



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, December 18, 2024 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary/Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Bob Kuhn, Director
Jorge Marquez, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
David Dransfeldt, Water Resources Intern
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Kelly Gardner, Main San Gabriel Basin Watermaster; Ed Hilden, Walnut Valley Water District; Meg McWade, City of La Verne; Dave Michalko, Valenica Heights Water Company; Dusty Moiso, Rowland Water District; Stephanie Moreno, Water Quality Authority; Dale Wert, City of Glendora; Henry Woo, Walnut Valley Water District

In person attendees: John Bellah, Rowland Water District; Chris Diggs, City of Pomona; Jared Macias, Walnut Water District; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449
 - A. NOTIFICATION DUE TO JUST CAUSE
 - B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PUBLICLY ADMINISTER OATH OF OFFICE TO DIRECTOR IN DIVISION 6

Director Goytia administered the public Oath of Office to Director Marquez. Director Marquez thanked the community of Pomona for electing him to serve and his family for their help during the election process. He looks forward to working with the board, staff, and local legislators for project funding.

8. PRESENTATION

- A. TVMWD TEAM ACHIEVEMENTS AND MILESTONES

Chief Finance Officer Velasquez was presented with his 1-year anniversary pin. Finance Manager Brittany Aguilar was presented with her 1-year anniversary pin. New TVMWD team member Joshua Olivares-Hernandes was introduced as the Finance Analyst. General Manager Litchfield stated that he looks forward to working with the new Finance Department team and appreciates the fresh perspective they bring. Administrative Communications Assistant Turner was congratulated for passing the Notary Public exam.

The District was awarded the ACWA 2024 Top Outreach Agency Winner and the 2024 Top Outreach Agency Region 8 Winner at the ACWA Fall Conference last week.

9. CONSENT CALENDAR

The Board considered consent calendar items 9.A – 9.E for the December 18, 2024 Board meeting that included: (9.A) Receive, Approve and File Minutes – November 6 and November 20, 2024; (9.B) Receive, Approve, and File Financial Reports and Investment

Update, November 2024; (9.C) Imported Water Sales, November 2024; (9.D) Miramar Operations Report, November 2024; (9.E) Approve Director Expense Reports, November 2024.

Moved: Director Kuhn	Second: Director Ti
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-12-5502 Approval of Consent Calendar Items 9.A – 9.E	
Motion passed 7-0-0-0	

10. ACTION AGENDA

A. CY 2025 BOARD OFFICERS

The Board of Directors approved the following CY 2025 Slate of Officers.

Director Ti commended President Roberto for her leadership the last three years including her efforts for AB 2449 and the series of board workshops to build teamwork among the board members.

NAME	POSITION
Mike Ti	President, Division VII
Carlos Goytia	Vice President, Division I
Jeff Hanlon	Secretary/Treasurer, Division III
David De Jesus	Director, Division II
Bob Kuhn	Director, Division IV
Jorge Marquez	Director, Division VI
Jody Roberto	Director, Division V

Moved: Director De Jesus	Second: Director Marquez
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-12-5503 Approval of CY 2025 Slate of Officers	
Motion passed 7-0-0-0	

B. CY 2025 BOARD REPRESENTATIVE APPOINTMENTS

The Board of Directors approved the following CY 2025 Board Appointments:

COMMITTEE / BOARD	REPRESENTATIVE	ALTERNATE
ACWA Region 8 Delegate	Bob Kuhn	Mike Ti
ACWA / JPIA Representative	David De Jesus	Bob Kuhn
Chino Basin Watermaster	Bob Kuhn	David De Jesus
City of Pomona	Carlos Goytia	Jorge Marquez
Main San Gabriel Basin Watermaster	Jeff Hanlon	Jorge Marquez
MWD Board Representative	David De Jesus	N/A
PWR Joint Water Line Commission	Carlos Goytia	Jody Roberto
Rowland Water District	Mike Ti	Jody Roberto
San Gabriel Basin WQA	Bob Kuhn	Jody Roberto
San Gabriel Valley Chamber of Commerce	Jody Roberto	Jorge Marquez
San Gabriel Valley Council of Governments	Carlos Goytia	Jorge Marquez
San Gabriel Valley Economic Partnership	Jody Roberto	Mike Ti
Six Basins Watermaster	Jeff Hanlon	Jody Roberto
Southern California Water Coalition	Jody Roberto	Mike Ti
Spadra Basin GSA	Carlos Goytia	Jody Roberto
Walnut Valley Water District	Jody Roberto	David De Jesus

Moved: Director Hanlon Second: Director Goytia
 Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti
 Noes:
 Abstain:
 Absent:
 Motion No. 24-12-5504 Approval of CY 2025 Board Appointments
 Motion passed 7-0-0-0

C. RESOLUTION NO. 24-12-996 BROWN ACT

Resolution No. 24-12-996 is in support of making Brown Act legislation AB 2449 permanent and of removing the sunset date of January 1, 2026. The resolution will be shared with associations and agencies who are in support of the bill.

Moved: Director Ti Second: Director Kuhn
 Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti
 Noes:
 Abstain:
 Absent:
 Motion No. 24-12-5505 Approval of Resolution No. 24-12-996
 Motion passed 7-0-0-0

D. OFFICE FURNITURE PURCHASE CONTRACT AWARD

Chief Water Resources Officer Lee reported on the need to update the furniture in the administration building as it does not fit technological needs for employee productivity. The proposed furniture modules will meet ergonomic needs, technology integration, and collaborative functionality. The proposed upgrade includes sixteen workstations, a reception lobby area, and five open workstations. The project was put out to bid in August via PlanetBid and one responsive bid was received. The vendor worked with the district previously when the Operations department went through modifications. The Office Furniture Purchase contract with D&R Office Works, Inc. is for an amount not to exceed \$167,116 and authorizes the General Manager to execute the contract.

Moved: Director Marquez	Second: Director Kuhn
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 24-12-5506 Approval of the office furniture contract with D&R Office Works, Inc. for an amount not to exceed \$167,116	
Motion passed 7-0-0-0	

11. REPORTS

A. METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

Director De Jesus reported that MWD approved \$142 million in funding on the remaining planning of the Delta Conveyance Project. The next two years will provide valuable insight and information on the project that will lead to a recommendation on how to proceed with the project that is estimated at \$20 billion. MWD is financially responsible for about 47% of the project.

B. WATER SUPPLY UPDATE

Chief Water Resources Officer Lee reported that the Department of Water Resources set the State Water Project (SWP) allocation at 5%. Three Valleys cyclic deliveries will be stopped on December 31, 2024. There are currently 400 acre feet (AF) of water stored in the cyclic account. Reservoir levels for the SWP and Colorado River were reviewed. Imported water recharge deliveries for CY 2024 in the Main Basin are 7,257 AF and for Chino Basin 1,451 AF.

C. LEGISLATIVE UPDATE

Chief Administrative Officer Howie reported that the legislature is on winter break and will return to office on January 6, 2025. There are no anticipated committee changes in leadership. The Governor has until January 10, 2025 to submit the initial budget proposal. A \$2 billion budget shortfall is projected. Assembly member Blanca Rubio's office has reviewed draft language for the Brown Act legislation. The California Special Districts Association (CSDA) is the main sponsor of the bill. The annual legislative lobbying trip to meet with current and new Assembly Members and Senate offices will take place in early 2025.

D. CONSERVATION PROGRAMMING UPDATE

Chief Administrative Officer Howie reported on the FY 2025-26 MWD Member Agency Administered Program funding. Our member agencies have \$203,5000 available and over 80% of the funding has been allocated for approved projects. The district received a \$50,000 reimbursement for the leak detection program/repair grant. The Member Agency Conservation Coordinators Committee was established five years ago, and meetings are held three times a year with a special guest speaker. The next meeting is scheduled in February 2025.

12. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield stated that 2025 is the 75-year anniversary of Three Valleys. A celebration will be held in October in lieu of the Leadership Breakfast. He wished the Board a Merry Christmas and Happy New Year.

Board Members thanked President Roberto for her role as Board President the last three years. She led by example and brought a new perspective to the Board.

President Roberto stated one of her greatest accomplishments is the team building during the board workshops. CSDA has created a San Gabriel Valley chapter, and she was selected to serve as President. Director Bellah is on the executive team and will provide updates.

Vice President Ti thanked the Board for giving him the vote of confidence to serve as Board President the next two years.

13. CLOSED SESSION

The Board convened into closed session at 10:04 a.m. to discuss the following items:

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 10:51 a.m. Legal Counsel Kennedy stated no reportable action was taken.

14. FUTURE AGENDA ITEMS

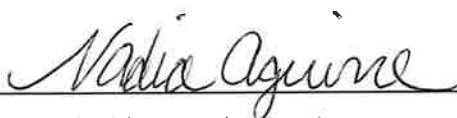
There were no requests for future agenda items.

15. ADJOURNMENT AND NEXT MEETING

President Roberto adjourned the meeting at 10:51 a.m. to the next regular board meeting scheduled for Wednesday, January 15, 2025.



Mike Ti
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary