



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, February 5, 2025 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
David Dransfeldt, Water Resources Intern
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Joshua Hernandez-Olivares, Finance Analyst
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alvin Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Alanna Diaz, Walnut Valley Water District; Kelly Gardner, Main San Gabriel Basin Watermaster; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Dave Michalko, Valenica Heights Water Company; Stephanie Moreno, Water Quality Authority; Lora Nichols, Fieldman, Rolapp & Associates; Gabby Palomares, Rowland Water District; Robert Porr, Fieldman, Rolapp & Associates; Henry Woo, Walnut Valley Water District; 9095389296

In person attendees: Maribel Arellano, East Side of the River; John Bellah, Rowland Water District; Cynthia Carson, East Side of the River; Arturo Gonzalez, East Side of the River; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Dusty Moisio,

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Rowland Water District; Dinny Rasmussen, League of Women Voters; Christiane Salamat, Office of Congressman Gil Cisneros; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

Ms. Christiane Salamat introduced herself as the Field Representative for Congressman Gil Cisneros' Office.

Mr. Arturo Gonzalez from East Side of the River provided public comment.

7. PUBLIC HEARING – POSSIBLE ADJUSTMENT TO DIRECTOR COMPENSATION

Director Ti opened the public hearing at 8:02 a.m.

At the January 15, 2025 Board of Directors meeting, the Board announced its intent to hold a public hearing to increase board compensation from \$200 up to \$275 per meeting or day of service, up to ten per calendar month. The public hearing was noticed on January 22 and 29, 2025 in the Inland Valley Daily Bulletin and San Gabriel Valley Tribune newspapers as required. No public comment was received for this item. The public hearing closed at 8:04 a.m.

8. ACTION AGENDA

A. CONSIDER APPROVAL OF ORDINANCE NO. 25-02-27 INCREASING THE COMPENSATION TO DIRECTORS

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The Board of Directors approved Ordinance No. 25-02-27 increasing director compensation to \$275 per meeting or day of service, up to ten per calendar month, effective July 1, 2025.

Moved: Director Kuhn	Second: Director De Jesus
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Ti	
Noes: Marquez, Roberto	
Abstain:	
Absent:	
Motion No. 25-02-5510 Approval of Ordinance No. 25-02-27	
Motion passed 5-2-0-0	

B. CONSIDER APPROVAL OF SUNSHINE ORDINANCE NO. 25-02-28

The Board of Directors approved Sunshine Ordinance No. 25-02-28.

Moved: Director Roberto	Second: Director Marquez
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-02-5511 Approval of Ordinance No. 25-02-28	
Motion passed 7-0-0-0	

9. GENERAL MANAGER'S REPORT

A. SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS JOINT POWERS AUTHORITY MEMBERSHIP

The San Gabriel Valley Council of Governments (COG) general counsel reviewed the current Joint Exercise of Powers Agreement (JPA) and Bylaws and determined that it would be in the COG's best interest to remove the JPA as a full member. The Board agreed that the district will not join the COG's Affiliate Partnership Program at \$7,500 annually. If the program changes in the future, the Board will further discuss at that time. Board members can continue attending COG meetings to remain updated.

B. SOUTHERN CALIFORNIA WATER COALITION TASK FORCE

The Board discussed whether a director was interested in joining a Southern California Water Coalition task force. Directors requested further information on each task force, date and time of meetings.

C. ACWA JPIA EXECUTIVE COMMITTEE CALL FOR NOMINATIONS

The Board discussed if any Directors are interested in being nominated for ACWA JPIA's Executive Committee. Candidates from outside agencies seeking a concurring nomination resolution may attend the next board meeting to introduce themselves. Nominations must be received by April 11, 2025, and the election will take place on May 12, 2025.

D. FY 2025-26 BUDGET REVIEW SCHEDULE

Chief Finance Officer Velasquez presented the FY 2025-26 budget schedule. The first board workshop will be held on March 5, 2025, and a Member Agency Manager's meeting on March 18, 2025. MWD's decision on rates and potential changes to the biannual budget are being closely monitored. Three Valleys FY 25-26 budget and CY 2026 rates will be brought to the Board on April 16, 2025 for consideration of adoption.

