



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, January 15, 2025 | 8:00 a.m.

## 1. CALL TO ORDER

The Board meeting was called to order at 8:05 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

## 2. ROLL CALL

Roll call was taken with a quorum of the Board present.

### DIRECTORS PRESENT

Mike Ti, President  
Carlos Goytia, Vice President  
Jeff Hanlon, Secretary/Treasurer  
David De Jesus, Director  
Bob Kuhn, Director  
Jorge Marquez, Director  
Jody Roberto, Director

### STAFF PRESENT

Matthew Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Brittany Aguilar, Finance Manager  
Nadia Aguirre, Executive Board Secretary  
David Dransfeldt, Water Resources Intern  
Freeman Ensign, Operations Supervisor  
Karen Harberson, Compliance Specialist  
Kirk Howie, Chief Administrative Officer  
Steve Lang, Chief Operations Officer  
Sylvie Lee, Chief Water Resources Officer  
Joshua Hernandez-Olivares, Finance Analyst  
Kevin Panzer, Engineer  
Brian Pen, Water Resources Analyst  
Robert Peng, I.T. Manager  
Alvin Ramos, I.T. Analyst  
Marissa Turner, Admin. Communications Assistant  
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Kelly Gardner, Main San Gabriel Basin Watermaster; Cat Goytia; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Myra Malner, Rowland Water District; Dave Michalko, Valenica Heights Water Company; Stephanie Moreno, Water Quality Authority; Dale Wert, City of Glendora

In person attendees: Russ Bryden, Main San Gabriel Basin Watermaster; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Kamille Hemsworth, Office of Assembly Member Michelle Rodriguez; Tony Lima, Rowland Water District; Dinny Rasmussen, League of Women Voters

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3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

Kamille Hemsworth from Assemblymember Michelle Rodriguez's office invited the Board to Assemblymember Rodriguez's Community Swearing In event on February 8, 2025. Ms. Hemsworth welcomed Director Marquez to the Three Valleys Board of Directors and presented him with a certificate.

7. CONSENT CALENDAR

The Board considered consent calendar items 7.A – 7.F for the January 15, 2025 Board meeting that included: (7.A) Receive, Approve, and File Minutes – December 16 (Special Workshop) and 18, 2024; (7.B) Receive, Approve, and File Financial Reports and Investment Update, December 2024; (7.C) Imported Water Sales, December 2024; (7.D) Miramar Operations Report, December 2024; (7.E) Approve Director Expense Reports, December 2024; (7.F) Addition of Two New Holidays to the District Holiday Schedule

Moved: Director Kuhn	Second: Director Marquez
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-01-5507 Approval of Consent Calendar Items 7.A – 7.F	
Motion passed 7-0-0-0	

8. ACTION AGENDA

A. SOUTHERN CALIFORNIA WATER COALITION MEMBERSHIP

The Board of Directors approved a membership to the Southern California Water Coalition (SCWC) at the Advisory level of \$2,500.

Moved: Director Roberto	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-01-5508 Approval of SCWC Advisory Membership \$2,500	
Motion passed 7-0-0-0	

B. CALIFORNIA WATER FOR ALL EDUCATION CAMPAIGN

The Board of Directors approved a \$10,000 contribution to the California Water for All education campaign for the 2025 legislative cycle.

Moved: Director Roberto	Second: Director Kuhn
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-01-5509 Approval of \$10,000 contribution to the education campaign	
Motion passed 7-0-0-0	

9. REPORTS

A. ANNUAL SUNSHINE ORDINANCE REVIEW

Legal Counsel Kennedy reported on changes to the Brown Act as described in the memorandum included in the board packet. AB 2449 was enacted to allow directors to meet remotely under just cause or emergency purposes on a limited basis. On July 24, 2024, the Attorney General issued Opinion No. 23-1002, permitting board members with disabilities, under the American with Disabilities Act (ADA), to participate remotely in board meetings from a non-public location as a reasonable accommodation, without numerical limitation. AB 2302 revised the number of times per calendar year a board member may participate remotely in a board meeting. For Three Valleys, a board member may utilize remote attendance under AB 2449 for up to 5 (five) meetings per year. AB 2449 expires at

the end of 2025; however, staff is working with the district lobbyist for permanent legislation to the Brown Act.

Under AB 2715, board members may meet in closed session to discuss non-physical threats to critical infrastructure controls and critical infrastructure information relating to cyber security.

Changes to the Sunshine Ordinance will be brought back to a future board meeting for consideration of approval.

#### B. DISCUSS SCHEDULING AND NOTICING OF PUBLIC HEARING ON POSSIBLE ADJUSTMENT TO DIRECTOR COMPENSATION

The Board directed staff to set the Public Hearing date on February 5, 2025, for a proposed director compensation increase from \$200 up to \$275, with an effective increase date of July 1, 2025. The public hearing notice must be published in a newspaper once a week for two consecutive weeks prior to the public hearing date.

#### C. WATER SUPPLY UPDATE

Chief Water Resources Officer Lee reported that the State Water Project (SWP) allocation increased from 5% to 15%, with the potential for additional increases. The update reflected improved hydrologic conditions from late November and early December 2024 storm events. The Department of Water Resources continues to assess precipitation, snowpack, and storage levels as Water Year 2025 conditions develop.

### 10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director Kuhn did not have an update on WQA or Chino Basin Watermaster.

Director Roberto acknowledged Chief Operations Officer Lang for his assistance and support at Rubio Canyon during the wildfires in the area.

General Manager Litchfield thanked Chief Operations Officer Lang and Operator Burroughs for the generator fuel delivery to Rubio Canyon Water Company. General Manager Litchfield introduced the new IT Analyst, Alvin Ramos. The Leadership Breakfast will be held on February 27, 2025 with an update on the Delta Conveyance Project by Nina Hawk from MWD.

President Ti reported on the Rowland Water District board meeting he attended last night.

11. CLOSED SESSION

The Board convened into closed session at 9:30 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 10:29 a.m. Legal Counsel Kennedy stated no reportable action was taken.

12. FUTURE AGENDA ITEMS

There were no requests for future agenda items.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 10:30 a.m. to the next regular board meeting scheduled for Wednesday, February 5, 2025.



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Mike Ti  
*President, Board of Directors*



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Recorded by: Nadia Aguirre  
Executive Board Secretary