2024 | 1,119.77 |
| 54446 | TROEMNER | RECAL ANALYTICAL IND WEIGHTS CERTIFICATE/CALIBRATION | 397.83 |
| 54447 | VWR INTERNATIONAL INC. | TRYPTONE | 319.91 |
| TOTAL AMOUNT OF CHECKS LISTED | | | \$ 697,876.34 |
| 12863 | METROPOLITAN WATER DISTRICT | SEPTEMBER 2024 MWD WATER INVOICE | 5,357,802.10 |
| 12864 | UMPQUA BANK | UMPQUA BANK INVOICE DETAIL - LAST PAGE | 29,773.22 |
| TOTAL AMOUNT OF WIRE TRANSFERS | | | \$ 5,387,575.32 |
| 3807 | EMPOWER RETIREMENT, LLC | 401A DEFRD: OCTOBER 27 PAYROLL | 18,759.83 |
| 3808 | FEDERAL TAX PAYMENT | FED TAX: OCTOBER 27 PAYROLL | 23,625.01 |
| 3809 | BASIC | HEALTH SAVINGS ACCT: OCTOBER 27 PAYROLL | 1,618.66 |
| 3810 | PUBLIC EMPLOYEES RETIREMENT SY | PERS CONTR: OCTOBER 27 PAYROLL | 27,173.36 |
| 3811 | STATE TAX PAYMENT | STATE TAX: OCTOBER 27 PAYROLL | 9,102.48 |
| 3812 | EMPOWER RETIREMENT, LLC | 401A & 457 DEFRD: NOVEMBER 10 PAYROLL | 18,761.33 |
| 3813 | FEDERAL TAX PAYMENT | FED TAX: NOVEMBER 10 PAYROLL | 23,294.65 |



THREE VALLEYS MUNICIPAL WATER DISTRICT

November 2024

General Checks 54352 through 54447
 Payroll Wire Transfer 3807 through 3823
 Payroll Checks 16586 through 16664

| Check Number | Vendor | Description | Paid Amount |
|------------------------------------------------------|----------------------------------------------|------------------------------------------|------------------------|
| 3814 | BASIC | HEALTH SAVINGS ACCT: NOVEMBER 10 PAYROLL | 1,618.66 |
| 3815 | PUBLIC EMPLOYEES RETIREMENT SY | PERS CONTR: NOVEMBER 10 PAYROLL | 27,164.76 |
| 3816 | STATE TAX PAYMENT | STATE TAX: NOVEMBER 10 PAYROLL | 8,976.51 |
| 3817 | EMPOWER RETIREMENT, LLC | 457 DEFRD: BOARD-NOVEMBER 2024 | 5,307.17 |
| 3818 | BASIC | HEALTH SAVINGS ACCT: BOARD-NOVEMBER 2024 | 625.00 |
| 3819 | FEDERAL TAX PAYMENT | FED TAX: BOARD-NOVEMBER 2024 | 900.20 |
| 3820 | STATE TAX PAYMENT | STATE TAX: BOARD-NOVEMBER 2024 | 12.68 |
| 3821 | FEDERAL TAX PAYMENT | FED TAX: NOVEMBER 24 PAYROLL | 26,635.27 |
| 3822 | PUBLIC EMPLOYEES RETIREMENT SY | PERS CONTR: NOVEMBER 24 PAYROLL | 27,075.81 |
| 3823 | STATE TAX PAYMENT | STATE TAX: NOVEMBER 24 PAYROLL | 10,263.72 |
| TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED | | | \$ 230,915.10 |
| PAYROLL SUMMARY | | | |
| Check# 16586 - 16664 | TOTAL AMOUNT OF PAYROLL CHECKS LISTED | | \$ 326,404.41 |
| TOTAL November 2024 CASH DISBURSEMENTS | | | \$ 6,642,771.17 |



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
November 2024
Umpqua Bank Credit Cards Invoice Detail Check 12864

Item 9.B - Exhibit A

| Check Number | Vendor | Description | Paid Amount |
|----------------------------------------------------------|-----------------------|--------------------------------------------------------------------|---------------------|
| 12864 | LINKEDIN | LINKEDIN LEARNING PORTAL | 6,300.00 |
| 12864 | MISCELLANEOUS VENDORS | TREATMENT PLANT SUPPLIES, EVENT REGISTRATIONS AND RELATED EXPENSES | 19,266.63 |
| 12864 | SYNCB/AMAZON | JANITORIAL, OFFICE AND OTHER MISC. SUPPLIES | 1,339.40 |
| 12864 | CDW GOVERNMENT | IT PARTS | 2,867.19 |
| TOTAL AMOUNT OF UMPQUA BANK CARD SERVICES INVOICE | | | \$ 29,773.22 |



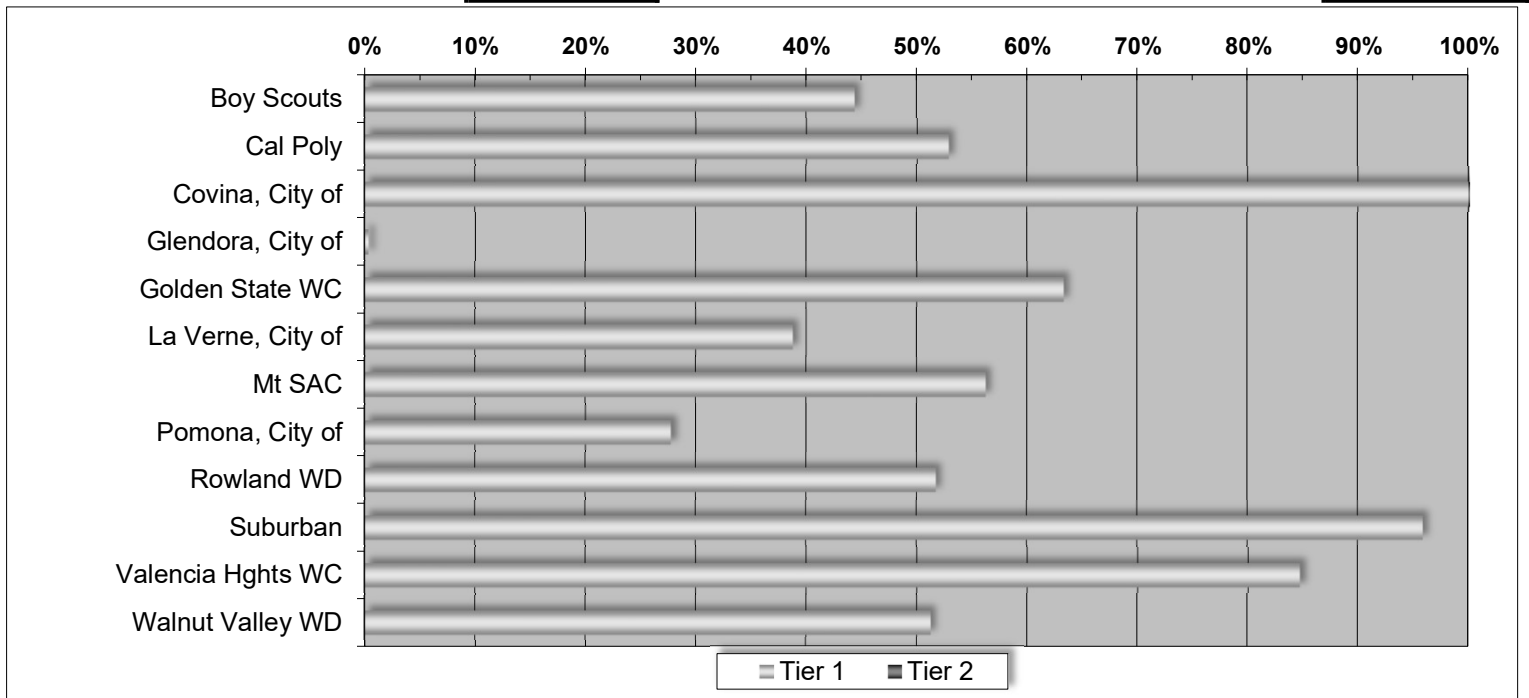
**Tier 1 Balance (in Acre-Feet)
Calendar Year 2024
(through November 2024)**

| Agency | Tier 1 Allocation | | | | | Balance |
|--------------------------------|-------------------|----------|---------|---------|-----------|---------------|
| | | Weymouth | Miramar | CIC | Spreading | |
| Boy Scouts of America | 36 | 15.8 | 0.0 | 0.0 | 0.0 | 19.8 |
| Cal Poly Pomona | 269 | 142.2 | 0.0 | 0.0 | 0.0 | 126.8 |
| Covina, City of * | 1,568 | 74.5 | 0.0 | 1,894.3 | 0.0 | -400.8 |
| Glendora, City of * | 4,101 | 14.3 | 0.0 | 0.0 | 0.0 | 4,087.0 |
| Golden State Water Company * | 15,714 | 5,676.5 | 4,029.6 | 240.5 | 0.0 | 5,767.2 |
| La Verne, City of | 8,026 | 0.0 | 3,113.8 | 0.0 | 0.0 | 4,912.5 |
| Mt San Antonio College | 699 | 393.3 | 0.0 | 0.0 | 0.0 | 305.7 |
| Pomona, City of * | 7,052 | 756.5 | 1,199.2 | 0.0 | 0.0 | 5,096.6 |
| Rowland Water District * | 14,741 | 5,299.4 | 2,332.9 | 0.0 | 0.0 | 7,108.6 |
| Suburban Water Systems * | 1,961 | 322.0 | 0.0 | 1,558.2 | 0.0 | 80.7 |
| Three Valleys MWD | NA | | | | 0.0 | NA |
| Valencia Heights Water Co * | 464 | 0.0 | 0.0 | 393.1 | 0.0 | 71.0 |
| Walnut Valley Water District * | 26,057 | 9,755.0 | 3,602.4 | 0.0 | 0.0 | 12,699.4 |

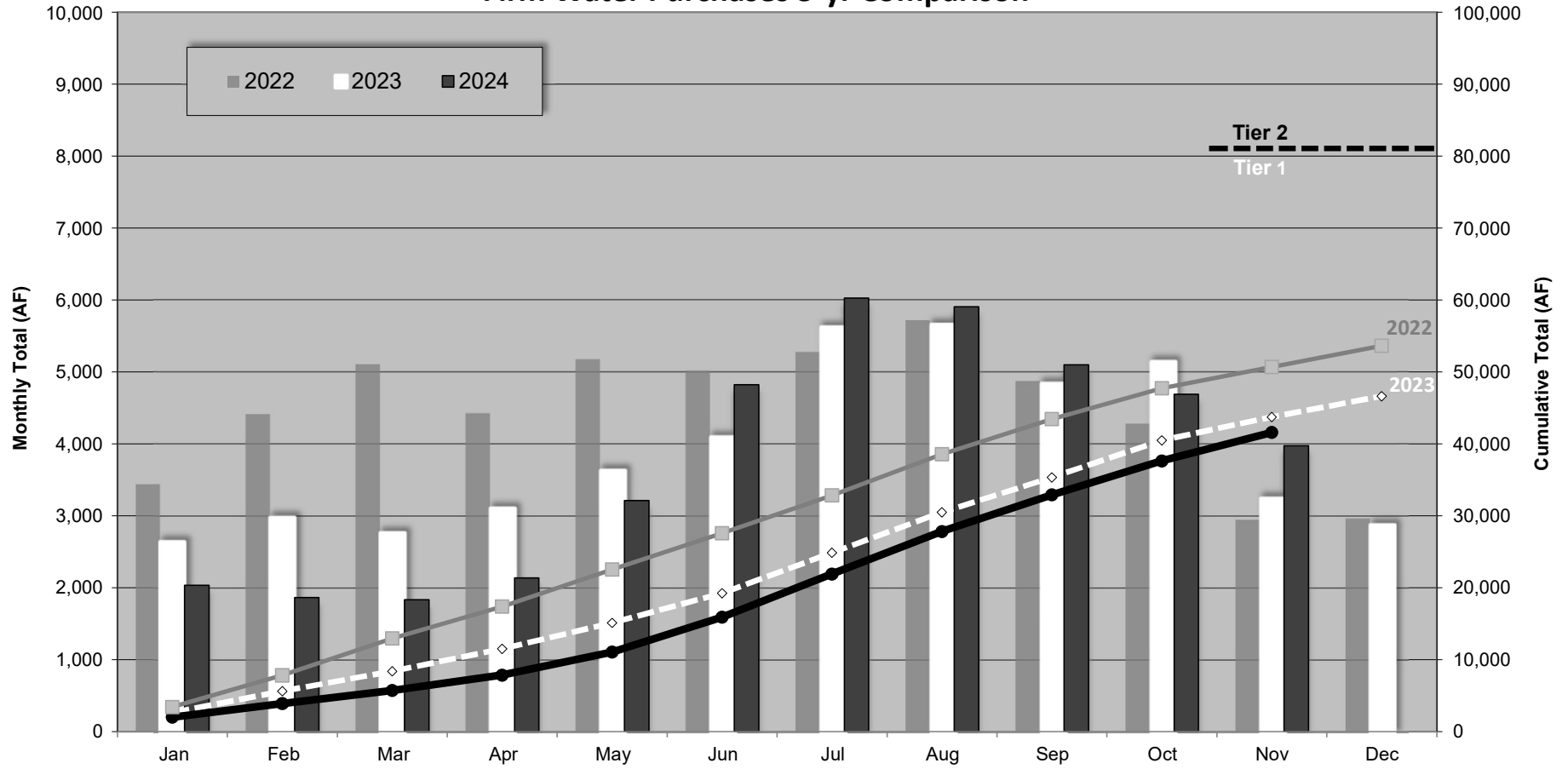
* Deliveries to JWL are assigned to Pomona, RWD, and WVWD.
 Deliveries to BGL are assigned to Suburban, VHWC, GSWC and WVWD.
 Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHWC.
 Quantities apportioned to above agencies are preliminary based on available data.

TVMWD Tier 1 Allowable = 80,688
MWD Tier 1 Deliveries = 41,614
TVMWD Tier 1 Balance = 39,074

Overage by Individual Agencies -400.8



TVMWD Firm Water Purchases 3-yr Comparison



2024 Firm Water Usage (AF)

| | | | | | | | | | | | | | |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------|-----------------|
| Direct Delivery | 2,035.6 | 1,866.4 | 1,834.2 | 2,137.5 | 3,214.8 | 4,823.1 | 6,029.2 | 5,907.2 | 5,097.8 | 4,692.9 | 3,974.9 | 0.0 | 41,613.6 |
| Spreading Delivery | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total | 2,035.6 | 1,866.4 | 1,834.2 | 2,137.5 | 3,214.8 | 4,823.1 | 6,029.2 | 5,907.2 | 5,097.8 | 4,692.9 | 3,974.9 | 0.0 | 41,613.6 |

Three Valleys Municipal Water District Miramar Operations Report

NOVEMBER 2024

Water Quality

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of November (unless otherwise noted)

| | Location | Results | Limits | Water Quality Goals |
|-----------------------|------------------------------------|-----------------------|--------|--------------------------------------------------------------|
| Turbidity | Raw | 1.58 NTU | N/A | |
| Turbidity | Reservoir Effluent | 0.03 NTU | 0.3 | 0.04-0.08 NTU |
| MIB | Lake Silverwood | ND ng/L | N/A | DWR results as of Oct302 2024 |
| Geosmin | Lake Silverwood | 3 ng/L | N/A | DWR results as of Dec 4, 2024 |
| Total Trihalomethanes | Distribution System | 39.7-10.7 µg/l | 80 | Ranges from 4 distribution locations (Sept 2024 results) |
| Haloacetic Acids | Distribution System | 10.7-12.0 µg/l | 60 | |
| Nitrate | Reservoir Effluent | 0.4 mg/L | 10 | <2.0 mg/L |
| Nitrite | Reservoir Effluent | 0.009 mg/L | 1 | <0.008 mg/L |
| PFAS | Raw | ND µg/l | N/A | September 2024 results |
| Total Organic Carbon | RAA Ratio (Running Annual Average) | 1.06 | 1.00 | * RAA results should be greater than minimum limit to comply |

Reportable violations made to SWRCB: **NONE**

*RAA - Running Annual Average

Monthly Plant Production

| | | | |
|--------------------------------------------------|------------------|------------------------------|---------------------------|
| Potable water produced from Miramar Plant | 1758.8 AF | <u>Capacity</u> 1785.1 AF | <u>Monthly %</u> 98.5% |
|--------------------------------------------------|------------------|------------------------------|---------------------------|

Monthly Well Production

| | Days in service | Same month prior year | Days in service |
|--------------------------------------|-----------------|-----------------------|-----------------|
| Well #1 | 0 | 0.0 AF | 0 |
| Well #2 | 0 | 0.0 AF | 30 |
| Grand Ave Well | 0 | 0.0 AF | 30 |
| Miragrاند Well | 0 | 0.0 AF | 30 |
| Total Monthly Well Production | | 0.0 AF | 246.8 AF |

Monthly Sales

| | | |
|---------------------------------|------------------|--------|
| La Verne | 316.4 AF | 18.0% |
| GSWC (Claremont) | 306.2 AF | 17.4% |
| GSWC (San Dimas) | 1.8 AF | 0.1% |
| PWR-JWL | 1134.9 AF | 64.5% |
| Pomona (Mills) | 0.0 AF | 0.0% |
| TVMWD Admin | -0.5 AF | 0.0% |
| Total Potable Water Sold | 1758.8 AF | 100.0% |

Year To Date 2024-25

| | Actual | Budget | % of Budget |
|-----------------------------------------------------|--------------------|-------------------|-------------|
| Potable Water Sold from Miramar Plant (100%) | 10,454.8 AF | 9,135.9 AF | 114.4% |
| Total Well Production (0%) | 0.0 AF | 650.0 AF | 0.0% |
| Total Potable Water Sold (Plant & Wells) | 10,454.8 AF | 9,785.9 AF | 106.8% |
| Average monthly water sold | 2,091.0 AF | | |

Hydroelectric Generation (kWh) FY 2024-25

| | Monthly kWh | | YTD kWh | | % of Budget |
|----------|----------------|----------------|------------------|------------------|-------------|
| | Actual | Budget | Actual | Budget | |
| Miramar | | | | | |
| Hydro 1 | 14,759 | 94,755 | 15,092 | 315,850 | 4.8% |
| Hydro 2 | 139 | 30,688 | 499 | 171,954 | 0.3% |
| Hydro 3 | 5,575 | 20,973 | 28,254 | 117,451 | 24.1% |
| Williams | 203,680 | 62,322 | 992,240 | 382,838 | 259.2% |
| Fulton | 130,880 | 47,488 | 531,520 | 158,293 | 335.8% |
| | 355,033 | 256,226 | 1,567,605 | 1,146,386 | 136.7% |

A

Special Activities

- ▶ A new analog module was installed and calibrated in the SC200 controller to analyze pH at the RAW.
- ▶ Operations staff replaced the Earth Tech leak detect sensor on the piping system for the tank.
- ▶ Asphalt patch work was completed at multiple locations around the Miramar Treatment plant.
- ▶ Bacti samples were taken at the Old Baldy Well connection and results were forwarded to DDW.
- ▶ The input/output for the M340 PLC installed at Well 1 was tested with the SCADA contractor.
- ▶ Operations staff began decommissioning the old cameras and hardware used on the AVS camera System. The new ExaQvision System is up and functional.
- ▶ A new cargo glide system for the instrument/electrician truck was installed. This system will improve organization and efficiency in repairs and electrical maintenance.
- ▶ A switch over function was added to SCADA to measure and trend the free ammonia from the Hach 5500 between the RE and the Sed Basin

Outages/Repairs

▶ None

Unbudgeted Activities

▶ None

Other

- ▶ A tour was provided to AD 53 candidate, Michelle Rodriguez
- ▶ Annual Red Cross sponsored CPR training was provided to all District staff.
- ▶ Separate tours were provided to the Claremont Garden Group and engineering students from Cal Poly Pomona
- ▶ An earthquake drill was conducted, staff actively trained with different scenarios and reviewed current plans. This was part of the Great Shakeout coordination.

Submitted by: **Steve Lang**
Digitally signed by Steve Lang
 Date: 2024.12.10 11:28:12
 -08'00'
 Steve Lang
 Chief Operations Officer



Expense Report

Report Name : NOV 2024 TVMWD

Employee Name : David De Jesus

Employee ID : 303

Report Header

Report ID : CF49598D71F94A04AA47

Receipts Received : No

Report Date : 11/07/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|--------|---------------|----------|----------------------------------------|----------------|
| 11/25/2024 | Meetings | | Walnut | Out-of-Pocket | \$200.00 | Meeting with GM on MWD Issues | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Special Meeting was call regarding information obtained at the MWD Member Agency Manager's meeting late last week. The information will be helpful in the discussions next week at the CRWUA Conference with others leading up to the board decisions on the DCP and other CRA matters.</p> | | | | | | | |
| 11/21/2024 | Meetings | | Walnut | Out-of-Pocket | \$200.00 | Chino Basin Advisory Committee Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended the meeting as the board alternate to Dir Kuhn, also online was GM Litchfield.</p> | | | | | | | |

Item 9.E

| | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|---------------|----------|-----------------------------------------|----------------|
| 11/20/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | Board Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended and represented my constituency on actions items and reported on relevant MWD matters as the board representative to MWD.</p> | | | | | | |
| 11/14/2024 | Meetings | Walnut | Out-of-Pocket | \$200.00 | Northern Caucus Group Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended the NCG Meeting with executive staff and other directors to discuss current MWD issues in advance of the board and committee meetings next week.</p> | | | | | | |
| 11/13/2024 | Meetings | Walnut | Out-of-Pocket | \$200.00 | Meeting with GM on MWD Issues | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Meeting re: MWD Matters was held with the GM and staff. In attendance was Directors Halon and Ti. Most was shared at the board meeting on the 20th.</p> | | | | | | |
| 11/06/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | Board Meeting and Workshop | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Staff provided a presentation on the DCP. A suggestion was made that a workshop be scheduled with MWD staff to further the discussion in the near future. In addition to being the day after the general election and having been granted the privilege by voter approval to serve the constituency of Division 2 for another term, I wanted to acknowledge the many that supported me in word, deed, and prayer. I also want to wish the very best to both Mrs. Flores and Mr. Rey in their future endeavors.</p> | | | | | | |
| 11/05/2024 | Meetings | Walnut | Out-of-Pocket | \$200.00 | San Gabriel Valley MWD Director Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Met with directors Kurtz, Bryant, and Morris via Zoom this month due to travel schedules to discuss various aspects of both the DCP and Pure Water projects and discussions to be had this later this month. Met with Fellows, separately due to his schedule to discuss the same items above.</p> | | | | | | |
| 11/04/2024 | Meetings | Glendora | Out-of-Pocket | \$200.00 | Meeting with GM and Dir Kuhn | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Meeting was held to discuss strategies related to MWD issues being discussed among directors and planned by MWD staff in the coming month. Additionally, issues related to chino basin (as the districts alternate) was also discussed with Dir. Kuhn.</p> | | | | | | |

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|---------------|----------------|
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$25.46 | Board Meeting | David De Jesus |
| 11/06/2024 | Personal Car Mileage | | | Out-of-Pocket | \$25.46 | Board Meeting | David De Jesus |

| | | | | | |
|------------|-------------------------|---------------|---------|---------------------------------------|-----------------------------------------|
| 11/04/2024 | Personal Car Mileage | Out-of-Pocket | \$11.39 | Meeting with GM and Dir Kuhn | Item 9.E David De Jesus |
|------------|-------------------------|---------------|---------|---------------------------------------|-----------------------------------------|

| | |
|------------------------------------------------|------------|
| Report Total : | \$1,662.31 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$1,662.31 |
| Amount Approved : | \$1,662.31 |
| Company Disbursements | |
| Amount Due Employee : | \$1,662.31 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$1,662.31 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : NOV 2024 MWD

Employee Name : David De Jesus

Employee ID : 303

Report Header

Report ID : B8B1DECA5F7E41279A1B

Receipts Received : No

Report Date : 11/07/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings (MWD Representative)

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|---------------|----------|-----------------------------------|----------------|
| 11/27/2024 | Meetings (MWD Representative) | | Walnut | Out-of-Pocket | \$200.00 | MWD issues with various MWD staff | David De Jesus |
| | Comment : | David De Jesus (11/25/2024): Addressed various MWD issues with staff members including MWD attorneys Michael Hughes, Kelli Shope. In addition, reviewed and responded to MWD/PVID committee matters before next week's committee meeting scheduled at the CRA Conference. | | | | | |
| 11/26/2024 | Meetings (MWD Representative) | | Walnut | Out-of-Pocket | \$200.00 | CRA ad-hoc Committee Update | David De Jesus |
| | Comment : | David De Jesus (11/25/2024): The group was provided with updated information regarding the status of the Colorado River and it operations and status of the agreements. In addition, I provided the group with an update on the MWD/PVID progress in the formation of the CEC MOU. | | | | | |

Item 9.E

| | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------|---------------|----------|------------------------------------------|----------------|
| 11/22/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | PVID/MWD Collaborative Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Another in the continuing development of the terms and agreement (MOU) in the formation of the Collaborative.</p> | | | | | | |
| 11/19/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | Board Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended and reported on matters on the 20th to the Three Valleys board</p> | | | | | | |
| 11/18/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | MWD Committee Meetings | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended a number of meetings as reported to the board on the 20th.</p> | | | | | | |
| 11/15/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | Meeting with MWD Jacob Margolis | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Met with Cyber Security Manager Margolis to discuss MWD's Security Information and Event Management System and Safety Posture. Much of the information discussed needs remain in confidence but suffice it to say that the advent and continuing development in the AI arena will play a big role in both the good and ugly aspects of cyber security in the years ahead.</p> | | | | | | |
| 11/12/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | Colorado River Ad-hoc Com Update Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/21/2024): Attended the Committee meeting with several others including chair Miller and Board Chair Ortega to discuss the status of the the discussions regarding river operations.</p> | | | | | | |
| 11/08/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | Audit Subcommittee Member Only Meeting | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Attended the meeting with Scott Suzuki MWD's Auditor to discuss current matters related to MWD audits and personnel challenges in recruitment.</p> | | | | | | |
| 11/07/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | The Future of DEI Seminar | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Given the issues at MWD this class provided insight into the process of building diverse talent processes and eliminating bias from the selection process, ensuring that every candidate is evaluated fairly. In addition, discussion included how to implement metrics to track progress and identify gaps, and suggestions in developing data-driven decisions that support DEI goals.</p> | | | | | | |
| 11/01/2024 | Meetings (MWD Representative) | Walnut | Out-of-Pocket | \$200.00 | PVID/MWD Committee | David De Jesus |
| <p>Comment : David De Jesus (11/07/2024): Per the committee chair Cynthia Kurtz, reviewed, discussed, and submitted suggested items for the development of the draft invitation for solicitation to community members in Blythe for participation in the Advisory committee. Information was to be forwarded to PVID representatives for their review and comment.</p> | | | | | | |

| | |
|------------------------------------------------|------------|
| Report Total : | \$2,000.00 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$2,000.00 |
| Amount Approved : | \$2,000.00 |
| Company Disbursements | |
| Amount Due Employee : | \$2,000.00 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$2,000.00 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : Nov.2024 Director Goytia.

Employee Name : Carlos Goytia

Employee ID : 314

Report Header

Report ID : 533E7156D7BA4173ADD5

Receipts Received : No

Report Date : 11/30/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|--------|---------------|----------|----------------------------------------------|---------------|
| 11/25/2024 | Meetings | | Pomona | Out-of-Pocket | \$200.00 | City of Pomona/Councilmember Victor Preciado | Carlos Goytia |
| <p>Comment : Carlos Goytia (12/06/2024): met with Councilmember Preciado, Art Gonzalez of the River and Mountains Conservancy and Cynthia Carranza CEO of Eastside of the River Org. to discuss collaboration and development of a water education and water protectors program for the east san gabriel and pomona valley.</p> | | | | | | | |
| 11/23/2024 | Meetings | | Pomona | Out-of-Pocket | \$200.00 | City of Pomona/Mayor Tim Sandoval | Carlos Goytia |
| <p>Comment : Carlos Goytia (12/06/2024): met,organized and co sponsored community event with Mayor Tim Sandoval as Division 1 representative.also met with councilmember Nora Garcia.</p> | | | | | | | |

Item 9.E
Goytia

| | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|---------------|----------|----------------------------------------------|---------------|
| 11/21/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | SGVCOG Governing Board Meeting | Carlos Goytia |
| Comment : Carlos Goytia (12/06/2024): remotely attended board meeting as SGV Water Districts Representative. | | | | | | |
| 11/20/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Carlos Goytia |
| Comment : Carlos Goytia (12/06/2024): attended and participated in board deliberations and discussions | | | | | | |
| 11/18/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | Pomona City Council Meeting | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): attend as Three Valleys MWD Representative to council. | | | | | | |
| 11/14/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | Meeting with Councilmember Lorraine Canales | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): met with newly elected and incoming councilmember Lorraine Canales, discussed working together in various capacities and invited her for a water 101 tour of Three Valleys. | | | | | | |
| 11/08/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | City of Pomona/Councilmember Victor Preciado | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): met with councilmember Preciado and newly elected Director Jorge Marquez to discuss future collaborative work in Pomona. | | | | | | |
| 11/07/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | City of Pomona/Mayor Tim Sandoval | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): met with Mayor Sandoval to discuss post election and city related business as well as water related issues. | | | | | | |
| 11/06/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): attended and participated in board deliberations and discussions. | | | | | | |
| 11/04/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | GM Executive Committee Meeting | Carlos Goytia |
| Comment : Carlos Goytia (11/19/2024): attended executive committee meeting to discuss board agenda and regional water issues. | | | | | | |

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|----------------------------------------------|---------------|
| 11/25/2024 | Personal Car Mileage | | | Out-of-Pocket | \$6.70 | City of Pomona/Councilmember Victor Preciado | Carlos Goytia |
| 11/23/2024 | Personal Car Mileage | | | Out-of-Pocket | \$6.70 | City of Pomona/Mayor Tim Sandoval | Carlos Goytia |
| 11/21/2024 | Personal Car Mileage | | | Out-of-Pocket | \$21.44 | SGVCOG Governing Board Meeting | Carlos Goytia |
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$21.44 | TVMWD Board Meeting | Carlos Goytia |
| 11/18/2024 | Personal Car Mileage | | | Out-of-Pocket | \$5.36 | Pomona City Council Meeting | Carlos Goytia |
| 11/14/2024 | Personal Car Mileage | | | Out-of-Pocket | \$9.38 | Meeting with Councilmember Lorraine Canales | Carlos Goytia |

Item 9.E

| | | | | | |
|------------|----------------------|---------------|---------|----------------------------------------------|---------------|
| 11/08/2024 | Personal Car Mileage | Out-of-Pocket | \$5.36 | City of Pomona/Councilmember Victor Preciado | Carlos Goytia |
| 11/07/2024 | Personal Car Mileage | Out-of-Pocket | \$5.36 | City of Pomona/Mayor Tim Sandoval | Carlos Goytia |
| 11/06/2024 | Personal Car Mileage | Out-of-Pocket | \$21.44 | TVMWD Board Meeting | Carlos Goytia |
| 11/04/2024 | Personal Car Mileage | Out-of-Pocket | \$3.35 | GM Executive Committee Meeting | Carlos Goytia |

| | |
|------------------------------------------------|------------|
| Report Total : | \$2,106.53 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$2,106.53 |
| Amount Approved : | \$2,106.53 |
| Company Disbursements | |
| Amount Due Employee : | \$2,106.53 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$2,106.53 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : Hanlon November expenses

Employee Name : Jeff Hanlon

Employee ID : 319

Report Header

Report ID : 6D02D69CF2794C0BAA0D

Receipts Received : No

Report Date : 12/04/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|-----------|---------------|----------|-----------------------------|-------------|
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | TVMWD regular board meeting | Jeff Hanlon |
| 11/13/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | MWD Monthly matters meeting | Jeff Hanlon |
| Comment : Jeff Hanlon (12/04/2024): Meeting via teams with Director DeJesus, GM Litchfield, and Sylvie Lee to discuss MWD updates. | | | | | | | |
| 11/06/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | TVMWD regular board meeting | Jeff Hanlon |

Item 9.E

| | |
|------------------------------------------------|----------|
| Report Total : | \$600.00 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$600.00 |
| Amount Approved : | \$600.00 |
| Company Disbursements | |
| Amount Due Employee : | \$600.00 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$600.00 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : Kuhn - November 2024

Employee Name : Bob Kuhn

Employee ID : 305

Report Header

Report ID : 0F44B88D4A1B486CA8C2

Receipts Received : No

Report Date : 11/30/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|----------|---------------------------------|-------------|
| 11/21/2024 | Meetings | | Glendora | Out-of-Pocket | \$200.00 | CBWM Advisory Committee Meeting | Bob Kuhn |
| | | Comment : Bob Kuhn (12/09/2024): Attended the Chino Basin Watermaster Advisory Committee meeting virtually and discussed issues on the upcoming safe yield. | | | | | |
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Bob Kuhn |
| | | Comment : Bob Kuhn(12/09/2024): Discussed district business as listed on the agenda. | | | | | |
| 11/12/2024 | Meetings | | Glendora | Out-of-Pocket | \$200.00 | Meeting with General Manager | Bob Kuhn |

Item 9.E

Comment : Bob Kuhn (12/09/2024): Discussed the upcoming and previous board workshops.

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|------------|----------|-----------|---------------|----------|---------------------|----------|
| 11/06/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Bob Kuhn |
|------------|----------|-----------|---------------|----------|---------------------|----------|

Comment : Bob Kuhn (12/09/2024): Attended the Three Valleys Board meeting to discuss district business.

| | | | | | | |
|------------|----------|----------|---------------|----------|-------------------------|----------|
| 11/04/2024 | Meetings | Glendora | Out-of-Pocket | \$200.00 | General Manager Meeting | Bob Kuhn |
|------------|----------|----------|---------------|----------|-------------------------|----------|

Comment : Bob Kuhn (12/09/2024): Met with the General Manager and Director De Jesus to discuss MWD, CBWM, and the TVMWD Board of Directors.

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|---------------------|-------------|
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$13.40 | TVMWD Board Meeting | Bob Kuhn |
| 11/06/2024 | Personal Car Mileage | | | Out-of-Pocket | \$13.40 | TVMWD Board Meeting | Bob Kuhn |

Report Total : \$1,026.80

Personal Expenses : \$0.00

Total Amount Claimed : \$1,026.80

Amount Approved : \$1,026.80

Company Disbursements

Amount Due Employee : \$1,026.80

Amount Due Company Card : \$0.00

Total Paid By Company : \$1,026.80

Employee Disbursements

Amount Due Company Card From Employee : \$0.00

Total Paid By Employee : \$0.00



Expense Report

Report Name : November 2024 Roberto

Employee Name : Jody Roberto

Employee ID : 316

Report Header

Report ID : 3D633D210FB540FF8B89

Receipts Received : No

Report Date : 11/11/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|-------------|---------------|----------|---------------------------------|--------------|
| 11/21/2024 | Meetings | | Diamond Bar | Out-of-Pocket | \$200.00 | SGV COG meeting | Jody Roberto |
| <p>Comment : Jody Roberto (11/22/2024): The SGV COG recognized outgoing Senator Anthony Portantino for his representation of the San Gabriel Valley while he served in the California Legislature.</p> | | | | | | | |
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | Three Valleys MWD Board Meeting | Jody Roberto |
| <p>Comment : Jody Roberto (11/22/2024): Regular meeting of 3V board where we discussed and approved district business. We recognized Dani for her commitment and accomplishments during her time on the board. The board approved a resolution supporting the Delta Conveyance Project.</p> | | | | | | | |
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$0.00 | Six Basins Watermaster | Jody Roberto |

Board Meeting **Item 9.E**

Comment : Jody Roberto (11/22/2024): I attended the meeting as the representative for 3V. The committee approved OSY of 14,000 and the budget and assessment for CY 2025.

| | | | | | | |
|------------|----------|-----------------|---------------|----------|--------------------------------------|--------------|
| 11/12/2024 | Meetings | Rowland Heights | Out-of-Pocket | \$200.00 | Rowland Water District Board Meeting | Jody Roberto |
|------------|----------|-----------------|---------------|----------|--------------------------------------|--------------|

Comment : Jody Roberto (11/22/2024): Mike, Sylvie and I attended the meeting where the board discussed and approved district business.

| | | | | | | |
|------------|----------|-------------|---------------|----------|-------------------------------------------|--------------|
| 11/08/2024 | Meetings | Diamond Bar | Out-of-Pocket | \$200.00 | Veterans Day Lunch with Senator Archuleta | Jody Roberto |
|------------|----------|-------------|---------------|----------|-------------------------------------------|--------------|

Comment : Jody Roberto (11/11/2024): The San Gabriel Valley Regional Chamber held a Veteran's Day Lunch where Senator Archuleta was the Keynote Speaker. The event was attended by Diamond Bar Mayor and council members, DB City Manager, Walnut Mayor and my friend former Senator Ling Ling Chang.

| | | | | | | |
|------------|----------|---------------|---------------|----------|--------------------------------------|--------------|
| 11/07/2024 | Meetings | Newport Beach | Out-of-Pocket | \$200.00 | So Cal Water Coalition Annual Dinner | Jody Roberto |
|------------|----------|---------------|---------------|----------|--------------------------------------|--------------|

Comment : Jody Roberto (11/11/2024): I attended the annual dinner where former Assembly and Senate leader Toni Atkins was the Keynote Speaker. She spoke about her efforts in the legislature on passing water bonds and getting more money for water. Senator Atkins will be running for Governor in 2026. I invited her to visit 3V and will follow up with her staff.

| | | | | | | |
|------------|----------|-----------|---------------|----------|---------------------------------|--------------|
| 11/06/2024 | Meetings | Claremont | Out-of-Pocket | \$200.00 | Three Valleys MWD Board Meeting | Jody Roberto |
|------------|----------|-----------|---------------|----------|---------------------------------|--------------|

Comment : Jody Roberto (11/11/2024): Regular meeting of the board where we discussed district business. Kirk provided update on recent election, Jose shared that the district received certificate of excellence in financial reporting from the Government Finance Officers Association and Matt discussed a proposed resolution to support the Delta Conveyance Project.

| | | | | | | |
|------------|----------|--------|---------------|----------|------------------------------|--------------|
| 11/04/2024 | Meetings | Pomona | Out-of-Pocket | \$200.00 | Meeting with General Manager | Jody Roberto |
|------------|----------|--------|---------------|----------|------------------------------|--------------|

Comment : Jody Roberto (11/11/2024): Carlos and I met with Matt to discuss district business.

| | | | | | | |
|------------|----------|-------------|---------------|--------|------------------------------------------|--------------|
| 11/04/2024 | Meetings | Diamond Bar | Out-of-Pocket | \$0.00 | Spadra Basin Executive Committee Meeting | Jody Roberto |
|------------|----------|-------------|---------------|--------|------------------------------------------|--------------|

Comment : Jody Roberto (11/11/2024): Attended the committee meeting where they discussed and approved district business. Staff provided report on proposal for monitoring and reporting services.

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|--------------------------------------|--------------|
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$25.46 | Three Valleys MWD Board Meeting | Jody Roberto |
| 11/12/2024 | Personal Car Mileage | | | Out-of-Pocket | \$10.05 | Rowland Water District Board Meeting | Jody Roberto |

| Date | Description | Type | Amount | Event/Location | Employee |
|------------|----------------------|---------------|---------|--------------------------------------------------|--------------|
| 11/08/2024 | Personal Car Mileage | Out-of-Pocket | \$3.35 | Veterans Day Lunch with Senator Archuleta | Jody Roberto |
| 11/07/2024 | Personal Car Mileage | Out-of-Pocket | \$43.55 | Southern California Water Coalition Annual Dinne | Jody Roberto |
| 11/06/2024 | Personal Car Mileage | Out-of-Pocket | \$25.46 | Three Valleys MWD Board Meeting | Jody Roberto |
| 11/04/2024 | Personal Car Mileage | Out-of-Pocket | \$7.37 | Meeting with General Manager | Jody Roberto |

Item 9.E

| | |
|------------------------------------------------|------------|
| Report Total : | \$1,515.24 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$1,515.24 |
| Amount Approved : | \$1,515.24 |
| Company Disbursements | |
| Amount Due Employee : | \$1,515.24 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$1,515.24 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : TVMWD Monthly Activity

Employee Name : Danielle Soto

Employee ID : 317

Report Header

Report ID : AAE63D98ED9D4CE589A2

Receipts Received : No

Report Date : 11/30/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|------------------|-----------------------------------------------------------------|-----------|---------------|----------|---------------------|---------------|
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Danielle Soto |
| | Comment : | Danielle Soto (12/10/2024): Participated in the regular meeting | | | | | |
| 11/06/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | TVMWD Board Meeting | Danielle Soto |
| | Comment : | Danielle Soto (12/10/2024): Participated in the regular meeting | | | | | |

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|---------------------|---------------|
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$10.05 | TVMWD Board Meeting | Danielle Soto |

| | | | | | | |
|------------|----------------------|---------------|---------|---------------------|-------------|----------|
| 11/06/2024 | Personal Car Mileage | Out-of-Pocket | \$10.05 | TVMWD Board Meeting | Daniel Soto | Item 9.E |
|------------|----------------------|---------------|---------|---------------------|-------------|----------|

| | |
|------------------------------------------------|----------|
| Report Total : | \$420.10 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$420.10 |
| Amount Approved : | \$420.10 |
| Company Disbursements | |
| Amount Due Employee : | \$420.10 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$420.10 |
| Employee Disbursements | |
| Amount Due Company Card From Employee : | \$0.00 |
| Total Paid By Employee : | \$0.00 |



Expense Report

Report Name : Mike Ti December 2024

Employee Name : Mike Ti

Employee ID : 318

Report Header

Report ID : A098E782A86945D59F4A

Receipts Received : No

Report Date : 12/11/2024

Approval Status : Submitted & Pending Approval

Payment Status : Not Paid

Currency : US, Dollar

Meetings

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------|-------------|---------------|----------|-----------------------------------------|-------------|
| 11/20/2024 | Meetings | | Claremont | Out-of-Pocket | \$200.00 | Three Valleys MWD Regular Board Meeting | Mike Ti |
| Comment : Mike Ti (12/11/2024): Three Valleys MWD Regular Board Meeting - we presented a resolution recognizing Director Danielle Soto for serving on Three Valleys MWD board, approved a resolution in support of the Delta Conveyance Project, financial audit report, and water supply report. | | | | | | | |
| 11/13/2024 | Meetings | | West Covina | Out-of-Pocket | \$200.00 | Monthly MWD Matters Meeting | Mike Ti |

Item 9.E

Comment : Mike Ti (12/11/2024): Monthly MWD Matters Meeting - Matt, Sylvie, Jose, Jeff, David, and I met via Teams to discuss MWD matters, in particular the Delta Conveyance Project funding commitment of \$141m.

| | | | | | | |
|------------|----------|--------|---------------|----------|----------------------------------------|---------|
| 11/12/2024 | Meetings | Walnut | Out-of-Pocket | \$200.00 | Walnut Valley WD Regular Board Meeting | Mike Ti |
|------------|----------|--------|---------------|----------|----------------------------------------|---------|

Comment : Mike Ti (12/11/2024): Walnut Valley WD Regular Board Meeting - heard presentation on USBR small scale water efficiency grant resolution and committee reports.

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|------------|----------|-----------------|---------------|--------|----------------------------------|---------|
| 11/12/2024 | Meetings | Rowland Heights | Out-of-Pocket | \$0.00 | Rowland WD Regular Board Meeting | Mike Ti |
|------------|----------|-----------------|---------------|--------|----------------------------------|---------|

Comment : Mike Ti (12/11/2024): Rowland WD Regular Board Meeting - heard presentation on the joint line reservoirs chloramine boosting system, California cooperative liquid asset securities system, board president term change, and committee reports.

| | | | | | | |
|------------|----------|-------------|---------------|----------|-----------------------------------------|---------|
| 11/06/2024 | Meetings | West Covina | Out-of-Pocket | \$200.00 | Three Valleys MWD Regular Board Meeting | Mike Ti |
|------------|----------|-------------|---------------|----------|-----------------------------------------|---------|

Comment : Mike Ti (12/11/2024): Three Valleys MWD Regular Board Meeting - I participated this meeting from home under AB2449. We heard staff presentation on legislative update and discussed resolution in support of the Delta Conveyance Project.

Personal Car Mileage

| Transaction Date | Expense Type | Vendor Description | City | Payment Type | Amount | Meeting Name | Cost Center |
|------------------|----------------------|--------------------|------|---------------|---------|-----------------------------------------|-------------|
| 11/20/2024 | Personal Car Mileage | | | Out-of-Pocket | \$27.47 | Three Valleys MWD Regular Board Meeting | Mike Ti |
| 11/12/2024 | Personal Car Mileage | | | Out-of-Pocket | \$12.06 | WVWD and RWD Board Meetings | Mike Ti |

| | |
|----------------------------------|----------|
| Report Total : | \$839.53 |
| Personal Expenses : | \$0.00 |
| Total Amount Claimed : | \$839.53 |
| Amount Approved : | \$839.53 |
| Company Disbursements | |
| Amount Due Employee : | \$839.53 |
| Amount Due Company Card : | \$0.00 |
| Total Paid By Company : | \$839.53 |

Employee Disbursements

Amount Due Company Card From Employee : \$0.00

Item 9.E


Total Paid By Employee : \$0.00



BOARD ACTION

BOARD OF DIRECTORS STAFF REPORT

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: December 18, 2024

Subject: CY 2025 Board Officers

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

The Board will discuss and possibly appoint its CY 2025 Board Officers.

BOARD OF DIRECTORS CY 2025 SELECTION OF OFFICERS DRAFT

| NAME | POSITION |
|----------------|-----------------------------------|
| Mike Ti | President, Division VII |
| Carlos Goytia | Vice President, Division I |
| Jeff Hanlon | Secretary/Treasurer, Division III |
| David De Jesus | Director, Division II |
| Bob Kuhn | Director, Division IV |
| Jorge Marquez | Director, Division VI |
| Jody Roberto | Director, Division V |

Environmental Impact

None

Strategic Plan Objective(s)

2.2 – Accountability

Attachment(s)

None

Meeting History

Special Board of Directors Meeting Workshop, December 16, 2024, Informational Item Only

NA/ML





BOARD ACTION

BOARD OF DIRECTORS STAFF REPORT

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager

Date: December 18, 2024

Subject: CY 2025 Board Appointments

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

The Board will discuss and possibly appoint its CY 2025 Board Appointments.

CY 2025 BOARD APPOINTMENTS DRAFT

| COMMITTEE / BOARD | REPRESENTATIVE | ALTERNATE |
|------------------------------------------------------------------|----------------|----------------|
| ACWA Region 8 Delegate | Bob Kuhn | Mike Ti |
| ACWA / JPIA Representative | David De Jesus | Bob Kuhn |
| Chino Basin Watermaster ¹ | Bob Kuhn | David De Jesus |
| City of Pomona | Carlos Goytia | Jorge Marquez |
| Main San Gabriel Basin Watermaster | Jeff Hanlon | Jorge Marquez |
| MWD Board Representative ² | David De Jesus | N/A |
| PWR Joint Water Line Commission | Carlos Goytia | Jody Roberto |
| Rowland Water District | Mike Ti | Jody Roberto |
| San Gabriel Basin WQA ^{1,3} | Bob Kuhn | Jody Roberto |
| San Gabriel Valley Chamber of Commerce | Jody Roberto | Jorge Marquez |
| San Gabriel Valley Council of Governments (SGV-COG) ⁴ | Carlos Goytia | Jorge Marquez |
| San Gabriel Valley Economic Partnership (SGVEP) | Jody Roberto | Mike Ti |
| Six Basins Watermaster ¹ | Jeff Hanlon | Jody Roberto |
| Southern California Water Coalition | Jody Roberto | Mike Ti |
| Spadra Basin GSA | Carlos Goytia | Jody Roberto |
| Walnut Valley Water District | Jody Roberto | David De Jesus |

¹ Both the representative and alternate will attend these meetings due to voting requirements.

² Resolution No. 24-06-992 appointed an MWD delegate to serve for a four-year term.

³ Resolution No. 22-12-952 was submitted to the San Gabriel Valley Water Quality Authority to appoint a delegate and alternate to serve for a four-year term.

⁴ For CY 2025 TVMWD will be the Delegate.

Environmental Impact

None

Strategic Plan Objective(s)

2.2 – Accountability

Attachment(s)

None


Meeting History

Special Board of Directors Meeting Workshop, December 16, 2024, Informational Item Only

NA/ML



**BOARD ACTION****BOARD OF DIRECTORS
STAFF REPORT**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: December 18, 2024
Subject: Resolution No. 24-12-996 Brown Act

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

Board adoption of Resolution No. 24-12-996, in support of the elimination of the January 1, 2026 sunset date under Brown Act law AB 2449.

Discussion

Assembly Bill 2449 (Rubio), signed into law in 2022, introduced enhanced flexibility for remote participation in meetings governed by California's Brown Act. This legislation permits members of legislative bodies to attend meetings remotely under specific conditions, such as "just cause" or "emergency circumstances," without the need to disclose their remote locations or make them accessible to the public. However, these provisions are set to expire on January 1, 2026.

Recognizing the ongoing need for such flexibility, Three Valleys is collaborating with author Assembly Member Rubio and bill sponsor California Special Districts Association (CSDA) to draft new legislation in 2025. The primary objective is to eliminate the impending sunset date, thereby making the provisions of AB 2449 permanent. This initiative underscores a commitment to maintaining adaptable and accessible governance structures that accommodate both elected officials and the public.

Enclosed is a resolution expressing the district's support for this forthcoming bill. The board is requested to adopt the resolution accordingly.

Environmental Impact

None

Strategic Plan Objective(s)

1.5 – Advocacy

2.4 – Legislation

Attachment(s)

Resolution No. 24-12-996 Brown Act

Meeting History

None

NA/KH



RESOLUTION NO. 24-12-996
**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THREE VALLEYS MUNICIPAL WATER DISTRICT
APPROVING THE ELIMINATION OF A SUNSET DATE
UNDER BROWN ACT AB 2449**

WHEREAS, as part of his response to the COVID-19 pandemic, Governor Newsom temporarily issued a series of Executive Orders to expand public access to meetings of local agencies by suspending some of the restrictions on teleconferencing; and

WHEREAS, the effect was an expanded use of teleconferencing for meetings of the legislative body, resulting in enhanced public access and increased participation by the public; and

WHEREAS, AB 2449 became law in 2023, modernizing the previously existing concept of teleconference locations under the Brown Act by revising notice requirements and allowing for greater public participation in teleconference meetings for local agencies; and

WHEREAS, AB 2449 has established a proven track record of utilization and support among public agencies, providing remote participation by members of an elected board arising in emergency circumstances or just-cause incidents; and

WHEREAS, AB 2449 is scheduled to sunset on January 1, 2026.

NOW THEREFORE, BE IT HEREBY RESOLVED that we, the Board of Directors of Three Valleys Municipal Water District, hereby express support for the introduction of new legislation in 2025, seeking the elimination of the sunset provision in AB 2449.

ADOPTED and PASSED at a meeting of the Three Valleys Municipal Water District's Board of Directors, on this 18th day of December 2024, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:


Jody Roberto, President

ATTEST:

Carlos Goytia, Secretary

SEAL:

**BOARD ACTION****BOARD OF DIRECTORS
STAFF REPORT**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: December 18, 2024
Subject: Office Furniture Purchase Contract Award

Funds Budgeted: \$ 167,116.00

Fiscal Impact: \$ 167,116.00

Staff Recommendation

Staff recommend that the Board of Directors approve the Office Furniture Purchase contract with D&R Office Works, Inc. for an amount not to exceed \$167,116.00 and authorize the General Manager to execute the contract.

Background

The office furniture and décor at the Miramar Administrative Building was originally purchased in the 1980s. The proposed contract award seeks to update the office furniture to better align with current workplace standards, enhance employee productivity, and support modern work functions such as virtual meetings and ergonomic requirements.

Discussion

The current office furniture has served the organization well for decades but no longer meets the needs of a modern workplace. Key limitations include:

- **Incompatibility with Technology:** The furniture was designed before the rise of virtual collaboration tools and lacks the integrated features (e.g., cable management, adjustable monitor stands) needed to support seamless virtual meetings.
- **Ergonomic Deficiencies:** Decades of research have demonstrated the importance of ergonomic furniture in reducing employee discomfort, enhancing focus, and preventing workplace injuries. The current setup does not accommodate adjustable chairs, desks, or other features essential for employee well-being.

- **Aesthetic and Functional Limitations:** The outdated design does not reflect the organization’s forward-thinking values or create a welcoming, professional environment for employees, clients, and partners.

The proposed furniture modules will be tailored to meet these needs:

- **Ergonomic Design:** Adjustable chairs and desks to support diverse physical needs.
- **Technology Integration:** Furniture designed to facilitate virtual meetings, including monitor mounts, built-in cable management, and integrated power outlets.
- **Collaborative Functionality:** Configurable workspaces to support both in-person and remote collaboration, especially for “open” workstations.
- **Modern Aesthetics:** Updated designs that reflect a progressive and professional workplace culture.

Key benefits of the investment in the upgrades to the furniture will result in enhanced employee productivity, support the hybrid meeting setting for ease of collaboration, and cost efficiency over time through the investments in durable and ergonomic furniture and reducing the risk of employee injuries and associated costs.

Financial Impact

Staff solicited proposals from interested bidders using the PlanetBid® platform on August 22, 2024. One responsive bid was received on September 24, 2024, and one was received after the due date, and was deemed non-responsive. The responsive bid was submitted by D&R Office Works, Inc, a registered small business in the State of California since 1987, with reputable industry installations. The base bid for the scope of work items is \$167,116.00 for the procurement and installation of the furniture. The scope requires the vendor to provide a workstation mockup with options for the furniture/upholstery/finishes to test functionality before the final decisions are made. Based on final selection of the options, any changes in price will be negotiated to have a similar discount structure and will be approved through a contract amendment, subject to Three Valleys’ purchasing policy.

Updating the office furniture is a necessary investment in the organization’s future, ensuring the workplace supports modern work demands and reflects our commitment to innovation and employee well-being. Staff requests the Board’s approval to move forward with this initiative.

Environmental Impact

None

Strategic Plan Objective(s)

2.2 Accountability

3.2 Workforce Excellence

3.3 Emerging Technology

Attachment(s)

Exhibit A – Professional Services Agreement with D&R Office Works, Inc.

Meeting History

None

NA/SL

PROFESSIONAL SERVICES AGREEMENT
BETWEEN
THREE VALLEYS MUNICIPAL WATER DISTRICT
AND
D&R OFFICE WORKS, INC.

This Professional Services Agreement ("AGREEMENT") is made and entered into this 18th day of December 2024 ("EFFECTIVE DATE"), by and between Three Valleys Municipal Water District, a municipal water district organized and operating pursuant to California Water Code Section 71000 et seq. (hereinafter referred to as "DISTRICT"), and D&R Office Works, Inc. (hereinafter referred to as "VENDOR"). DISTRICT and VENDOR are sometimes individually referred to as "PARTY" and collectively as "PARTIES" in this AGREEMENT.

ARTICLE I
SERVICES OF VENDOR

1. **SCOPE OF SERVICES:** The scope of services to be performed by the VENDOR under this AGREEMENT are described in Exhibit "A" attached hereto for the 2024 Office Furniture Procurement and incorporated herein by this reference ("PROJECT"). The DISTRICT may request, in writing, changes in the PROJECT or services to be performed. Any changes mutually agreed upon by the PARTIES, and any increase or decrease in compensation or time, shall be incorporated by written amendments to this AGREEMENT.

2. **PREVAILING WAGES:** VENDOR shall comply with all applicable provisions of labor law relating to employment for the performance of services on the PROJECT. In accordance with the provisions of the California Labor Code, VENDOR shall secure the payment of compensation to employees. To the extent required by the California Labor Code, VENDOR shall pay not less than the prevailing rate of per diem wages as determined by the Director, Department of Industrial Relations, State of California ("DIR"). Copies of such prevailing rate of per diem wages are on file at the DISTRICT's office, which copies will be made available to any interested party upon request. VENDOR shall post a copy of such determination at each job site. If applicable, VENDOR shall forfeit to the DISTRICT the amount of the penalty set forth in California Labor Code Section 1777.7(b), or any subsequent amendments thereto, for each calendar day, or portion thereof, for each worker paid less than the specified prevailing rates for such work or craft in which such worker is employed, whether paid by VENDOR or by any SUBCONTRACTOR. VENDOR shall submit certified payroll records to the Labor Commissioner using DIR's electronic certified reporting system and provide with their invoice certified payroll records verifying that VENDOR has paid prevailing wage in accordance with the DIR requirements as stipulated in California Senate Bills 854 and 96, <https://www.dir.ca.gov/public-works/certified-payroll-reporting.html>

ARTICLE II
ENGAGEMENT OF VENDOR AND
AUTHORIZATION TO PROCEED

1. **ENGAGEMENT:** The DISTRICT hereby engages VENDOR, and VENDOR hereby accepts the engagement, to perform the services described in Section I.1 of this AGREEMENT.

2. **AUTHORIZATION TO PROCEED:** Authorization for VENDOR to proceed with the work described in Section I.1 of this AGREEMENT will be granted in writing by the DISTRICT as soon as both PARTIES sign this AGREEMENT and all applicable insurance and security documents required pursuant to Section VI.4 of this AGREEMENT are received and approved by the DISTRICT. VENDOR shall not proceed with said work until so authorized by the DISTRICT and shall commence work immediately upon receipt of the executed AGREEMENT.
3. **INDEPENDENT VENDOR:** The PROJECT services to be performed by VENDOR under this AGREEMENT are outside the usual course of the DISTRICT's business. VENDOR is, and shall at all times remain as to DISTRICT, a wholly independent VENDOR. The personnel performing the services under this AGREEMENT on behalf of VENDOR shall at all times be under VENDOR's exclusive direction and control.

ARTICLE III RESPONSIBILITIES OF DISTRICT AND OF VENDOR

1. **DUTIES OF THE DISTRICT:** The DISTRICT, without cost to VENDOR, will provide all pertinent information necessary for VENDOR's performance of its obligations under this AGREEMENT that is reasonably available to the DISTRICT unless otherwise specified in the PROJECT in which case the VENDOR is to acquire such information. The DISTRICT does not guarantee or ensure the accuracy of any reports, information, and/or data so provided however, in performing its services hereunder, VENDOR shall be entitled to act in reasonable reliance upon all such reports, information, and /or data so provided by the DISTRICT. To the extent that any reports, information, and/or other data so provided was supplied to VENDOR by persons who are not employees of DISTRICT, any liability resulting from inaccuracies and/or omissions contained in said information shall be limited to liability on behalf of the entity who prepared the information for VENDOR.
2. **REPRESENTATIVE OF DISTRICT:** The DISTRICT will designate *Sylvie Lee* as the person to act as the DISTRICT's representative with respect to the PROJECT services to be performed under this AGREEMENT. Such person will have complete authority to receive information and interpret and define the DISTRICT's policies pertinent to the PROJECT, although such person will not control or direct VENDOR's work.
3. **DUTIES OF VENDOR:** VENDOR shall perform PROJECT work in such a manner as to fully comply with all applicable professional standards of care, including professional quality, technical accuracy, timely completion, and other services furnished and/or work undertaken by VENDOR pursuant to this AGREEMENT. The VENDOR shall cause all work and deliverables to conform to all applicable federal, state, and local laws and regulations.

ARTICLE IV PAYMENTS TO VENDOR

1. **PAYMENT:** The DISTRICT will pay VENDOR for work performed under this AGREEMENT, which work can be verified by the DISTRICT, on the basis of the following:

During the term of this AGREEMENT, the DISTRICT will pay VENDOR for services performed in accordance with the rates and estimated hours and costs set forth in the

EXHIBIT "A". The amount set forth in Section IV.3 of this AGREEMENT is the maximum compensation to which VENDOR may be entitled for the performance of services to complete the PROJECT or time to complete the work, unless changed by the DISTRICT in writing in advance of the work to be performed thereunder. Adjustments in the total payment amount shall only be allowed pursuant to Section VI.12 of this AGREEMENT. In no event shall VENDOR be entitled to compensation greater than the amount set forth in Section IV.3 of this AGREEMENT where changes in PROJECT or the time for performance are necessitated by the negligence of VENDOR or any SUBVENDOR performing work.

2. **PAYMENT TO VENDOR:** Payment will be made by the DISTRICT within thirty (30) calendar days after receipt of an invoice from VENDOR, provided that all invoices are complete, and product and services are determined to be of sufficient quality by the DISTRICT. Each invoice shall itemize the services rendered during the billing period, hourly rates charged, if applicable, and the amount due. If the DISTRICT disputes any of VENDOR'S fees, it shall give written notice to VENDOR within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. In such case, the PARTIES shall work to find a reasonable resolution of any such dispute in good faith and in a timely manner.
3. **ESTIMATED CHARGES:** The total estimated charges for all work under this AGREEMENT are \$167,116.00 and such amount is the cost ceiling described herein. The total estimated charges stated herein constitute the total amount agreed to. All rates and charges are subject to the terms set in Exhibit "A".
4. **COST FOR REWORK:** VENDOR shall, at no cost to the DISTRICT, prepare any necessary rework occasioned by VENDOR VENDOR's negligent act or omission or otherwise due substantially to VENDOR's fault.

ARTICLE V COMPLETION SCHEDULE

1. **TERM:** The term of this AGREEMENT shall begin on the EFFECTIVE DATE and shall continue until June 30, 2025, unless this AGREEMENT is earlier terminated pursuant to the provisions of Section VI.5 below. Notwithstanding the above, the provisions of Sections I.2, II.3, III.3, and Articles IV, V, and VI herein shall survive the expiration and/or termination of this AGREEMENT.
2. **SCOPE OF WORK:** The work is anticipated to be completed in accordance with Exhibit "A" as agreed upon by DISTRICT and VENDOR at the time is the AGREEMENT is issued by DISTRICT except as may from time-to-time be adjusted by amendment hereto as provided herein.
3. **TIME OF ESSENCE:** VENDOR shall perform all services required by this AGREEMENT in a prompt, timely, and professional manner in accordance with the agreed upon schedule. Time is of the essence in this AGREEMENT.

ARTICLE VI GENERAL PROVISIONS

- 1. COMPLIANCE WITH FEDERAL, STATE, AND LOCAL LAWS:** VENDOR shall at all times observe all applicable provisions of Federal, State, and Local laws and regulations including, but not limited to, those related to Equal Opportunity Employment.
- 2. SUBCONTRACTORS AND OUTSIDE VENDOR:** No subcontract shall be awarded by VENDOR if not identified as a SUBCONTRACTORS to PROJECT unless prior written approval is obtained from the DISTRICT. VENDOR shall be responsible for payment to SUBCONTRACTORS used by them to perform the services under this AGREEMENT. If VENDOR subcontracts any of the work to be performed, VENDOR shall be as fully responsible to the DISTRICT for the performance of the work, including errors and omissions of VENDOR's SUBCONTRACTORS and of the persons employed by the SUBCONTRACTORS, as VENDOR is for the acts and omissions of persons directly employed by the VENDOR. Nothing contained in this AGREEMENT shall create any contractual relationship between any SUBCONTRACTOR of VENDOR and the DISTRICT. VENDOR shall bind every SUBCONTRACTOR and every SUBCONTRACTOR of a SUBCONTRACTOR to the terms of this AGREEMENT that are applicable to VENDOR's work unless specifically noted to the contrary in the subcontract in question and approved in writing by the DISTRICT.

3. INDEMNIFICATION:

To the fullest extent permitted by law, the VENDOR shall, at its sole cost and expense, defend, hold harmless and indemnify the DISTRICT from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and losses of any nature whatsoever, including fees of accountants, attorneys or other professionals, and all costs associated therewith, and the payment of all consequential damages, in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of VENDOR, its officers, agents, servants, employees, SUBCONTRACTORS, contractors or their officers, agents, servants or employees (or any entity or individual that VENDOR shall bear the legal liability thereof) in the performance of this AGREEMENT, including the DISTRICT's active or passive negligence, except for claims arising from the sole negligence or willful misconduct of the DISTRICT, as determined by final arbitration or court decision or by the agreement of the PARTIES. VENDOR shall defend the DISTRICT in any action or actions filed in connection with any claim with counsel of the DISTRICT's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. VENDOR shall reimburse the DISTRICT for any and all legal expenses and costs incurred by the INDEMNITEES in connection therewith.

4. INSURANCE:

- A. Minimum Scope and Limits of Insurance:** VENDOR shall secure and maintain in full force and effect, until the satisfactory completion and acceptance of AGREEMENT by DISTRICT, such insurance as will protect it and the DISTRICT in such a manner and in such amounts as set forth below. The premiums for said insurance coverage shall be paid by the VENDOR. The failure to comply with

these insurance requirements may constitute a material breach of this AGREEMENT, at the sole discretion of the DISTRICT.

- i. Workers' Compensation:** VENDOR shall maintain Workers' Compensation insurance, as required by the State of California, with Statutory Limits and Employers' Liability Insurance in an amount not less than \$1,000,000 per accident for bodily injury or disease. This insurance shall also waive all right to subrogation against the DISTRICT, its Board of Directors, officers, employees, representatives, and guests.
 - ii. General Liability:** VENDOR shall maintain Insurance Services Office (ISO) Commercial General Liability Coverage (Occurrence Form CG 00 01) including products and completed operations, property damage, bodily injury, personal and advertising injury with limit of at least \$2,000,000 per occurrence or the full per occurrence limits of the policies available, whichever is greater. If a general aggregate limit applies, the general aggregate limit shall be twice the required occurrence limit. DISTRICT shall be named as an additional insured.
 - iii. Automobile Liability:** VENDOR shall maintain Insurance Services Office (ISO) Business Auto Coverage (Form CA 00 01), covering Symbol 1 (any auto) or if VENDOR has no owned autos, Symbol 8 (hired) and 9 (non-owned) with limit of \$1,000,000 for bodily injury and property damage each accident. This insurance shall have an endorsement naming the DISTRICT as an additional insured.
- B. Acceptability of Insurers:** The insurance policies required under this Section VI.5 shall be issued by an insurer admitted to write insurance in the State of California with a rating of AA:VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self-insurance shall not be considered to comply with the insurance requirements under this Section VI.4.
- C. Primary and Non-Contributing:** The insurance policies required under this Section VI.4 shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to DISTRICT. Any insurance or self-insurance maintained by the DISTRICT, its officers, employees, agents or volunteers, shall be in excess of VENDOR's insurance and shall not contribute with it.
- D. VENDOR's Waiver of Subrogation:** The insurance policies required under this Section VI.5 shall not prohibit VENDOR and VENDOR's employees, agents or SUBCONTRACTORS from waiving the right to subrogation prior to loss. VENDOR hereby waives all rights of subrogation against DISTRICT.
- E. Cancellations or Modifications to Coverage:** VENDOR shall not cancel, reduce or otherwise modify the insurance policies required by this Section VI.4 during the term of this AGREEMENT. The commercial general and automobile liability policies required under this AGREEMENT shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor

to mail thirty (30) calendar days' prior written notice to DISTRICT. If any insurance policy required under this Section VI.4 is canceled or reduced in coverage or limits, VENDOR shall, within two (2) business days of notice from the insurer, phone, fax or notify DISTRICT via certified mail, return receipt requested, of the cancellation of or changes to the policy.

- F. Evidence of Insurance:** Prior to the performance of services under this AGREEMENT, VENDOR shall furnish DISTRICT representative with a certificate or certificates of insurance and all original endorsements demonstrating the DISTRICT as additionally insured, evidencing and effecting the coverages required under this Section VI.5. The endorsements are subject to DISTRICT's approval. VENDOR may provide complete, certified copies of all required insurance policies to DISTRICT. VENDOR shall maintain current endorsements on file with DISTRICT's representative. VENDOR shall provide proof to DISTRICT representative that insurance policies expiring during the term of this AGREEMENT have been renewed or replaced with other policies providing at least the same coverage. VENDOR shall furnish such proof at least two (2) weeks prior to the expiration of the coverages.
- G. Indemnity Requirement not Limiting:** Procurement of insurance by VENDOR shall not be construed as a limitation of VENDOR 's liability or as full performance of VENDOR's duty to indemnify DISTRICT under Section VI.3 of this AGREEMENT.
- H. Subcontractor's Insurance Requirements:** VENDOR shall require each of its SUBCONTRACTORS that perform services under this AGREEMENT to maintain insurance coverage that meets all of the requirements of this Section VI.4.
- I. Claim Reporting:** VENDOR shall not fail to comply with the claim reporting provisions or cause any breach of a policy condition or warranty of the insurance policies required by this AGREEMENT that would affect the coverage afforded under the policies to the DISTRICT.
- J. Broader Coverage/Higher Limits:** If VENDOR maintains broader coverage and/or higher limits than the minimums shown above, the DISTRICT requires and shall be entitled to the broader coverage and/or higher limits maintained by VENDOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the DISTRICT.

5. TERMINATION OR SUSPENSION OF AGREEMENT

- A. Right to Terminate or Suspend:** DISTRICT may terminate or suspend this AGREEMENT at any time, at will, for any reason or no reason, after giving written notice to VENDOR at least ten (10) calendar days before the termination or suspension is to be effective. VENDOR may terminate this AGREEMENT at any time, at will, for any reason or no reason, after giving written notice to DISTRICT at least thirty (30) calendar days before the termination is to be effective.
- B. Obligations upon Termination:** VENDOR shall cease all work under this AGREEMENT on or before the effective date of termination specified in the notice

of termination. In the event of DISTRICT's termination of this AGREEMENT due to no fault or failure of performance by VENDOR, DISTRICT shall pay VENDOR based on the percentage of work satisfactorily performed up to the effective date of termination. In no event shall VENDOR be entitled to receive more than the amount that would be paid to VENDOR for the full performance of the services required by this AGREEMENT.

- 6. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY:** In the performance of this AGREEMENT, VENDOR shall not discriminate against any employee, SUBCONTRACTOR or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. VENDOR will take affirmative action to ensure that SUBCONTRACTORS and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.
- 7. PROHIBITION OF ASSIGNMENT AND DELEGATION:** VENDOR shall not assign any of its rights or delegate any of its duties under this AGREEMENT, either in whole or in part, without DISTRICT's prior written consent. DISTRICT's consent to an assignment of rights under this AGREEMENT shall not release VENDOR from any of its obligations or alter any of its primary obligations to be performed under this AGREEMENT. Any attempted assignment or delegation in violation of this section shall be void and of no effect and shall entitle DISTRICT to terminate this AGREEMENT. As used in this section, "assignment" and "delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this AGREEMENT to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs.
- 8. NO THIRD-PARTY BENEFICIARIES INTENDED:** Except as otherwise provided in Section VI.4, this AGREEMENT is made solely for the benefit of the PARTIES to this AGREEMENT and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this AGREEMENT.
- 9. WAIVER:** No delay or omission to exercise any right, power or remedy accruing to DISTRICT under this AGREEMENT shall impair any right, power or remedy of DISTRICT, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this AGREEMENT shall be (1) effective unless it is in writing and signed by PARTY making the waiver, (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy, or (3) deemed to constitute a continuing waiver unless the writing expressly so states.
- 10. ENTIRE AGREEMENT:** This AGREEMENT and all exhibits referred to in this AGREEMENT constitute the final, complete and exclusive statement of the terms of this AGREEMENT between the PARTIES pertaining to the subject matter of this AGREEMENT and supersede all other prior or contemporaneous oral or written understandings and agreements of the PARTIES. No PARTY has been induced to enter into this AGREEMENT

by, nor is any PARTY relying on, any representation or warranty except those expressly set forth in this AGREEMENT.

- 11. HEADINGS:** Article and Section headings in this AGREEMENT are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this AGREEMENT.
- 12. AMENDMENT OF AGREEMENT:** This AGREEMENT may be amended only by a writing signed by both PARTIES. The DISTRICT representative is authorized to sign an amendment to this AGREEMENT on the DISTRICT's behalf to make the following non-substantive modifications to the AGREEMENT: (a) name changes; (b) extensions of time; (c) non-monetary changes in AGREEMENT; and (d) termination of this AGREEMENT.
- 13. GOVERNING LAW AND CHOICE OF FORUM:** This AGREEMENT, and any dispute arising from the relationship between the PARTIES to this AGREEMENT, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting PARTY shall not be applied in interpreting this AGREEMENT. Any dispute that arises under or relates to this AGREEMENT (whether contract, tort or both) shall be resolved in a municipal, superior or federal court with geographic jurisdiction over the DISTRICT.
- 14. ATTORNEYS' FEES:** In any litigation or other proceeding by which a PARTY seeks to enforce its rights under this AGREEMENT (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this AGREEMENT, the prevailing PARTY shall be awarded reasonable attorneys' fees together with any costs and expenses, to resolve the dispute and to enforce the final judgment.
- 15. SEVERABILITY:** If a court of competent jurisdiction holds any provision of this AGREEMENT to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this AGREEMENT shall not be affected and continue in full force and effect.
- 16. SAFETY:** VENDOR shall perform the work in full compliance with applicable State and Federal safety requirements including, but not limited to, Occupational Safety and Health Administration requirements. VENDOR shall take all precautions necessary for the safety of, and prevention of damage to, property on or adjacent to PROJECT site, and for the safety of, and prevention of injury to, persons, including DISTRICT's employees, VENDOR's employees, and third persons. All work shall be performed entirely at VENDOR's risk. VENDOR shall comply with the insurance requirements set forth in Section VI.5 of this AGREEMENT. VENDOR shall also furnish the DISTRICT with a copy of any injury prevention program established for the VENDOR's employees pursuant to Labor Code Section 6401.7, including any necessary documentation regarding implementation of the program. VENDOR hereby certifies that its employees have been trained in the program, and procedures are in place to train employees whenever new substances, processes, procedures, or equipment are introduced. VENDOR shall demonstrate compliance with Labor Code Section 6401.7 by maintaining a copy of its Injury and Illness Prevention Plan at PROJECT site and making it available to the DISTRICT.

17. USE OF NAMES: VENDOR shall not employ or use the name of the DISTRICT in any promotional materials, advertising, or in any other manner without prior express written permission of the DISTRICT. The foregoing notwithstanding, nothing herein shall prohibit or exclude VENDOR from referencing the work for DISTRICT on the PROJECT in response to a Request for Proposal or other similar professional solicitations.

18. NOTICES: All notices to either PARTY by the other shall be made in writing and delivered or mailed to such PARTY at their respective addresses as follows, or to other such address as either PARTY may designate and said notices shall be deemed to have been made when delivered or, if mailed, five (5) days after mailing.

To DISTRICT:

Three Valleys Municipal Water District
1021 E. Miramar Avenue
Claremont, CA 91711
Attn: General Manager

To VENDOR:

D&R Office Works, Inc.
9956 Baldwin Place
El Monte, CA 91731
Attn: Jason Fyfe

19. AUTHORITY TO EXECUTE AGREEMENT: The individuals executing this AGREEMENT represent and warrant that they have the legal capacity and authority to sign this AGREEMENT on behalf of and to so bind their respective legal entities.

IN WITNESS WHEREOF, the PARTIES hereto have executed this AGREEMENT as of the date opposite their respective signatures.

Name: Jason Fyfe _____

Matthew H. Litchfield

Title: CFO _____

General Manager

Organization: D&R Office Works _____

Three Valleys Municipal Water District

Signature:  _____

Date: 12/4/24 _____

Date: _____

2024 Office Furniture Replacement
 Exhibit B1 - Base Bid
 REQUIRED

| Line No. | Description | [A] | [B] | [C] | [D] | [E] | [F] |
|----------|-------------------------------------------|-----|------------|--------------------|--------------|------------|----------------|
| | | Qty | Unit Price | Total Base Bid | Optional Qty | Unit Price | Total Optional |
| 1 | Private Office Furnishings | | | | | | |
| 2 | Executive height adjustable standing desk | 11 | \$1,671.33 | \$18,384.63 | | | |
| 3 | Wall Unit Combinations - Height 72" | | | | | | |
| 4 | Wardrobe Unit | 10 | \$855.44 | \$8,554.40 | | | |
| 5 | Open Shelving Unit | 10 | \$1,310.17 | \$13,101.70 | | | |
| 6 | Wall Unit Combinations - Height 84" | | | | | | |
| 7 | Wardrobe Unit | | | | 10 | | \$0.00 |
| 8 | Open Shelving Unit | | | | 10 | | \$0.00 |
| 9 | Wall Unit Combinations | | | | | | |
| 10 | Workspace area with kneespace | 10 | \$949.00 | \$9,490.00 | | | |
| 11 | Short shelves with doors | 10 | \$636.00 | \$6,360.00 | | | |
| 12 | 2-Drawer unit | 10 | \$611.24 | \$6,112.40 | | | |
| 13 | Sub Total | | | \$62,003.13 | | | \$0.00 |