E. DRAFT RESOLUTION AUTHORIZING ADOPTION OF THE DEBT MANAGEMENT POLICY

Lora Nichols and Robert Porr from Fieldman, Rolapp and Associates (Fieldman) were available for any questions the Board may have regarding the Debt Management Policy. Fieldman reported that the Debt Management Policy is sound with minor recommendations to the verbiage and compliance to follow industry standards and best practices in the event that the district was to issue debt. The policy objective is to establish procedures for the issuance and management of debt. This item will be brought back to the February 19, 2025 board meeting for consideration of adoption.

F. DRAFT RESOLUTION AUTHORIZING ADOPTION OF THE RESERVE POLICY

The Reserve Policy underwent a comprehensive review by Fieldman for best practices. The planning and funding of the reserves was based on the Strategic Plan and not a stand-alone policy. A revised stand-alone policy is being proposed with guidelines, fund levels, established funds that are standardized in business practices. The updated policy proposes five funds each with a minimum, target, and maximum level: Operating Reserve, Emergency Reserve, Capital Improvement and Replacement Reserve, Major Capital Reserve, and Revenue Stabilization Reserve. The proposed funding levels for the fiscal year are a minimum of \$10.4 million, a target of \$18.9 million, and a maximum of \$22 million. The policy does not require a rate increase; it serves as a foundational guideline that provides Three Valleys with flexibility while maintaining a strong financial position. This item will be brought back to the February 19, 2025 board meeting for consideration of adoption.

G. LEGISLATIVE UPDATE

Chief Administrative Officer Howie provided a legislative update. The annual capitol lobby day to meet with various assembly and senate members is planned for March 11, 2025.

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Lobbyist Mike Arnold and Associates is preparing a schedule of representatives to meet with. AB 259, authored by Assemblymember Blanca Rubio, is being sponsored by CSDA and a committee hearing date will be announced soon. SB 72, introduced by Senator Caballero, is being sponsored by California Municipal Utilities Association and is actively supported by Three Valleys. SB 72 is anticipated to be finalized later this year. The San Gabriel Valley Economic Partnership hired Matt Lyons as the new Director of Public Policy.

H. PROJECTS UPDATE

The Miramar Administration and Operations Building Upgrades Design project is in progress and scheduled to be completed in late 2027. The project budget is over \$400,000 with the possibility of phasing in the upgrades. President Ti requested an overall plan summary.

The Miramar Gate Security and Intercom Upgrades project is required to comply with updated regulations and to modernize the system. Upgrades will be integrated into the access control system and Teams phone system. An intercom and security cameras will also be added to the east gate for security. Two bids were received for this project and Everon, LLC was selected as the apparent low bidder. The cost is approximately \$90,000 and will be completed by the end of the fiscal year.

The Miramar Pumpback Upgrades aim to enhance the operational capacity of the existing pumpback system, with a cost range of \$10-16 million. This project is currently in the planning stage, with a completion date of late 2028.

10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus reported that after several months and five special board meetings in January, the MWD Board of Directors elected to release the previous General Manager and offer the position to the interim General Manager, Deven Upadhyay.

B. CHINO BASIN WATERMASTER

Director Kuhn reported the slate of officers remains the same for CY 2025.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn reported that Lynda Noriega was elected as the new Chairperson, Robert Garcia was elected Vice Chair, Valarie Muñoz was elected Secretary, and Director Kuhn was elected Treasurer.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Hanlon will attend the board meeting today.

E. SIX BASINS WATERMASTER

Director Hanlon reported that funds have been allocated to conduct a detailed PFAS study of the Six Basins.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Hanlon reported on the water supply situation during the wildfires in Southern California, with concerns raised about the potential reopening of the biological opinion process that dictates delta operations.

President Roberto attended the MWD boardroom dedication for former Board Chair Phil Pace.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield did not have anything to report.

11. CLOSED SESSION

The Board convened into closed session at 9:49 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 10:20 a.m. Legal Counsel Kennedy stated no reportable action was taken.

12. FUTURE AGENDA ITEMS

There were no requests for future agenda items.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 10:21 a.m. to the next regular board meeting scheduled for Wednesday, February 19, 2025.



Mike Ti
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary