



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, November 20, 2024 | 8:00 a.m.

## 1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

## 2. ROLL CALL

Roll call was taken with a quorum of the Board present.

### DIRECTORS PRESENT

Jody Roberto, President  
Mike Ti, Vice President  
Carlos Goytia, Secretary/Treasurer  
David De Jesus, Director  
Jeff Hanlon, Director  
Bob Kuhn, Director  
Danielle Soto, Director

### STAFF PRESENT

Matthew Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Brittany Aguilar, Finance Manager  
Nadia Aguirre, Executive Board Secretary  
David Dransfeldt, Water Resources Intern  
Freeman Ensign, Operations Supervisor  
Karen Harberson, Compliance Specialist  
Steve Lang, Chief Operations Officer  
Sylvie Lee, Chief Water Resources Officer  
Kevin Panzer, Engineer  
Brian Pen, Water Resources Analyst  
Robert Peng, I.T. Manager  
Marissa Turner, Admin. Communications Assistant  
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Jacob Chavira, City of Glendora; Kelly Gardner, Main San Gabriel Basin Watermaster; Keili Gonzalez, LSL CPA's; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golde State Water Company; Meg McWade, City of La Verne; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, Water Quality Authority; Dale Wert, City of Glendora

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Jared Macias, Walnut Water District; Dusty Moio, Rowland Water District; Dinny Rassmussen, League of Women Voters; Sherry Shaw, Walnut Valley Water District

## 3. FLAG SALUTE

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President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATION

A. RECOGNIZING DIRECTOR DANIELLE SOTO FOR SERVING ON THE THREE VALLEYS MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS

President Roberto presented Director Soto with a resolution recognizing her service to Three Valleys. Several changes were made in the last four years with Director Soto's guidance and direction.

Director Soto stated that it has been a treat to serve with the Board the last four years and her heart is full of gratitude for the opportunity the voters provided her in 2020. She thanked the General Manager and staff for their support and the incredible dynamic and culture of the district. It was a pleasure for her to serve on the Board and listen to everyone's thoughts and thinking process.

The Board Members shared their appreciation for Director Soto's contributions and strong convictions. They wished her well for future endeavors and continued passion for the community.

8. CONSENT CALENDAR

The Board considered consent calendar items 8.A – 8.G for the November 20, 2024 Board meeting that included: (8.A) Receive, Approve and File Minutes – October 2, October 16,

and October 28 (special workshop), 2024; (8.B) Receive, Approve, and File Financial Reports and Investment Update, October 2024; (8.C) Imported Water Sales, October 2024; (8.D) Miramar Operations Report, October 2024; (8.E) Approve Director Expense Reports, October 2024; (8.F) Approval of Resolution No. 24-11-994 Recognizing Director Soto for Serving as a Board Member; (8.G) Board of Directors Meeting Cancellation.

Moved: Director Ti	Second: Director Kuhn
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-11-5500 Approval of Consent Calendar Items 8.A – 8.G	
Motion passed 7-0-0-0	

9. ACTION AGENDA

A. APPROVAL OF RESOLUTION NO. 24-11-995 IN SUPPORT OF THE DELTA CONVEYANCE PROJECT

The approved resolution will be sent to MWD to include in the December staff report to the Board of Directors.

Moved: Director Kuhn	Second: Director De Jesus
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-11-5501 Approval of Resolution No. 24-11-995	
Motion passed 7-0-0-0	

10. REPORTS

A. LEGISLATIVE UPDATE

General Manager Litchfield reported that the 2025-26 legislative session commences on December 2, 2024. Leadership remains unchanged with Assemblymember Robert Rivas as Speaker of the California State Assembly and Mike McGuire the Senate Pro Tempore. The district sponsored Brown Act legislation AB 2449 is seeking to eliminate the sunset date in 2025. Assemblymember Blanca Rubio is confirmed as the author of the bill and CSDA will serve as the primary sponsor. A resolution of support will be brought to the December 18, 2024 Board of Directors meeting.

B. AUDIT AND ANNUAL COMPREHENSIVE FINANCE REPORT FOR FISCAL YEAR ENDED JUNE 30, 2024

Ms. Keili Gonzalez from LSL CPA's presented the results of the financial audit for FY ended June 30, 2024. The scope of engagement included interim fieldwork from April 29 – May 3, 2024, and year-end fieldwork from August 26 – 30, 2024. As a result of the audit, an unmodified auditor's opinion was issued on the financial statements. Financial statements are accurate and reliable as of June 30, 2024. No significant deficiencies and material weaknesses in internal controls were identified. In addition, no fraud, waste, or abuse during the FY ended June 30, 2024 were identified. The net position decreased \$0.6 million from the prior year to a total of \$44.5 million. Director Ti thanked the Finance department for their work on the audit. Chief Finance Officer Velasquez acknowledged Finance Manager Aguilar and Finance Temp Joshua Hernandez for their hard work.

C. WATER SUPPLY UPDATE

MWD had a record water storage level for 2024 at 3.9 million AF. The Department of Water Resources (DWR) will announce the initial State Water Project allocation for water year 2025 on December 2, 2024. The water year is expected to begin with a very low water allocation. A total of 8,000 AF has been delivered this calendar year between the Main Basin and the Chino Basin. There are about 2,800 AF in the Main Basin cyclic account and the possibility of another 4,000 AF if there are no filtration issues.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reminded the Board that the December 4, 2024 Board meeting is cancelled because of the ACWA and CRWUA conferences.

12. CLOSED SESSION

The Board convened into closed session at 8:45 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 9:32 a.m. Legal Counsel Kennedy stated there was no reportable action taken.

13. FUTURE AGENDA ITEMS

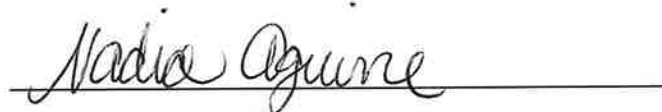
Director Soto requested the Board consider adopting a legislative platform.

14. ADJOURNMENT AND NEXT MEETING

President Roberto adjourned the meeting at 9:34 a.m. to the next regular board meeting scheduled for Wednesday, December 18, 2024.



Jody Roberto  
*President, Board of Directors*



Recorded by: Nadia Aguirre  
Executive Board Secretary