Exhibit B1 - Base Bid

REQUIRED

| Line No. | Description | [A] | [B] | [C] | [D] | [E] | [F] |
|----------|---------------------------------------------------------|-----|------------|--------------------|--------------|------------|----------------|
| | | Qty | Unit Price | Total Base Bid | Optional Qty | Unit Price | Total Optional |
| 14 | Open Area Workstations | | | | | | |
| 15 | <i>Interconnected Cubicles</i> | | | | | | |
| 16 | Height adjustable standing desk & workspace - 36" depth | 3 | \$1,451.88 | \$4,355.64 | | | |
| 17 | Open and closed shelving for the workstation | 3 | \$1,310.17 | \$3,930.51 | | | |
| 18 | Narrow Tall Wardrobe | 3 | | \$0.00 | | | |
| 19 | Partition Wallpanel - wall mounted - 102" height | 4 | \$2,999.00 | \$11,996.00 | | | |
| 20 | Partition Wallpanel with door - wall mounted 102"height | 5 | \$2,999.00 | \$14,995.00 | | | |
| 21 | | | | | | | |
| 22 | <i>Receptionist Workspace</i> | | | | | | |
| 23 | Receptionist Desk | 1 | \$1,720.10 | \$1,720.10 | | | |
| 24 | Receptionist height adjustable workspace - 36" depth | 1 | | \$0.00 | | | |
| 25 | Wall Unit Combinations - Height 72 inches | | | | | | |
| 26 | Wardrobe Unit | 1 | \$1,310.17 | \$1,310.17 | | | |
| 27 | Open Shelving Unit | 1 | | \$0.00 | | | |
| 28 | Short shelving unit with doors | 1 | | \$0.00 | | | |
| 29 | 2-Drawer Unit | 1 | \$1,252.82 | \$1,252.82 | | | |
| 30 | Sub Total | | | \$39,560.24 | | | |

| Line No. | Description | [A] | [B] | [C] | [D] | [E] | [F] |
|----------|------------------------------------------------------------------------------------|-----|------------|--------------------|--------------|------------|----------------|
| 31 | Task and Office Visitor Chairs | Qty | Unit Price | Total Base Bid | Optional Qty | Unit Price | Total Optional |
| 32 | Primary Task Chairs | 15 | \$390.78 | \$5,861.70 | 30 | | \$0.00 |
| 33 | Office Visitor Chairs | 23 | \$246.87 | \$5,678.01 | | | |
| 34 | Office Visitor Chairs - Stackable | | | | 50 | | \$0.00 |
| 35 | <i>Sub Total</i> | | | <i>\$11,539.71</i> | | | <i>\$0.00</i> |
| 36 | Storage for Workspaces | Qty | Unit Price | Total Base Bid | Optional Qty | Unit Price | Total Optional |
| 37 | Executive Office | | | | | | |
| 38 | Tall and Wide Display Unit with open shelves | 1 | \$2,447.55 | \$2,447.55 | | | |
| 39 | Wardrobe Unit | 1 | \$1,310.17 | \$1,310.17 | | | |
| 40 | Display unit with open shelves on top and shelves with doors for storage on bottom | 1 | \$2,447.55 | \$2,447.55 | | | |
| 41 | Private Office 1 | | | | | | |
| 42 | Credenza unit with open shelves | 1 | \$948.68 | \$948.68 | | | |
| 43 | Private Office 7 | | | | | | |
| 44 | Tall, Wide Display Unit with open shelves | 1 | \$2,447.55 | \$2,447.55 | | | |
| 45 | <i>Sub Total</i> | | | <i>\$9,601.50</i> | | | |

| Line No. | Description | [A] | [B] | [C] | [D] | [E] | [F] |
|----------|-----------------------------------------|-----|------------|--------------------|--------------|------------|----------------|
| | | Qty | Unit Price | Total Base Bid | Optional Qty | Unit Price | Total Optional |
| 46 | Ancillary Furnishings | | | | | | |
| 47 | Lobby | | | | | | |
| 48 | Lounge Chairs | 2 | \$1,024.53 | \$2,049.06 | | | |
| 49 | Coffee table | 1 | \$659.26 | \$659.26 | | | |
| 50 | Bench under the window | 1 | | \$0.00 | | | |
| 51 | Wide Display case for awards | 1 | \$1,724.20 | \$1,724.20 | | | |
| 52 | Display case for brochures/fact sheets | 1 | \$1,310.17 | \$1,310.17 | | | |
| 53 | Workspace for public meeting materials | 1 | | \$0.00 | | | |
| 54 | Narrow credenza for mail drop-off | 1 | \$1,222.24 | \$1,222.24 | | | |
| 55 | | | | | | | |
| 56 | Executive Office | | | | | | |
| 57 | Couch | 1 | \$1,859.22 | \$1,859.22 | | | |
| 58 | Lounge Chairs | 2 | \$862.68 | \$1,725.36 | 4 | | \$0.00 |
| 59 | Ottoman | 1 | | \$0.00 | | | |
| 60 | | | | | | | |
| 61 | Private Office 1 | | | | | | |
| 62 | Lounge Chairs | 2 | \$862.68 | \$1,725.36 | | | |
| 63 | Love Seat | | | | 1 | | \$0.00 |
| 64 | Coffee Table | 1 | \$659.26 | \$659.26 | | | |
| 65 | | | | | | | |
| 66 | Private Office 9 | | | | | | |
| 67 | Round conference table to seat 4 | 1 | \$489.81 | \$489.81 | | | |
| 68 | Conference Chairs/Office Visitor Chairs | 4 | \$246.87 | \$987.48 | | | |
| 69 | Sub Total | | | \$14,411.42 | | | \$0.00 |

| Line No. | Description | [A] | [B] | [C] | [D] | [E] | [F] |
|----------|----------------------------------------|-----|------------|----------------|-----|-----|--------|
| 70 | Furniture Total | | | \$137,116.00 | | | \$0.00 |
| 71 | Delivery | | | \$7,500.00 | | | |
| 72 | Installation | | | | | | |
| 73 | REMOVAL DISPOSAL OF EXISTING FURNITURE | | | \$7,500.00 | | | |
| 74 | <i>Total Cost Proposal B-3</i> | | | . | | | |
| 75 | Additional Items | Qty | Unit Price | Total Base Bid | | | |
| 76 | | | | | | | |
| 77 | | | | | | | |
| 78 | | | | | | | |
| 79 | | | | | | | |
| 80 | | | | | | | |
| 81 | | | | | | | |
| 82 | | | | | | | |
| 83 | | | | | | | |
| 84 | | | | | | | |
| 85 | <i>Total - Additional Items</i> | | | \$167,116.00 | | | |



REQUEST FOR PROPOSALS 2024 OFFICE FURNITURE REPLACEMENT

This document is a Request for Proposal (RFP) for Furniture.

Three Valleys Municipal Water District (Three Valleys/District) is seeking proposals for the purchase, delivery and installation of Office Furniture and associated equipment at its Administrative Building at 1021 E. Miramar Avenue in Claremont, California. Qualified Furniture Manufacturers and Office Furniture Dealers (Bidder/Contractor) are requested to provide bids to supply the Office Furniture and related services as outlined in this document.

Proposal Due Date: 2:00 PM on Tuesday September 24, 2024 via Three Valleys' Planetbids Portal. Hard copies of proposals will NOT be accepted.

Anticipated Schedule:

- Site Walk: September 3, 2024 at 8:30 AM
- Request for Clarification Due: September 10, 2024 at 2 PM
- Proposal Due: September 24, 2024 at 2 PM
- Short List: October 3, 2024
- Contracts and Insurance due: October 17, 2024
- Board Award Date: November 20, 2024

INTRODUCTION

Three Valleys is a public wholesale water purveyor that supplies supplemental potable water agency serving the Pomona, Walnut, and East San Gabriel Valleys in the eastern Los Angeles County. Three Valleys is one of twenty-six-member agencies of the Metropolitan Water District of Southern California (Metropolitan). The District owns and operates the Miramar Water Treatment Plant (Miramar), a 25-million-gallon per day treatment facility located in the City of Claremont along with approximately 8 miles of transmission mains. The District's Miramar plant and transmission system delivers supplemental potable water to its thirteen-retail municipal, publicly and privately held water companies who supply drinking water to its retail customers.

SITE WALK

The District also invites all interested bidders to *visit the Miramar Administration Building on September 3, 2024 at 8:30 AM for a site walk* to gain a better understanding of the administration building's layout.

SCOPE OF SERVICES

1. Summary of Services

Three Valleys is headquartered at 1021 E. Miramar Avenue in Claremont, CA at the Miramar Treatment Plant. The Miramar Treatment Plant and Administrative Building was originally completed in 1987 and despite the 30+ years that have gone by, much of the décor remains the same. The district is looking for a qualified contractor to replace the furniture for all the office spaces of the administration building. A detailed scope of services is made part of this RFP as **Exhibit A**, with the layout of the administrative building included as **Exhibit A1**.

The scope of this RFP includes the purchase, delivery and installation of Furniture, Fixtures and Equipment which conform with the District's needs. This RFP is divided into six (5) primary categories comprised of:

- a. Private Office Furnishings
- b. Open Area Workstations
- c. Task and Office Visitor Chairs
- d. Storage for Workspaces
- e. Ancillary Furnishings

2. Product Samples and Demonstration

- a. Manufacturer showroom tours: Each short-listed bidder will be given the opportunity to present their proposals and furniture samples: 30 minutes to present proposal and qualifications and 30 minutes to demonstrate specific examples of furniture specs. All products demonstrated shall be direct examples of furniture specified in *Cost Proposal, Exhibits B-1, B-2 and B-3*.
- b. Mock-up: The winning bidder will be required to provide a Mockup installed at Three Valleys' Administrative Building. The primary goal of the mockup will be to demonstrate new furniture to employees and confirm all final specifications prior

to order finalization. The mockup will include typical workstations demonstrating the proposed options.

3. Public Works Contractor Registration

Pursuant to Labor Code sections 1725.5 and 1771.1, all bidders, contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. For proposals to be accepted, proof of the bidder's current registration with the Department of Industrial Relations needs to be submitted and approved.

If awarded a Contract, the Contractor and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the Project. Bidders shall provide the names, businesses and license numbers of all subcontractors listed on bidder's List of Subcontractors. Work shall comply with all applicable provisions of labor law relating to employment for the performance of services on the Project. In accordance with the provisions of the California Labor Code, Contractor shall secure the payment of compensation to employees. To the extent required by the California Labor Code, Contractor shall pay not less than the prevailing rate of per diem wages as determined by the Director, Department of Industrial Relations, State of California. Copies of such prevailing rate of per diem wages are on file at the Districts' office, which copies will be made available to any interested party upon request. Contractor shall post a copy of such determination at each job site. If applicable, Contractor shall forfeit to the DISTRICT the amount of the penalty set forth in California Labor Code Section 1777.7(b), or any subsequent amendments thereto, for each calendar day, or portion thereof, for each worker paid less than the specified prevailing rates for such work or craft in which such worker is employed, whether paid by Contractor or by any subcontractor.

Contractor shall submit certified payroll records (CPR's) to the Labor Commissioner using DIR's electronic certified reporting system and provide with their invoice certified payroll records verifying that Contractor has paid prevailing wage in accordance with the DIR Requirements as stipulated in California Senate Bills 854 and 96, <https://www.dir.ca.gov/public-works/certified-payroll-reporting.html>

PROPOSAL REQUIREMENTS

1. Proposal Format

Contractor's Proposal shall be clear, accurate, and comprehensive. Excessive or irrelevant materials will not be factored favorably during the proposal evaluation. The Proposal shall be signed by an individual or individuals authorized to execute legal documents on behalf of the Contractor. An unsigned proposal is grounds for rejection. To be considered responsive, a proposal must contain the following, prefaced by a table of contents, referenced by number and in the order below:

- I. **Identification:** Identify Contractor's legal name, background, and contact person, including corporate office and local office address, city, state, zip code, telephone number, web site address, and e-mail address.

Provide a brief description of the history and organization of the bidder's firm, and of any proposed subcontractor, including major furniture manufacturer, partner dealers and installation providers.

- II. **Business Licenses and Certifications:** Provide copies of business licenses, professional certifications or other credentials, together with evidence that the bidder, if a corporation, is in good standing and qualified to conduct business in California. Business licenses required for dealers and installers selected as well.
- III. **Reference Work:** A description of at least three (3) similar projects completed by the bidder within the past three (3) years. Include personal references with contact information for each. Each reference must be from a different organization.
- IV. **Personnel:** Identify the names and specific qualifications, experience, and appropriate licenses held, if applicable, of the primary staff to be assigned to the agreement. Include a resume for all primary staff. Include any subcontractors which Contractor proposes to use for any portion of the services. Key staff included in the proposal cannot be changed for the duration of the contract without prior approval from the District.
- V. **Project Schedule:** A description of the chronology for completing the work, including timeline for delivery and installation of the furniture shall be provided.
- VI. **Furniture Options:** Pictures of the various furniture options used in the cost proposal shall be provided. Layouts or mood boards of the typical spaces is preferred. If specific submission requirements are particularly large and self-contained they may be included in a separate appendix rather than in the body

of the proposal. Submittals should not direct the evaluation team to general brochures, marketing materials or websites to obtain information related to the specific submission requirements; submittals that utilize references to external materials as an answer will be considered non-responsive.

- VII. **Cost/Fee Proposal.** Contractor shall provide a non-extensive fee schedule for labor, delivery and any associated equipment rates. The fee schedule shall be evaluated as a baseline of costs.

Bidders are requested to provide a minimum of two (2) up to a maximum of three (3) furniture grades to provide options at different price points.

- Base Bid (Initial recommended proposal): Submit as *Exhibit B1*
- Alternate grade of the base bid: submit as *Exhibit B2*.
- If the bidder elects to submit a third furniture grade, submit as *Exhibit B3*. If not included, please state that this is not included in the proposal.

Detailed cost proposal for the furniture consistent with *Exhibits B1, B2 and/or B3* shall be submitted via PlanetBids. *Bidders must submit all cost proposals for the base bid and the alternate grades electronically in native Excel (.xlsx) format and ensure accuracy of all formulas and pricing submitted via the PlanetBid.* The excel file uploaded for the cost proposals shall be used to submit the proposals through PlanetBid.

Additional Items: Additional or alternative furnishings may be provided as added line items to be considered in future negotiations with the successful bidder. The cost associated with the additional items will not be considered in the bid evaluation.

Discount Structure: The bidder shall identify differences in various discounting options available for a government agency such as Three Valleys. Additional project discounts based on purchasing multiple furniture lines together or minimum to qualify should be indicated in the proposal and clearly identified.

The District may award a contract based on the initial offer; therefore the bidder should make its initial offer on the most favorable terms available. The District reserves the right, however, to have discussions with those bidders falling within a competitive range, and to request revised pricing offers from them and to make an award or conduct negotiations thereafter.

- Price Guarantee:* A proposal shall constitute an irrevocable offer for 180 business days following the deadline for its submission. If the proposal unit prices can be offered for longer than 180 business days from the date of submission, clearly indicate the time frames for the price guarantee in the proposal.
- VIII. **Conflict of Interest Disclaimer.** Contractor must submit a Conflict-of-Interest Disclaimer statement disclosing interest, ownership or remuneration of any type that has been received or is anticipated from any manufacturer, supplier or distributor which may be recommended on the project. The bidder shall identify all Government affiliations and organizations with which the manufacturer and dealer have association.
- IX. **Acknowledgment of Standard Agreement and Insurance Requirements:** By submission of a proposal, Contractor is acknowledging that it has reviewed the Standard Construction Agreement and insurance requirements. The applicable insurance requirements are described in detail in the District's Standard Construction Agreement, attached hereto as *Exhibit C*. All exceptions shall be provided in writing and included within the RFP for Districts' consideration. Specific terms may be reserved for future negotiation but must be clearly identified and reasons given for the reservation.
- X. **Public Works Contractor Registration Certification.** Contractors must provide a copy of their current CADIR registration. Contractor's CADIR must be active at the time of the proposal deadline.
- XI. **Errors in the RFP:** If a bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, the bidder should immediately provide the District with written notice of the problem and request that the RFP be clarified or modified. Without disclosing the source of the request, Three Valleys may modify the document prior to the date fixed for submission of proposals by issuing an addendum to all potential bidders to whom the RFP was sent. If prior to the date fixed for submissions, a bidder knows of or should have known of an error in the RFP but fails to notify the District of the error, the bidder shall bid at its own risk, and if, awarded the contract, shall not be entitled to additional compensation or time by reason of the error or its later correction.
- XII. **Addendum Acknowledgement (if any):** All Addenda issued by the District shall be acknowledged and included in the Proposal and made part of the Contract Documents. Failure to acknowledge and include all Addenda may be sufficient cause for rejecting a Proposal.

XIII. Warranties

The Contractor shall warrant to Three Valleys, its successors and assignees, that the title to the materials, supplies or equipment covered by the Contract, when delivered to Three Valleys or to its successor or assign, is free from all liens and encumbrances. The Contractor guarantees and warrants that all work performed and items supplied under this Contract shall (1) conform to the Technical Specifications and all other requirements of this Contract; (2) fulfill its design functions and be fit for both its ordinary and intended purposes; (3) be free of all patent and latent defects in design, materials and workmanship; and (4) perform satisfactorily **for the entirety of the manufacturer's listed warranty period**. It is understood and agreed that by acceptance of this warranty and the acceptance of materials or supplies to be manufactured or assembled pursuant to these Specifications, Three Valleys does not waive any warranty, either express or implied, or any products liability of the Contractor as determined by any applicable decisions of a court of the State of California or of the United States.

SUBMITTAL REQUIREMENTS

The Proposer shall submit one (1) electronic (PDF) files of the project proposal and the cost proposal separately via Three Valleys' Planetbids Portal located at the website set forth below prior to the due date. PlanetBids Website: <https://vendors.planetbids.com/portal/53500/bo/bo-detail/120986>

EVALUATION

1. Evaluation Process

An evaluation team will review in detail all proposals that are received to determine the most qualified bidder. The district will evaluate the proposing Contractors based upon their qualifications, provided scope of work, and quality and comprehensiveness of the proposal provided to Three Valleys. Lowest proposal cost will not be a determining factor in selection of Contractor(s).

Following the initial review and screening of the written Proposals, using the selection criteria described below, bidders may be short-listed and invited to participate in the final selection process, which may include participation in an oral interview and/or submission of any additional information.

- Responsiveness to the proposal

- Agreement/exceptions to the Standard Contract as provided in Exhibit C
- The contractor's demonstrated ability to perform the contract in a timely manner and on budget, as verified by, e.g., the quality of any demonstration, client references and demonstrated success in projects with similar requirements. Includes the ergonomic design, construction quality, warranty and fit/finish of the manufactured products specified.
- The total cost of the proposal inclusive of all fees, taxes and discounts, including the term of the price guarantee. Costs will be evaluated only if a proposal is determined to be otherwise qualified and responsive.

2. Award of Contract

If awarded, the contract will be awarded on the basis of demonstrated competence and professional qualifications. Three Valleys reserves the right to reject all proposals and to contract for services in the manner that most benefits Three Valleys including awarding more than one contract if desired. Any Contractor awarded a contract shall execute Three Valleys' Standard Construction Agreement, which is attached as *Exhibit C* unless redline provisions are provided with Contractor's proposal. The redline provisions, if accepted by Three Valleys, shall prevail.

REQUESTS FOR CLARIFICATIONS

All questions or requests for clarifications, administrative or technical, must be submitted in writing to Three Valleys via email to Sylvie Lee at slee@tvmwd.com by the stated deadline. Verbal information regarding this RFP should be considered unverified information unless confirmed in writing.

GENERAL PROVISIONS

Contractor is encouraged to review this RFP carefully in its entirety prior to preparation of its Proposal. Three Valleys reserves the right to reject any or all Proposals or to select the Proposal most advantageous to the District. Three Valleys reserves the right to verify all information submitted in the Proposal.

1. No Commitment to Award

Issuance of this RFP and receipt of proposals does not commit Three Valleys to award a contract. Three Valleys expressly reserves the right to postpone the RFP process for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with more than one Contractor concurrently, or to cancel all or part of this RFP.

2. Non-Responsive Proposals

A Proposal may be considered non-responsive if conditional, incomplete, or if it contains alterations of form, additions not called for, or other irregularities that may constitute a material change to the Proposal.

3. Late Proposals

Three Valleys will not be responsible for Proposals that are delinquent, lost, incorrectly marked, sent to an address other than that given herein, or sent by mail or courier service and not signed for by the District. Hard copies will not be accepted and will be deemed nonresponsive and returned to Contractor, unopened.

4. Costs for Preparing

Three Valleys will not compensate any Contractor for the cost of preparing any Proposal, and all materials submitted with a Proposal shall become the property of the District. Three Valleys will retain all Proposals submitted and may use any idea in a Proposal regardless of whether that Proposal is selected.

ADDITIONAL INFORMATION

If you have any questions or comments, you may contact Sylvie Lee, Chief Water Resources Officer at (909) 293-7028 or via email at slee@tvmwd.com.

ATTACHMENTS

- Exhibit A – Scope of Services
- Exhibit A1 – Administration Building Layout
- Exhibit B1 – Base Bid Cost Proposal (Excel File)
- Exhibit B2 – Alternate grade of Base Bid Cost Proposal (Excel File)
- Exhibit B3 – Third furniture grade of Base Bid Cost Proposal (Excel File)
- Exhibit C – Standard Contract

Exhibit A Scope of Services

Site Location:

1021 E. Miramar Ave, Claremont, CA 91711 | [Administration Building](#)

Project Contact:

Sylvie Lee, Chief Water Resources Officer | slee@tvmwd.com | (909) 621-5568

A. Project Scope

A total of 15 workspaces and the main lobby of the Miramar Administrative Building requires new furniture as part of this RFP. The scope of this RFP includes the purchase, delivery and installation of Furniture, Fixtures and Equipment. The Contractor must furnish the labor, materials, personnel, and all other equipment required to remove, design, and install new ergonomic workspaces within the Three Valleys administration building while ensuring that no unnecessary damage is caused to District property. The administrative building layout is provided for reference as *Exhibit A1*.

The RFP covers the following five (5) areas in the Administrative Building:

1. Private Office Furnishings
 - a. Nine (9) private office spaces and
 - b. Two (2) stand-alone cubicles
2. Open Area Workstations
 - a. Three (3) cubicles (interconnected)
 - b. Receptionist workspace
3. Task and Office visitor chairs
4. Storage for the workspaces
5. Ancillary Furnishings

Furnishing Style: The chosen furnishings for the spaces must be cohesive with a contemporary/modern style palette that has simple and clean lines, with light wood finishes. Furnishings should incorporate the latest technologies to provide an ergonomic work environment, with height adjustable desks and fully adjustable task chairs. Additional project goals include providing quality office furnishings that are durable, easily maintained, ergonomic, functional, visually and acoustically pleasing, and incorporating the latest technology and sustainable design features which promote improved quality of work life.

List of Furniture: A general list of the needed furnishings is provided below per space. These are the items that shall be included in the Base Bid. Additional or alternative furnishings may be provided as added line items to be considered in future negotiations with the successful bidder.

1. *Private Office Furnishings:* All 11 spaces shall be furnished with:

- a. Executive height adjustable standing desk (standalone desk is preferred). The desks need to accommodate two monitors for the computer/laptop, with a preferred width and depth of 72 and 36 inches. The desks need to have sufficient depth to function as the main work area; the workstations should accommodate the typical tasks of Engineers, which require sufficient space to layout plans and drawings.
- b. Wall units should be designed preferably between 72" and 84" in height to provide the scale needed for the tall office spaces. Some office wall units may need to be adjusted (higher or lower) to accommodate the windows that may interfere with the layout of the furniture; preference is to not block any of the natural light from the windows. Wall units shall comprise at a minimum of tall wardrobe, tall open shelves, option for desk area and knee space, short shelves with doors and/or drawer units. The wall unit for the Executive Office is excluded from this and details provided in the section "Storage for Workspaces".

2. *Open Area Workstations*

- a. The three (3) interconnected cubicles shall be furnished with:
 - i. Height adjustable standing desk
 - ii. Open and closed shelving for the workstation, incorporating a narrow wardrobe unit if possible.
 - iii. Taller partition walls for the cubicles, preferably 102 inches in height, with soundproof (acoustic) paneling, and a front panel incorporating a door for noise reduction in the common areas.
- b. Receptionist workspace
 - i. Provide options for a modern, comfortable Receptionist Desk, either standalone or with a return extension for the workspace that has sufficient depth and width to have an ergonomic and efficient work area.
 - ii. The workspace shall also be designed to be height adjustable and be able to accommodate three monitors.

- iii. Wall unit accommodating the window and space limitations to include a tall and narrow wardrobe unit, tall or short shelves with and without doors and drawers.

3. *Task and Office Visitor Chairs*

- a. Primary Task Chairs: Preferred materials of steel or aluminum frames and some options to include mesh backing for breathability. The chair should offer the maximum adjustability features to include adjustable height, 4 directional adjustable arm rests, adjustable head rests, adjustable lumbar support and adjustable chair tilt. Task chairs should be easily maneuverable over carpets. Provide quotes for bulk quantities to potentially replace task chairs in other areas of the administrative building (potential added need of 5 – 15 chairs).
- b. Office visitor or Guest chairs should be of the same modern/contemporary style preferably with smooth rolling casters that complement the primary task chairs; assume a minimum of 2 per office.
- c. Stackable visitor chairs: This is an optional item requested as part of the bid. The chairs will be utilized for the Board Room. Style should complement the above description for office visitor chairs with rolling casters, however, these should be stackable to allow ease of storage.

4. *Storage for the workspaces:* In addition to the wall units specified above, some of the offices require additional storage:

- a. Executive Office: Replace the existing main library unit with a new modern, contemporary display unit that is complementary to the chosen style. The display unit shall be inclusive of the wardrobe, open display shelves, and shelves with doors for storage. Height of the units should complement the ceiling height, preferably 84" in height.
- b. Private Office 1: A short credenza unit with display shelves should be included.
- c. Private Office 7: Require tall display shelves including a display shelf for brochures and fact sheets. The height of the units should complement the ceiling height, preferably 84" in height.

5. *Ancillary Furnishings*

- a. Lobby - Reception area at main entrance
 - i. Conversation pieces with options for Lounge Chairs, coffee table, bench. Alternatives to the above may be submitted as an alternative bid.
 - ii. Display case/shelving for the awards
 - iii. Display case for the brochures/fact sheets

- iv. Workspace for laying out materials for the board meeting, such as agenda packages, sign-sheets, etc.
- v. Option for a mail drop-off location such as a narrow credenza
- b. Executive Office:
 - i. Conversation pieces with options for either couch, chairs and ottoman or lounge chairs for the executive office, to seat 4-6.
- c. Private Office 1:
 - i. Conversation pieces with options for either love seat, chairs and ottoman or lounge chairs with coffee table, to seat 3-4. In the final negotiation, configuration of the guest chairs in the space may be removed to make room for the conversation piece.
- d. Private Office 9:
 - i. Options for a conference table to seat 4, with 4 chairs on casters to complement the guest chairs. In the final negotiation, configuration of the guest chairs in the space may be removed to make room for the conversation piece.

B. Product Samples and Demonstration

1. **Manufacturer showroom tours:** Each *short-listed contractor* will be given the opportunity to present their proposals and furniture samples at their showroom:
 - i. 45 minutes to demonstrate specific examples of furniture specs
 - ii. All products demonstrated shall be direct examples of furniture specified in the cost proposals (*Exhibits B1, B2 and/or B3*)
2. **Mock-up:** The *selected contractor* will be required to provide a Workstation Mockup at the District office; the successful contractor must also provide completed furniture plan drawings and bring in sample furniture to display for District staff before final approval is given. The primary goal of the mockup will be to demonstrate new furniture to employees and confirm all final specifications prior to order finalization. The mockup will include at a minimum, three (3) task chairs, three (3) conference chairs and three (3) guest chairs for office spaces with upholstery and finish samples.
3. **Warranty:** All furniture items shall be new, recently manufactured and guaranteed for materials and workmanship with the corresponding warranty information.

4. **Manufacturer/Dealer/Installer Requirements:** This document and all attachments, including digital files, comprise the total furniture RFP package. Bidder must accurately complete and include all items. Any failure to submit a complete package may result in elimination from the bidding process.
- i. All furniture, fixtures, equipment, accessories and their installation shall conform to all local, state and National building and fire codes. Any potential conflict in this RFP shall be brought to the attention of the Design team for resolution during the bid phase. Any items needing adjustment/treatment to meet code shall be identified in bid submission.
 - ii. Refer to *Exhibit B: Cost Proposal* for all product details and base specifications. These specifications are for specific products: all bidders must submit bids for exact products as specified, no substitutions will be allowed. *Additional Alternates recommended by manufacturers must be presented as separate line items in Exhibits B1, B2 and/or B3.*
 - iii. Bidders are responsible for confirming that all workstations, offices and furniture specified are complete, and will be fully functional upon installation. Identify any items which are anticipated or required for a complete installation, but not shown in RFP and identify all concerns (eg: function, durability) within final Bid submission.
 - iv. Bidders are responsible for accuracy of final bid, for securing bids from all required subcontractors, and for completeness of bid.
 - v. Bidders are responsible for cross-referencing specifications with floor plans to provide accurate bids (i.e., floor plans represent location of shared panels in workstations). In addition to providing total project cost, average cost per workstation shall be identified.
 - vi. The successful Contractor is responsible for field measuring all locations for new furniture, including required clearance and power locations to assure proper fit, code compliance, alignments and clearances, prior to shop drawing and final order submissions.
 - vii. The Contractor is responsible for coordinating all aspects of delivery & installation needs with the District Representative and all vendors associated with the project prior to submitting final bid. All associated costs shall be included in the final bid.
 - viii. Contractor shall coordinate the details for any audio-visual equipment, wire management and cable access clearances, power/data needs, receptacles, cover-plates and accessories as required where it interfaces with furniture.

- ix. Submittal samples are required for all finishes. Submit a minimum of three (3) sets of all finishes and materials, including actual dye-lots, for Design team approval prior to order. Finishes shall be labeled to correspond with Specifications.
- x. All finishes, including custom wood finishes, are subject to Design Team approval.
- xi. All furniture installed on non-carpeted floors shall receive appropriate glides/felt padding as required to prevent slipping and scratching. All chairs with casters installed on carpet shall receive appropriate durable carpet casters.
- xii. Manufacturer to provide one dye-lot for similar upholstered items.
- xiii. Bidder certifies that all product presented in bid is the authentic manufacture and product specified in Base Specifications and will be the actual product installed. All products shall bear the label of the manufacturer.



REQUEST FOR PROPOSALS 2024 OFFICE FURNITURE REPLACEMENT

This document is a Request for Proposal (RFP) for Furniture.

Three Valleys Municipal Water District (Three Valleys/District) is seeking proposals for the purchase, delivery and installation of Office Furniture and associated equipment at its Administrative Building at 1021 E. Miramar Avenue in Claremont, California. Qualified Furniture Manufacturers and Office Furniture Dealers (Bidder/Contractor) are requested to provide bids to supply the Office Furniture and related services as outlined in this document.

Proposal Due Date: 2:00 PM on Tuesday September 24, 2024 via Three Valleys' Planetbids Portal. Hard copies of proposals will NOT be accepted.

Anticipated Schedule:

- Site Walk: September 3, 2024 at 8:30 AM
- Request for Clarification Due: September 10, 2024 at 2 PM
- Proposal Due: September 24, 2024 at 2 PM
- Short List: October 3, 2024
- Contracts and Insurance due: October 17, 2024
- Board Award Date: November 20, 2024

INTRODUCTION

Three Valleys is a public wholesale water purveyor that supplies supplemental potable water agency serving the Pomona, Walnut, and East San Gabriel Valleys in the eastern Los Angeles County. Three Valleys is one of twenty-six-member agencies of the Metropolitan Water District of Southern California (Metropolitan). The District owns and operates the Miramar Water Treatment Plant (Miramar), a 25-million-gallon per day treatment facility located in the City of Claremont along with approximately 8 miles of transmission mains. The District's Miramar plant and transmission system delivers supplemental potable water to its thirteen-retail municipal, publicly and privately held water companies who supply drinking water to its retail customers.

SITE WALK

The District also invites all interested bidders to *visit the Miramar Administration Building on September 3, 2024 at 8:30 AM for a site walk* to gain a better understanding of the administration building's layout.

SCOPE OF SERVICES

1. Summary of Services

Three Valleys is headquartered at 1021 E. Miramar Avenue in Claremont, CA at the Miramar Treatment Plant. The Miramar Treatment Plant and Administrative Building was originally completed in 1987 and despite the 30+ years that have gone by, much of the décor remains the same. The district is looking for a qualified contractor to replace the furniture for all the office spaces of the administration building. A detailed scope of services is made part of this RFP as Exhibit A, with the layout of the administrative building included as Exhibit A1.

The scope of this RFP includes the purchase, delivery and installation of Furniture, Fixtures and Equipment which conform with the District's needs. This RFP is divided into six (5) primary categories comprised of:

- a. Private Office Furnishings
- b. Open Area Workstations
- c. Task and Office Visitor Chairs
- d. Storage for Workspaces
- e. Ancillary Furnishings

2. Product Samples and Demonstration

- a. Manufacturer showroom tours: Each short-listed bidder will be given the opportunity to present their proposals and furniture samples: 30 minutes to present proposal and qualifications and 30 minutes to demonstrate specific examples of furniture specs. All products demonstrated shall be direct examples of furniture specified in *Cost Proposal, Exhibits B-1, B-2 and B-3*.
- b. Mock-up: The winning bidder will be required to provide a Mockup installed at Three Valleys' Administrative Building. The primary goal of the mockup will be to demonstrate new furniture to employees and confirm all final specifications prior

to order finalization. The mockup will include typical workstations demonstrating the proposed options.

3. Public Works Contractor Registration

Pursuant to Labor Code sections 1725.5 and 1771.1, all bidders, contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. For proposals to be accepted, proof of the bidder's current registration with the Department of Industrial Relations needs to be submitted and approved.

If awarded a Contract, the Contractor and its subcontractors, of any tier, shall maintain active registration with the Department of Industrial Relations for the duration of the Project. Bidders shall provide the names, businesses and license numbers of all subcontractors listed on bidder's List of Subcontractors. Work shall comply with all applicable provisions of labor law relating to employment for the performance of services on the Project. In accordance with the provisions of the California Labor Code, Contractor shall secure the payment of compensation to employees. To the extent required by the California Labor Code, Contractor shall pay not less than the prevailing rate of per diem wages as determined by the Director, Department of Industrial Relations, State of California. Copies of such prevailing rate of per diem wages are on file at the Districts' office, which copies will be made available to any interested party upon request. Contractor shall post a copy of such determination at each job site. If applicable, Contractor shall forfeit to the DISTRICT the amount of the penalty set forth in California Labor Code Section 1777.7(b), or any subsequent amendments thereto, for each calendar day, or portion thereof, for each worker paid less than the specified prevailing rates for such work or craft in which such worker is employed, whether paid by Contractor or by any subcontractor.

Contractor shall submit certified payroll records (CPR's) to the Labor Commissioner using DIR's electronic certified reporting system and provide with their invoice certified payroll records verifying that Contractor has paid prevailing wage in accordance with the DIR Requirements as stipulated in California Senate Bills 854 and 96, <https://www.dir.ca.gov/public-works/certified-payroll-reporting.html>

PROPOSAL REQUIREMENTS

1. Proposal Format

Contractor's Proposal shall be clear, accurate, and comprehensive. Excessive or irrelevant materials will not be factored favorably during the proposal evaluation. The Proposal shall be signed by an individual or individuals authorized to execute legal documents on behalf of the Contractor. An unsigned proposal is grounds for rejection. To be considered responsive, a proposal must contain the following, prefaced by a table of contents, referenced by number and in the order below:

- I. Identification: Identify Contractor's legal name, background, and contact person, including corporate office and local office address, city, state, zip code, telephone number, web site address, and e-mail address.

Provide a brief description of the history and organization of the bidder's firm, and of any proposed subcontractor, including major furniture manufacturer, partner dealers and installation providers.

- II. Business Licenses and Certifications: Provide copies of business licenses, professional certifications or other credentials, together with evidence that the bidder, if a corporation, is in good standing and qualified to conduct business in California. Business licenses required for dealers and installers selected as well.
- III. Reference Work: A description of at least three (3) similar projects completed by the bidder within the past three (3) years. Include personal references with contact information for each. Each reference must be from a different organization.
- IV. Personnel: Identify the names and specific qualifications, experience, and appropriate licenses held, if applicable, of the primary staff to be assigned to the agreement. Include a resume for all primary staff. Include any subcontractors which Contractor proposes to use for any portion of the services. Key staff included in the proposal cannot be changed for the duration of the contract without prior approval from the District.
- V. Project Schedule: A description of the chronology for completing the work, including timeline for delivery and installation of the furniture shall be provided.
- VI. Furniture Options: Pictures of the various furniture options used in the cost proposal shall be provided. Layouts or mood boards of the typical spaces is preferred. If specific submission requirements are particularly large and self-contained they may be included in a separate appendix rather than in the body

of the proposal. Submittals should not direct the evaluation team to general brochures, marketing materials or websites to obtain information related to the specific submission requirements; submittals that utilize references to external materials as an answer will be considered non-responsive.

- VII. Cost/Fee Proposal. Contractor shall provide a non-extensive fee schedule for labor, delivery and any associated equipment rates. The fee schedule shall be evaluated as a baseline of costs.

Bidders are requested to provide a minimum of two (2) up to a maximum of three (3) furniture grades to provide options at different price points.

- Base Bid (Initial recommended proposal): Submit as *Exhibit B1*
- Alternate grade of the base bid: submit as *Exhibit B2*.
- If the bidder elects to submit a third furniture grade, submit as *Exhibit B3*. If not included, please state that this is not included in the proposal.

Detailed cost proposal for the furniture consistent with *Exhibits B1, B2 and/or B3* shall be submitted via PlanetBids. *Bidders must submit all cost proposals for the base bid and the alternate grades electronically in native Excel (.xlsx) format and ensure accuracy of all formulas and pricing submitted via the PlanetBid.* The excel file uploaded for the cost proposals shall be used to submit the proposals through PlanetBid.

Additional Items: Additional or alternative furnishings may be provided as added line items to be considered in future negotiations with the successful bidder. The cost associated with the additional items will not be considered in the bid evaluation.

Discount Structure: The bidder shall identify differences in various discounting options available for a government agency such as Three Valleys. Additional project discounts based on purchasing multiple furniture lines together or minimum to qualify should be indicated in the proposal and clearly identified.

The District may award a contract based on the initial offer; therefore the bidder should make its initial offer on the most favorable terms available. The District reserves the right, however, to have discussions with those bidders falling within a competitive range, and to request revised pricing offers from them and to make an award or conduct negotiations thereafter.

- Price Guarantee:* A proposal shall constitute an irrevocable offer for 180 business days following the deadline for its submission. If the proposal unit prices can be offered for longer than 180 business days from the date of submission, clearly indicate the time frames for the price guarantee in the proposal.
- VIII. Conflict of Interest Disclaimer. Contractor must submit a Conflict-of-Interest Disclaimer statement disclosing interest, ownership or remuneration of any type that has been received or is anticipated from any manufacturer, supplier or distributor which may be recommended on the project. The bidder shall identify all Government affiliations and organizations with which the manufacturer and dealer have association.
- IX. Acknowledgment of Standard Agreement and Insurance Requirements: By submission of a proposal, Contractor is acknowledging that it has reviewed the Standard Construction Agreement and insurance requirements. The applicable insurance requirements are described in detail in the District's Standard Construction Agreement, attached hereto as *Exhibit C*. All exceptions shall be provided in writing and included within the RFP for Districts' consideration. Specific terms may be reserved for future negotiation but must be clearly identified and reasons given for the reservation.
- X. Public Works Contractor Registration Certification. Contractors must provide a copy of their current CADIR registration. Contractor's CADIR must be active at the time of the proposal deadline.
- XI. Errors in the RFP: If a bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, the bidder should immediately provide the District with written notice of the problem and request that the RFP be clarified or modified. Without disclosing the source of the request, Three Valleys may modify the document prior to the date fixed for submission of proposals by issuing an addendum to all potential bidders to whom the RFP was sent. If prior to the date fixed for submissions, a bidder knows of or should have known of an error in the RFP but fails to notify the District of the error, the bidder shall bid at its own risk, and if, awarded the contract, shall not be entitled to additional compensation or time by reason of the error or its later correction.
- XII. Addendum Acknowledgement (if any): All Addenda issued by the District shall be acknowledged and included in the Proposal and made part of the Contract Documents. Failure to acknowledge and include all Addenda may be sufficient cause for rejecting a Proposal.

XIII. Warranties

The Contractor shall warrant to Three Valleys, its successors and assignees, that the title to the materials, supplies or equipment covered by the Contract, when delivered to Three Valleys or to its successor or assign, is free from all liens and encumbrances. The Contractor guarantees and warrants that all work performed and items supplied under this Contract shall (1) conform to the Technical Specifications and all other requirements of this Contract; (2) fulfill its design functions and be fit for both its ordinary and intended purposes; (3) be free of all patent and latent defects in design, materials and workmanship; and (4) perform satisfactorily for the entirety of the manufacturer's listed warranty period. It is understood and agreed that by acceptance of this warranty and the acceptance of materials or supplies to be manufactured or assembled pursuant to these Specifications, Three Valleys does not waive any warranty, either express or implied, or any products liability of the Contractor as determined by any applicable decisions of a court of the State of California or of the United States.

SUBMITTAL REQUIREMENTS

The Proposer shall submit one (1) electronic (PDF) files of the project proposal and the cost proposal separately via Three Valleys' Planetbids Portal located at the website set forth below prior to the due date. PlanetBids Website: <https://vendors.planetbids.com/portal/53500/bo/bo-detail/120986>

EVALUATION

1. Evaluation Process

An evaluation team will review in detail all proposals that are received to determine the most qualified bidder. The district will evaluate the proposing Contractors based upon their qualifications, provided scope of work, and quality and comprehensiveness of the proposal provided to Three Valleys. Lowest proposal cost will not be a determining factor in selection of Contractor(s).

Following the initial review and screening of the written Proposals, using the selection criteria described below, bidders may be short-listed and invited to participate in the final selection process, which may include participation in an oral interview and/or submission of any additional information.

- Responsiveness to the proposal

- Agreement/exceptions to the Standard Contract as provided in Exhibit C
- The contractor's demonstrated ability to perform the contract in a timely manner and on budget, as verified by, e.g., the quality of any demonstration, client references and demonstrated success in projects with similar requirements. Includes the ergonomic design, construction quality, warranty and fit/finish of the manufactured products specified.
- The total cost of the proposal inclusive of all fees, taxes and discounts, including the term of the price guarantee. Costs will be evaluated only if a proposal is determined to be otherwise qualified and responsive.

2. Award of Contract

If awarded, the contract will be awarded on the basis of demonstrated competence and professional qualifications. Three Valleys reserves the right to reject all proposals and to contract for services in the manner that most benefits Three Valleys including awarding more than one contract if desired. Any Contractor awarded a contract shall execute Three Valleys' Standard Construction Agreement, which is attached as *Exhibit C* unless redline provisions are provided with Contractor's proposal. The redline provisions, if accepted by Three Valleys, shall prevail.

REQUESTS FOR CLARIFICATIONS

All questions or requests for clarifications, administrative or technical, must be submitted in writing to Three Valleys via email to Sylvie Lee at slee@tvmwd.com by the stated deadline. Verbal information regarding this RFP should be considered unverified information unless confirmed in writing.

GENERAL PROVISIONS

Contractor is encouraged to review this RFP carefully in its entirety prior to preparation of its Proposal. Three Valleys reserves the right to reject any or all Proposals or to select the Proposal most advantageous to the District. Three Valleys reserves the right to verify all information submitted in the Proposal.

1. No Commitment to Award

Issuance of this RFP and receipt of proposals does not commit Three Valleys to award a contract. Three Valleys expressly reserves the right to postpone the RFP process for its own convenience, to accept or reject any or all proposals received in response to this RFP, to negotiate with more than one Contractor concurrently, or to cancel all or part of this RFP.

2. Non-Responsive Proposals

A Proposal may be considered non-responsive if conditional, incomplete, or if it contains alterations of form, additions not called for, or other irregularities that may constitute a material change to the Proposal.

3. Late Proposals

Three Valleys will not be responsible for Proposals that are delinquent, lost, incorrectly marked, sent to an address other than that given herein, or sent by mail or courier service and not signed for by the District. Hard copies will not be accepted and will be deemed nonresponsive and returned to Contractor, unopened.

4. Costs for Preparing

Three Valleys will not compensate any Contractor for the cost of preparing any Proposal, and all materials submitted with a Proposal shall become the property of the District. Three Valleys will retain all Proposals submitted and may use any idea in a Proposal regardless of whether that Proposal is selected.

ADDITIONAL INFORMATION

If you have any questions or comments, you may contact Sylvie Lee, Chief Water Resources Officer at (909) 293-7028 or via email at slee@tvmwd.com.

ATTACHMENTS

- Exhibit A – Scope of Services
- Exhibit A1 – Administration Building Layout
- Exhibit B1 – Base Bid Cost Proposal (Excel File)
- Exhibit B2 – Alternate grade of Base Bid Cost Proposal (Excel File)
- Exhibit B3 – Third furniture grade of Base Bid Cost Proposal (Excel File)
- Exhibit C – Standard Contract

Exhibit A Scope of Services

Site Location:

1021 E. Miramar Ave, Claremont, CA 91711 | [Administration Building](#)

Project Contact:

Sylvie Lee, Chief Water Resources Officer | slee@tvmwd.com | (909) 621-5568

A. Project Scope

A total of 15 workspaces and the main lobby of the Miramar Administrative Building requires new furniture as part of this RFP. The scope of this RFP includes the purchase, delivery and installation of Furniture, Fixtures and Equipment. The Contractor must furnish the labor, materials, personnel, and all other equipment required to remove, design, and install new ergonomic workspaces within the Three Valleys administration building while ensuring that no unnecessary damage is caused to District property. The administrative building layout is provided for reference as *Exhibit A1*.

The RFP covers the following five (5) areas in the Administrative Building:

1. Private Office Furnishings
 - a. Nine (9) private office spaces and
 - b. Two (2) stand-alone cubicles
2. Open Area Workstations
 - a. Three (3) cubicles (interconnected)
 - b. Receptionist workspace
3. Task and Office visitor chairs
4. Storage for the workspaces
5. Ancillary Furnishings

Furnishing Style: The chosen furnishings for the spaces must be cohesive with a contemporary/modern style palette that has simple and clean lines, with light wood finishes. Furnishings should incorporate the latest technologies to provide an ergonomic work environment, with height adjustable desks and fully adjustable task chairs. Additional project goals include providing quality office furnishings that are durable, easily maintained, ergonomic, functional, visually and acoustically pleasing, and incorporating the latest technology and sustainable design features which promote improved quality of work life.

List of Furniture: A general list of the needed furnishings is provided below per space. These are the items that shall be included in the Base Bid. Additional or alternative furnishings may be provided as added line items to be considered in future negotiations with the successful bidder.

1. *Private Office Furnishings:* All 11 spaces shall be furnished with:

- a. Executive height adjustable standing desk (standalone desk is preferred). The desks need to accommodate two monitors for the computer/laptop, with a preferred width and depth of 72 and 36 inches. The desks need to have sufficient depth to function as the main work area; the workstations should accommodate the typical tasks of Engineers, which require sufficient space to layout plans and drawings.
- b. Wall units should be designed preferably between 72" and 84" in height to provide the scale needed for the tall office spaces. Some office wall units may need to be adjusted (higher or lower) to accommodate the windows that may interfere with the layout of the furniture; preference is to not block any of the natural light from the windows. Wall units shall comprise at a minimum of tall wardrobe, tall open shelves, option for desk area and knee space, short shelves with doors and/or drawer units. The wall unit for the Executive Office is excluded from this and details provided in the section "Storage for Workspaces".

2. *Open Area Workstations*

- a. The three (3) interconnected cubicles shall be furnished with:
 - i. Height adjustable standing desk
 - ii. Open and closed shelving for the workstation, incorporating a narrow wardrobe unit if possible.
 - iii. Taller partition walls for the cubicles, preferably 102 inches in height, with soundproof (acoustic) paneling, and a front panel incorporating a door for noise reduction in the common areas.
- b. Receptionist workspace
 - i. Provide options for a modern, comfortable Receptionist Desk, either standalone or with a return extension for the workspace that has sufficient depth and width to have an ergonomic and efficient work area.
 - ii. The workspace shall also be designed to be height adjustable and be able to accommodate three monitors.

- iii. Wall unit accommodating the window and space limitations to include a tall and narrow wardrobe unit, tall or short shelves with and without doors and drawers.

3. *Task and Office Visitor Chairs*

- a. Primary Task Chairs: Preferred materials of steel or aluminum frames and some options to include mesh backing for breathability. The chair should offer the maximum adjustability features to include adjustable height, 4 directional adjustable arm rests, adjustable head rests, adjustable lumbar support and adjustable chair tilt. Task chairs should be easily maneuverable over carpets. Provide quotes for bulk quantities to potentially replace task chairs in other areas of the administrative building (potential added need of 5 – 15 chairs).
- b. Office visitor or Guest chairs should be of the same modern/contemporary style preferably with smooth rolling casters that complement the primary task chairs; assume a minimum of 2 per office.
- c. Stackable visitor chairs: This is an optional item requested as part of the bid. The chairs will be utilized for the Board Room. Style should complement the above description for office visitor chairs with rolling casters, however, these should be stackable to allow ease of storage.

4. *Storage for the workspaces:* In addition to the wall units specified above, some of the offices require additional storage:

- a. Executive Office: Replace the existing main library unit with a new modern, contemporary display unit that is complementary to the chosen style. The display unit shall be inclusive of the wardrobe, open display shelves, and shelves with doors for storage. Height of the units should complement the ceiling height, preferably 84" in height.
- b. Private Office 1: A short credenza unit with display shelves should be included.
- c. Private Office 7: Require tall display shelves including a display shelf for brochures and fact sheets. The height of the units should complement the ceiling height, preferably 84" in height.

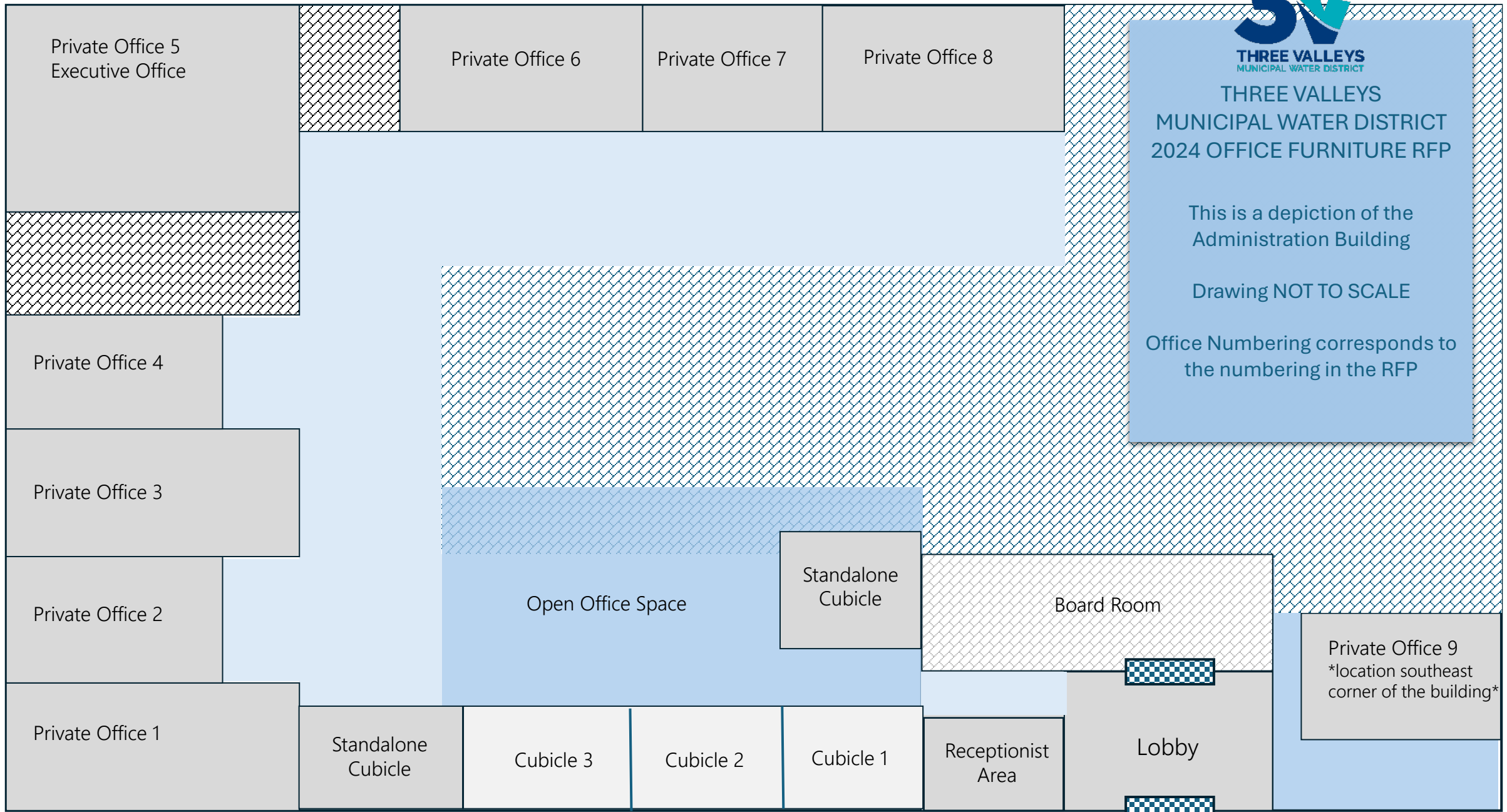
5. *Ancillary Furnishings*

- a. Lobby - Reception area at main entrance
 - i. Conversation pieces with options for Lounge Chairs, coffee table, bench. Alternatives to the above may be submitted as an alternative bid.
 - ii. Display case/shelving for the awards
 - iii. Display case for the brochures/fact sheets

- iv. Workspace for laying out materials for the board meeting, such as agenda packages, sign-sheets, etc.
 - v. Option for a mail drop-off location such as a narrow credenza
 - b. Executive Office:
 - i. Conversation pieces with options for either couch, chairs and ottoman or lounge chairs for the executive office, to seat 4-6.
 - c. Private Office 1:
 - i. Conversation pieces with options for either love seat, chairs and ottoman or lounge chairs with coffee table, to seat 3-4. In the final negotiation, configuration of the guest chairs in the space may be removed to make room for the conversation piece.
 - d. Private Office 9:
 - i. Options for a conference table to seat 4, with 4 chairs on casters to complement the guest chairs. In the final negotiation, configuration of the guest chairs in the space may be removed to make room for the conversation piece.
- B. Product Samples and Demonstration
 1. Manufacturer showroom tours: Each *short-listed contractor* will be given the opportunity to present their proposals and furniture samples at their showroom:
 - i. 45 minutes to demonstrate specific examples of furniture specs
 - ii. All products demonstrated shall be direct examples of furniture specified in the cost proposals (*Exhibits B1, B2 and/or B3*)
 2. Mock-up: The *selected contractor* will be required to provide a Workstation Mockup at the District office; the successful contractor must also provide completed furniture plan drawings and bring in sample furniture to display for District staff before final approval is given. The primary goal of the mockup will be to demonstrate new furniture to employees and confirm all final specifications prior to order finalization. The mockup will include at a minimum, three (3) task chairs, three (3) conference chairs and three (3) guest chairs for office spaces with upholstery and finish samples.
 3. Warranty: All furniture items shall be new, recently manufactured and guaranteed for materials and workmanship with the corresponding warranty information.

4. Manufacturer/Dealer/Installer Requirements: This document and all attachments, including digital files, comprise the total furniture RFP package. Bidder must accurately complete and include all items. Any failure to submit a complete package may result in elimination from the bidding process.
 - i. All furniture, fixtures, equipment, accessories and their installation shall conform to all local, state and National building and fire codes. Any potential conflict in this RFP shall be brought to the attention of the Design team for resolution during the bid phase. Any items needing adjustment/treatment to meet code shall be identified in bid submission.
 - ii. Refer to *Exhibit B: Cost Proposal* for all product details and base specifications. These specifications are for specific products: all bidders must submit bids for exact products as specified, no substitutions will be allowed. *Additional Alternates recommended by manufacturers must be presented as separate line items in Exhibits B1, B2 and/or B3.*
 - iii. Bidders are responsible for confirming that all workstations, offices and furniture specified are complete, and will be fully functional upon installation. Identify any items which are anticipated or required for a complete installation, but not shown in RFP and identify all concerns (eg: function, durability) within final Bid submission.
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 - v. Bidders are responsible for cross-referencing specifications with floor plans to provide accurate bids (i.e., floor plans represent location of shared panels in workstations). In addition to providing total project cost, average cost per workstation shall be identified.
 - vi. The successful Contractor is responsible for field measuring all locations for new furniture, including required clearance and power locations to assure proper fit, code compliance, alignments and clearances, prior to shop drawing and final order submissions.
 - vii. The Contractor is responsible for coordinating all aspects of delivery & installation needs with the District Representative and all vendors associated with the project prior to submitting final bid. All associated costs shall be included in the final bid.
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- ix. Submittal samples are required for all finishes. Submit a minimum of three (3) sets of all finishes and materials, including actual dye-lots, for Design team approval prior to order. Finishes shall be labeled to correspond with Specifications.
- x. All finishes, including custom wood finishes, are subject to Design Team approval.
- xi. All furniture installed on non-carpeted floors shall receive appropriate glides/felt padding as required to prevent slipping and scratching. All chairs with casters installed on carpet shall receive appropriate durable carpet casters.
- xii. Manufacturer to provide one dye-lot for similar upholstered items.
- xiii. Bidder certifies that all product presented in bid is the authentic manufacture and product specified in Base Specifications and will be the actual product installed. All products shall bear the label of the manufacturer.



THREE VALLEYS
MUNICIPAL WATER DISTRICT
2024 OFFICE FURNITURE RFP

This is a depiction of the
Administration Building

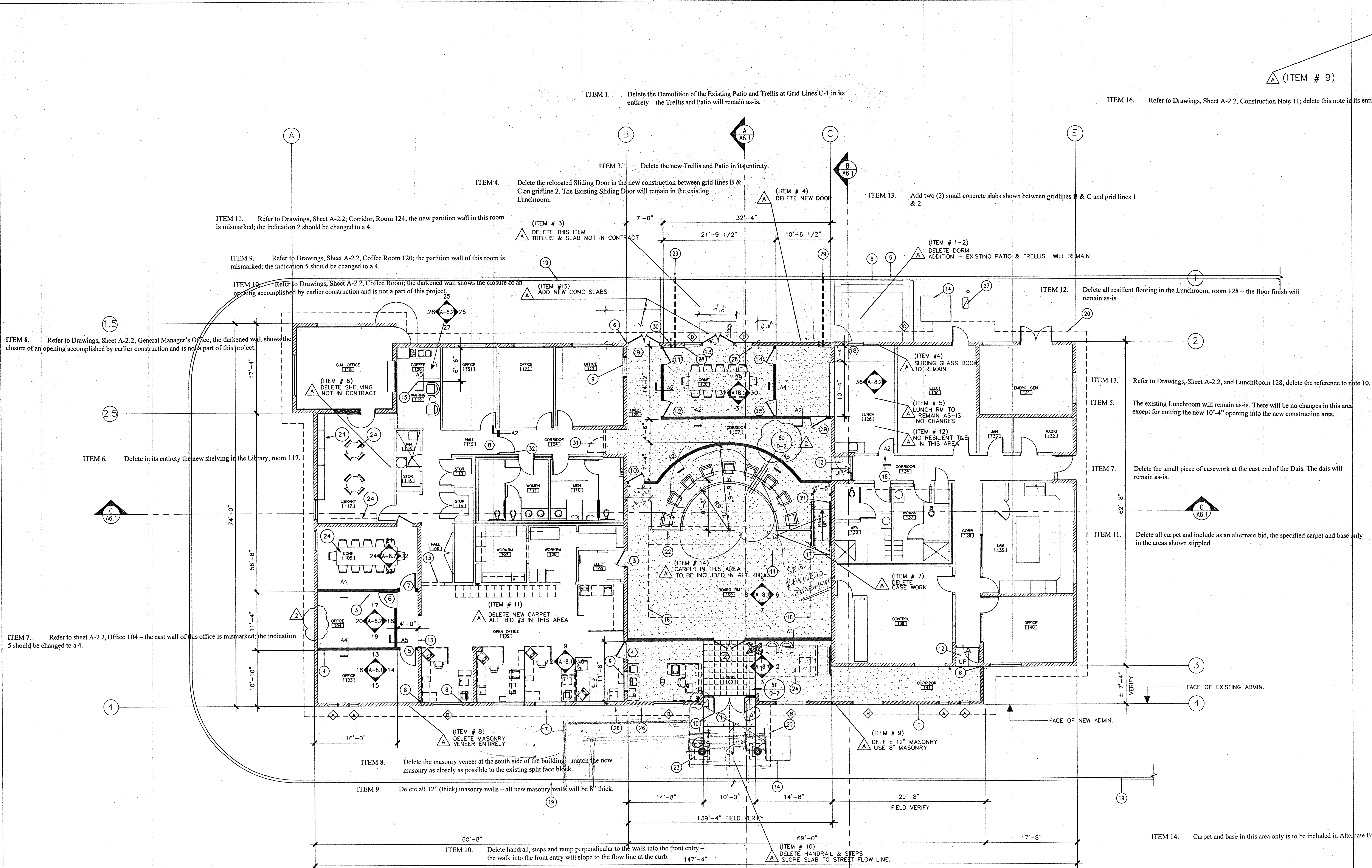
Drawing NOT TO SCALE

Office Numbering corresponds to
the numbering in the RFP

Private Office 9
*location southeast
corner of the building*

CONSTRUCTION NOTES

- NEW 8" C.M.U. SPLIT FACE CONCRETE BLOCK WALL NOT USED
- NEW FULL HEIGHT PARTITION WALL TO ALIGN W/ TRIM OF SOFFIT ABOVE
- NEW FULL HEIGHT PARTITION WALL CENTER OF WALL TO ALIGN W/ CENTER OF WOOD TRIM ABOVE
- PATCH & REPAIR ANY CURB/ASPHALT DAMAGED DUE TO FOUND WORK
- FACE OF NEW C.M.U. WALL TO ALIGN W/FACE OF EXISTING C.M.U. WALL NOT USED
- NEW 8" C.M.U. BLOCK WALL AND PATCH EXISTING ROOF AS REQUIRED
- EXISTING WINDOW TO REMAIN
- EXISTING EXISTING ENTRY DOOR AND SIDE LITES SAVED FROM DEMOLITION
- INSTALL MOUNTED AV PROJECTOR. RELOCATE FROM OLD LOCATION CONTRACTOR TO PROVIDE MOUNTING DETAIL SB/D-2
- SLOPE NEW SLAB UP TO MEET EXISTING CONTROL BLDG SLAB
- PROVIDE NEW TRANSITION STRIP FROM EXISTING CARPET TO NEW CARPET
- EXISTING ELECTRICAL VAULT TO REMAIN. CONTRACTOR TO TAKE CARE TO PROTECT. VERIFY LOCATION
- NEW PARTITION WALL UP TO 9'-8"
- EXISTING ELECTRICAL VAULT TO REMAIN. CONTRACTOR TO TAKE CARE TO PROTECT. VERIFY LOCATION
- RECESSED ELECTRICAL AV. SCREEN, RELOCATED FROM OLD LOCATION
- INSTALL EXISTING DOOR OPENING W/ 2X STUDS AND 5/8" TYPE 'X' GYP. BD. EACH SIDE
- EXISTING CONC. CURB TO REMAIN
- DOTTED LINE INDICATES ROOF OVERHANG ABOVE
- METAL HANDRAIL
- METAL WALL
- COL FOOTING
- FURNITURE N.I.C.
- NOT USED
- ALIGN FACE OF FINISH
- EXISTING WATER METER
- 2X4 METAL FURRING STUDS @ 16" O.C. FOR PIPE CHASE W/ 5/8" GYP. BD. OVER
- CARRY ROOF DRAIN UNDER SLAB AND OUT AT CURB FACE
- ROOF DRAIN AND OVER FLOW SEE DETS 4E AND 5E/D-1
- EXISTING DOOR TO BE REMOVED AND RELOCATED
- NEW DOOR



- ITEM 1. Delete the Demolition of the Existing Patio and Trellis at Grid Lines C-1 in its entirety - the Trellis and Patio will remain as-is.
- ITEM 2. Delete the construction of the Dorm in its entirety - all components for the Dorm will be deleted.
- ITEM 3. Delete the new Trellis and Patio in its entirety.
- ITEM 4. Delete the relocated Sliding Door in the new construction between grid lines B & C on gridline 2. The Existing Sliding Door will remain in the existing Lunchroom.
- ITEM 5. Refer to Drawings, Sheet A-2.2, and LunchRoom 128; delete the reference to note 10.
- ITEM 6. Delete in its entirety the new shelving in the Library, room 117.1
- ITEM 7. Refer to sheet A-2.2, Office 104 - the east wall of this office is mismarked; the indication 5 should be changed to a 4.
- ITEM 8. Delete the masonry veneer at the south side of the building - match the new masonry as closely as possible to the existing split face block.
- ITEM 9. Delete all 12" (thick) masonry walls - all new masonry wall will be 8" thick.
- ITEM 10. Delete handrail, steps and ramp perpendicular to the walk into the front entry - the walk into the front entry will slope to the flow line at the curb.
- ITEM 11. Delete all carpet and include as an alternate bid, the specified carpet and base only in the areas shown stippled.
- ITEM 12. Delete all resilient flooring in the Lunchroom, room 128 - the floor finish will remain as-is.
- ITEM 13. Refer to Drawings, Sheet A-2.2, and LunchRoom 128; delete the reference to note 10.
- ITEM 14. Carpet and base in this area only is to be included in Alternate Bid 3.
- ITEM 15. Refer to Drawings, Sheet A-2.2, new windows marked A,B,C & D - note the following clarifications / revisions:
- Delete Window marked "C" in its entirety.
 - Window marked "A" shall be sized for a nominal opening of 24" wide by 80". Muntin configuration shall be as shown on the exterior elevation on Drawings, Sheet A-7.1, New South Elevation.
 - Window marked "B" shall be sized for a nominal opening of 72" wide by 64". Muntin configuration shall be as shown on the exterior elevation on Drawings, Sheet A-7.1, New South Elevation.
 - Window marked "D" shall be sized for a nominal opening of 36" wide by 40". Muntin configuration shall be as shown on the exterior elevation on Drawings, Sheet A-7.1, New North Elevation with the following exception: add a vertical muntin at the center of each window marked "D".
- ITEM 16. Refer to Drawings, Sheet A-2.2, Construction Note 11; delete this note in its entirety.

WALL SYMBOLS

- NEW 8" MASONRY WALLS
- NEW SPLIT FACE VENEER
- EXISTING 8" CMU WALLS
- NEW 2X4 2X6 OR 2X8 STUD WALLS WITH STUDS @ 16" O.C. SEE WALL TYPES ON SHEET A-2.3
- EXISTING 2X6 OR 2X4 STUD WALLS
- NEW CARPET AREAS - NOT IN CONTRACT
- NEW RESILIENT FLOORING
- WALL TYPE SYMBOL - SEE SHEET A-2.3
- DOOR SYMBOL
- WINDOW SYMBOL

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26 NOV 97

DATE 01 DEC 97
 DRAWN BB
 CHECKED MR
 SC PCTR

DATE 01 DEC 97
 JOB NO. 97061trnd
 FILE 706A22p

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Building Renovation
 Three Valleys Water District
 1021 Miramar Av, Claremont Ca.

FLOOR PLAN
 SCALE 1/8"=1'-0"






BOARD INFORMATION

BOARD OF DIRECTORS
STAFF REPORT

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: December 18, 2024

Subject: Legislative Update – December 2024

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

No Action Necessary – Informational Item Only

Discussion

The new biennial (two-year) legislative session officially got underway earlier this month and the new Legislature was sworn in. The Legislature returns from the holiday break on Wednesday, January 6th, 2025 and January 10th is the date on which the Governor is required by the constitution to submit his initial budget proposal to the Legislature. An estimated \$2 billion shortfall has been projected. New committee memberships will also be appointed in January.

Staff will soon be working with our lobbyist to schedule our annual legislative visits to the Capitol for mid/late Spring. This will be a prime opportunity to fully introduce ourselves to our three new Senators and Assembly members, as well as catch up with our returning members.

Attached for review and file is the updated legislative calendar for the new year and a list of the more significant legislative priorities and principles that TVMWD will be working towards in 2025. TVMWD will typically track several of the major priority areas of MWD and include priorities specific to TVMWD's regional interests.

As reported earlier in the agenda, the California Special Districts Association (CSDA) has agreed to sponsor a new remote teleconferencing Brown Act bill, with the intent of eliminating the

sunset provision under AB 2449. Assembly Member Blanca Rubio is again slated to author the bill for TVMWD and what is expected to be a large host of supporters.

Environmental Impact

None

Strategic Plan Objective(s)

1.5 – Advocacy
2.4 – Legislation

Attachment(s)

Exhibit A – 2025 Legislative Calendar
Exhibit B – 2025 Legislative Priorities & Principles

Meeting History

None

NA/KH



Arnold and Associates, Inc.

Legislative Advocates and Consultants

2025 Legislative Calendar

| | |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jan. 1 | Statutes take effect. |
| Jan. 6 | <u>Legislature reconvenes.</u> |
| Jan. 10 | Budget must be submitted by Governor. |
| Jan. 24 | Last day to submit bill requests to the Office of Legislative Counsel. |
| Feb. 21 | Last Day for bills to be introduced. |
| April 10 | Spring Recess begins upon adjournment of session. |
| April 21 | Legislature reconvenes from Spring Recess. |
| May 2 | Last Day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house. |
| May 9 | Last Day for policy committees to hear and report to the floor nonfiscal bills introduced in their house. |
| May 16 | Last Day for policy committees to meet prior to June 9 th . |
| May 23 | Last Day for fiscal committees to hear and report to the Floor bills introduced in their house. Last day for fiscal committees to meet prior to June 9th. |
| June 2-6 | Floor Session Only |
| June 6 | Last Day for each house to pass bills introduced in that house. |
| June 9 | Committee meetings may resume. |
| June 15 | Budget Bill must be passed by midnight. |
| July 18 | Last Day for policy committee to meet and report bills. Summer Recess begins upon adjournment of session provided Budget Bill has been passed, |
| Aug. 18 | Legislature reconvenes from Summer Recess |
| Aug. 29 | Last Day for fiscal committees to meet and report bills to the floor |
| Sept. 2-12 | Floor Session Only. |
| Sept. 5 | Last day to amend on the Floor. |
| Sept. 12 | Last Day for each house to pass bills. Interim Study Recess begins the end of this day's session. |
| Oct. 12 | Last Day for Governor to sign or veto bill passed by the Legislature on or before Sep. 12 th . |

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Three Valleys Municipal Water District 2025 Legislative Priorities & Principles

The following state/federal *Legislative Priorities* for the new 2025-26 legislative session supports the District's mission and incorporates its overall water supply reliability and water quality objectives.

Legislative Priorities for 2025

1. Introducing legislation to eliminate the new Brown Act (AB 2449) sunset date.
2. If reintroduced, continue active support for the California Water For All (previously introduced as SB 366/Caballero) legislation, educating legislators on the comprehensive, long-term water supply solutions that will transform water management in the state.
3. Continue support for imported water supply resiliency and reliability, including planning for the Delta Conveyance Project, Sites Reservoir Project, Agreements to Support Healthy Rivers and Landscapes (Voluntary Agreements), and development of post-2026 Colorado River operating guidelines.
4. Conserve existing water supplies and adapt to climate change by supporting demand management and water use efficiency, long-term non-functional turf conversion, and a federal tax exemption for water conservation rebates.
5. Advance Pure Water Southern California and other water recycling projects and long-term supply reliability improvements.
6. Support funding for regional conveyance improvements to ensure the region's water supply is adequate and dependable for all member agencies.
7. Protect drinking water quality and ensure access to safe and reliable drinking water, including upholding the "polluter pays" principle and supporting the ongoing cleanup of contaminated sites along the Colorado River.
8. Support adaptive management for ecosystem restoration in the Bay-Delta and Colorado River watersheds that takes into consideration evolving climate conditions, risk analyses, and best available science.
9. Improve water affordability, especially for disadvantaged communities, without burdening existing ratepayers.
10. Support administrative/legislative actions to amend the Surface Mining and Reclamation Act to eliminate the sunset date to allow Metropolitan Water District (MWD) to continue operating under its existing master reclamation plan.
11. Provide ongoing briefings at Miramar for our local state/federal legislators and staff and prospective future representatives as legislative offices term out and/or retirements take place.

The following *Legislative Policy Principles* are intended to guide and inform the district's engagement on state and federal legislative and regulatory activities. These principles address key strategic areas of policy that promote the district's mission *to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

2025 Legislative Policy Principles


1. **Drinking Water** – TVMWD provides the east San Gabriel Valley region with high-quality, reliable drinking water in an economically responsible way that surpasses all federal and state drinking water regulations.
2. **Regional Water Resource Management** – Promote collaboration with member agencies to plan for future water supply needs and the challenges ahead in a reliable, cost-effective, and environmentally responsible manner. This involves protecting imported water supplies and water quality, supporting local resource development and advancing water use efficiency.
3. **Imported Water Supply** – TVMWD provides imported water supplies to its member agencies from two primary sources, the Colorado River via the Colorado Aqueduct (MWD) and the State Water Project through the Miramar water treatment system.
4. **Sustainability, Resiliency, and Innovation** – TVMWD supports policies and funding that supports sustainable practices that improve water and power system resilience to help member agencies prepare and respond to a rapidly changing environmental landscape. TVMWD strives to fulfill the needs of the current generation without compromising the needs of future generations in an environmentally and economically responsible way.
5. **Infrastructure** – TVMWD has a strategic priority to invest in key capital projects in our region to enable long-term, reliable water deliveries, as identified in the long-term Capital Investment Plan.
6. **System Resiliency** – Changes in the climate and increasing weather extremes are potential challenges facing TVMWD. The district must be prepared to respond rapidly to natural disasters and security threats. Resiliency ensures that the water supply and delivery system is strong, can return to service quickly, and is prepared to address future challenges.



BOARD INFORMATION

BOARD OF DIRECTORS
STAFF REPORT

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: December 18, 2024

Subject: Conservation Programming Update – December 2024

Funds Budgeted: \$

Fiscal Impact: \$

Staff Recommendation

No Action Necessary – Informational Item Only

Discussion

As we prepare to begin a new calendar year, the State Water Project (SWP) allocation has been initially set at 5%. With unpredictability in the allocation movement in the coming months, staff will continue to promote water use efficiency alongside our member agencies, both locally and statewide.

Member Agency Administered Program (MAAP)

Attached is the MWD Member Agency Administered Program (MAAP) funding summary at the midpoint of the one-year FY 2024-25 cycle. TVMMD member agencies have been approved thus far for over 80% of the \$203,500 allocated funding, largely represented by a significant uptick in disadvantaged community (DAC) projects.

Metropolitan Water District (MWD) Regional Program

Another source of incentives for residential and commercial retail customers is direct funding through the MWD Regional Program at: www.bewaterwise.com. Incentives for turf removal rebates and a host of devices (washers, toilets, irrigation controllers, etc.) are available. Our retail member agencies periodically offer their customers supplemental funding to enhance the rebates received by their customers.

Environmental Impact

None

Strategic Plan Objective(s)

1.3 – Infrastructure Reliability

1.5 – Advocacy

2.3 – Public Engagement

3.5 – Data Quality

Attachment(s)

Exhibit A – FY 2024-25 MWD/TVMWD MAAP Project Summary

Meeting History

None

NA/KH



THREE VALLEYS MWD
MWD FUNDING ALLOCATION REQUESTS
MEMBER AGENCY ADMINISTERED PROGRAM (MAAP)
FY 2024-2025

12/10/2024

| | | | | | | |
|-----------------|----|------------|------|-----------------------------|----|------------|
| MAAP Allocation | \$ | 203,500.00 | 100% | DOC-WS/DAC Allocation (Max) | \$ | 203,500.00 |
| Funds Approved | \$ | 169,150.00 | 83% | DOC-WS/DAC Approved | \$ | 133,400.00 |
| Balance | \$ | 34,350.00 | 17% | Balance (Max Available) | \$ | 34,350.00 |
| Leak Detection | \$ | 50,000.00 | 100% | Non-Doc Allocation | \$ | 101,750.00 |
| Funds Approved | \$ | 50,000.00 | 100% | Non-Doc Approved | \$ | 35,750.00 |
| Balance | \$ | - | 0% | Balance | \$ | 66,000.00 |
| | | | | Balance (Max Available) | \$ | 34,350.00 |

| | Agency | Program | Doc/Non-Doc | MWD Project # | Approved | Expensed | Remaining |
|----|------------------|-----------------------------------------------------|-------------|---------------|----------------------|--------------------|----------------------|
| 1 | City of Pomona | Pomona - Parks Watering Stations - Phase 3 | Non-Doc-DAC | MET-44 | \$ 19,000.00 | | \$ 19,000.00 |
| 2 | Walnut Valley WD | WVWD - Leak Repair/Retrofit Program | Non-Doc | MET-83 | \$ 25,000.00 | | \$ 25,000.00 |
| 3 | Rowland WD | RWD - GMC Customer Learning Workshops | Non-Doc | MET-85 | \$ 6,250.00 | \$ 4,716.81 | \$ 1,533.19 |
| 4 | City of Pomona | Pomona - Residential Landscape Evaluation Program | Non-Doc-DAC | MET-86 | \$ 50,000.00 | | \$ 50,000.00 |
| 5 | Rowland WD | RWD - Light Post Banner Messaging | Non-Doc-DAC | MET-99 | \$ 4,400.00 | | \$ 4,400.00 |
| 6 | Rowland WD | RWD - Succulent Distribution/Water-Wise Landscaping | Non-Doc | MET-90 | \$ 1,800.00 | \$ 1,800.00 | \$ - |
| 7 | Rowland WD | RWD - Conservation Yard Messaging | Non-Doc | MET-91 | \$ 1,800.00 | | \$ 1,800.00 |
| 8 | Rowland WD | RWD - Devices: Direct Installation | Non-Doc-DAC | MET-89 | \$ 25,000.00 | | \$ 25,000.00 |
| 9 | Walnut Valley WD | WVWD - Firescape Workshop | Non-Doc | MET-98 | \$ 900.00 | \$ 900.00 | \$ - |
| 10 | City of Pomona | Pomona - Residential Water Conservation Kits | Non-Doc-DAC | MET-100 | \$ 10,000.00 | | \$ 10,000.00 |
| 11 | Walnut Valley WD | WVWD - Leak Repair/Retrofit Program | Non-Doc-DAC | MET-103 | \$ 25,000.00 | | \$ 25,000.00 |
| 12 | | | | | | | \$ - |
| 13 | | | | | | | \$ - |
| 14 | | | | | | | \$ - |
| 15 | | | | | | | \$ - |
| | | | | Totals | \$ 169,150.00 | \$ 7,416.81 | \$ 161,733.19 |

| | Agency | Program | Doc/Non-Doc | MWD Project # | Amount | Expensed | Remaining |
|----|-------------------|-------------------------------|----------------|---------------|--------------|--------------|-----------|
| 16 | Three Valleys MWD | Leak Detection/Repair Project | Leak Detection | MET-68 | \$ 50,000.00 | \$ 50,000.00 | \$ - |

DOC-WS: Documented Water Savings
Non-Doc: Non-Documented Water Savings
DAC: Disadvantaged Community

Totals \$ 50,000.00 \$ 50,000.00 \$ -